2017

Annual Budget Document
City of Lenexa
January 1 - December 31

Lenexa
KANSAS

ACKNOWLEDGMENT

This document was prepared by a team of city staff members who worked very enthusiastically, with pride and dedication, to provide a meaningful and useful document for the benefit of the citizens, the business community, and the City of Lenexa organization.

The following individuals are recognized for their significant contribution in the budget process:

Eric Wade, City Administrator
Todd Pelham, Deputy City Administrator
Doug Robinson, Chief Financial Officer
Danielle Dulin, Assistant to the City Administrator
Michael Nolan, Assistant to the City Administrator

The following individuals are recognized for their significant contribution in the preparation of this document:

Jill Grube, Assistant Chief Financial Officer
Lisa Cline, Senior Accountant
Dana Simms, Senior Accountant
Megan Sterling, Senior Accountant
Barbara Young, Senior Accountant

We would also like to acknowledge the cooperation and efforts put forth by the Administrative Team and their staff members in assisting with the preparation of this document.

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Directory of City Officials

GOVERNING BODY

MAYOR
Michael Boehm

CITY COUNCIL

WARD 1: Joe Karlin
Steven Lemons

WARD 2: Diane Linver
Thomas Nolte

WARD 3: Amy Slater
Lou Serrone

WARD 4: Andy Huckaba
Mandy Stuke

MANAGEMENT TEAM

CITY ADMINISTRATOR
Eric Wade

CHIEF FINANCIAL OFFICER
Doug Robinson

DEPUTY
CITY ADMINISTRATOR
Todd Pelham

CITY ATTORNEY
Cynthia Harmison

PARKS & RECREATION DIRECTOR
Gary Ristow

FIRE CHIEF
Lonny Owens

COMMUNITY
DEVELOPMENT DIRECTOR
Beccy Yocham

MUNICIPAL SERVICES
DIRECTOR
Nick Arena

POLICE CHIEF
Thomas Hongslo

ASSISTANT TO THE
CITY ADMINISTRATOR
Danielle Dulin

ASSISTANT TO THE
CITY ADMINISTRATOR
Michael Nolan

INTERIM CITY CLERK
Danielle Dulin

MUNICIPAL JUDGE
Robert Scott

The Government Finance Officers Association of the United States and Canada (G.F.O.A.) presented an award of Distinguished Budget Presentation Award to the City of Lenexa, Kansas for its annual budget for the fiscal year beginning January 1, 2016.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to G.F.O.A. to determine its eligibility for another award.

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General Overview

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Budget Message – 2017 Adopted Budget

DATE: October 14, 2016

TO: Members of the Governing Body

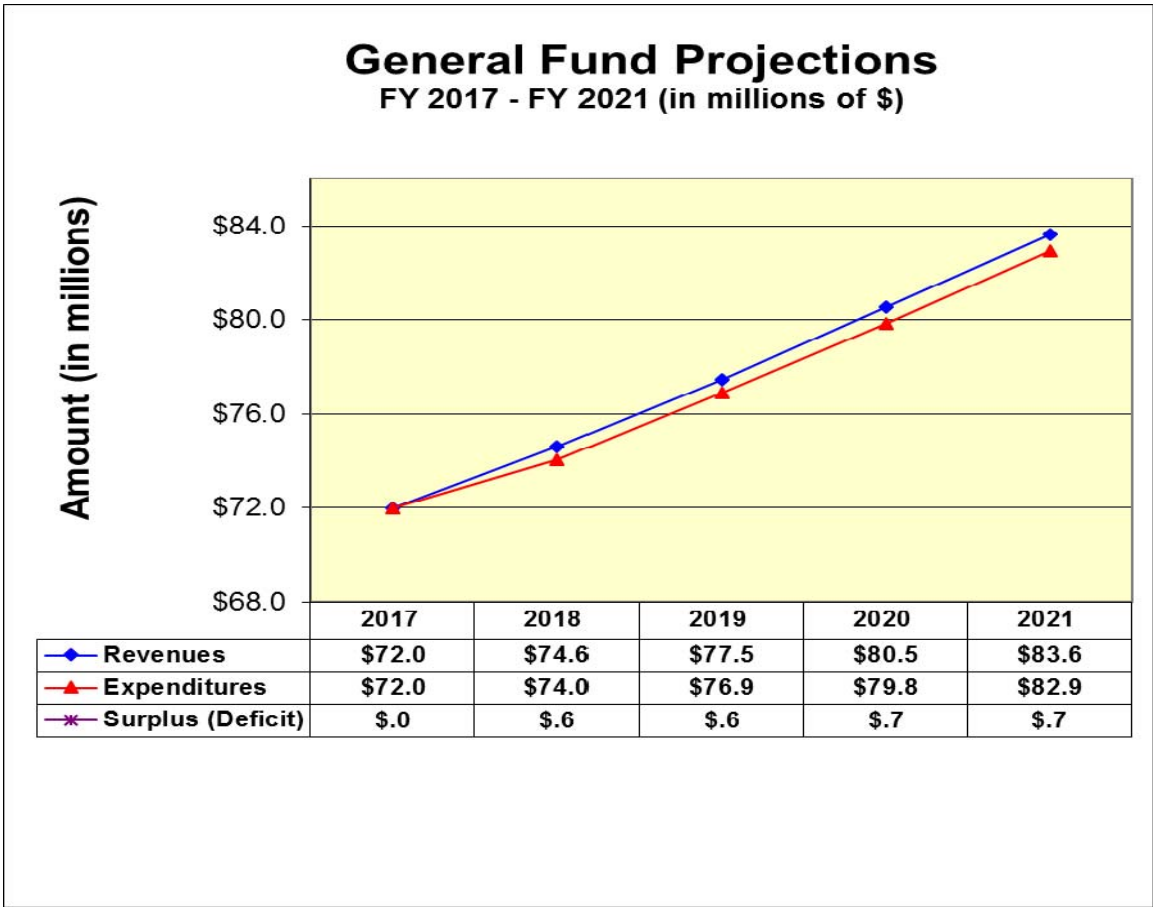
FROM: Eric Wade, City Administrator

INTRODUCTION

I am submitting the final budget for fiscal year 2017 approved at the August 2, 2016 Governing Body meeting. As required by law and by sound fiscal management, the adopted budget is balanced and ready for implementation. The budget document communicates the city's plan on how to allocate the resources at hand to best serve the residents and businesses of Lenexa.

ECONOMIC ENVIRONMENT

The city continues to operate in a positive economic environment after the end of the "Great Recession." Assessed valuation increased by 7% for 2017 – this is the fourth consecutive year of growth in assessed valuation. Construction activity in the city remains strong, with 2016 construction valuation expected to meet or exceed 2015 levels (which was a record year). In addition, the unemployment rate in Johnson County continues to decline (the unemployment rate averaged 3.4% in 2015 compared to a peak of 6.5% in 2010). In this environment, the city's General Fund financial projections are structurally balanced:



	2017	2018	2019	2020	2021
Revenues	$72.0	$74.6	$77.5	$80.5	$83.6
Expenditures	$72.0	$74.0	$76.9	$79.8	$82.9
Surplus (Deficit)	$.0	$.6	$.6	$.7	$.7

The only negative economic indicator is city sales tax revenue, which is projected to decline 9% in 2017 compared to the original 2016 budget. This decline is due to lower collections from a single taxpayer – excluding this taxpayer, city sale tax revenue is projected to increase in 2017.

As a result of the current economic environment, the adopted budget:

1. Maintains the projected property tax mill levy at 31.807 mills.
2. Maintains appropriate reserve levels in all city funds (the projected reserve for the General Fund is 34% of budgeted revenues in FY 2017, which is within the city's policy range of 30% to 35%).
3. Continues the focus on providing quality city services (including an increase in staffing levels to address greater service demands).
4. Continues funding for the pavement management program and parks/civic projects (including the new Rec Center facility) due to the 3/8-cent sales tax adopted by voters in 2008.

The total adopted budget for all funds, including projected reserve amounts, is $141.3 million ($104.9 million for expenditures plus $36.4 million for projected reserve balances). This is an increase of $6.7 million, or 5%, compared to the 2016 adopted budget.

GOVERNING BODY GOALS & MAJOR ISSUES FACING THE CITY

The Governing Body has six strategic goals that guide the city's activities, including preparation of the annual operating budget. These goals align the financial decisions included in the annual budget and Capital Improvement Program (CIP) to the services provided by the city. Each goal is listed below, along with the major issues facing the city and how the 2017 budget attempts to address these major issues.

Goal #1: City Services – Ensure that city services assist in creating a superior quality of life and a safe atmosphere where people desire to live, work and play.

The city's primary challenge in meeting this goal is addressing increased demands for services. The adopted budget includes additional staffing to help meet service demands. In addition, the budget includes continued funding for technology and training to increase staff productivity.

Goal #2: Fiscal Responsibility – Provide exceptional value for community-provided resources and strive for long-term financial balance in the city's operational and capital activities.

The city's primary challenge in meeting this goal is achieving structural financial balance in the General Fund, Debt Service Fund, and Stormwater Fund (these three funds comprise almost 87% of the total budget). The adopted budget maintains structural balance in the General Fund for 2017, and the multi-year financial forecast reflects structural balance for all three funds by 2019.

The property tax limit calculation adopted by the State Legislature will make it more difficult to maintain structural balance in the General Fund. The calculation (which is effective for the 2018 budget) limits the rate of growth of property tax revenue to the five-year rolling average of the consumer price index (CPI). However, the legislation exempts a few key items from the calculation:

- Bond and interest payments (primarily accounted for in the city's Debt Service Fund)
- Increased expenditures above the CPI for public safety functions as long as the increased expenditures are not for construction or remodeling of buildings
- Expenditures mandated by federal or state law with such mandates becoming effective on or after July 1, 2015
- New real property improvements
- Property which has changed in use.

Due to the exemptions from the calculation, staff believes structural balance will be attainable for the General Fund during the next few years.

Goal #3: Economic Development – Promote and stimulate quality development (including retail, corporate headquarters, bioscience, high technology companies and residential) to enhance the city's diverse economic base.

The city continues to offer various incentives to stimulate economic development projects within the community. Current active programs include the issuance of private activity bonds in conjunction with tax abatements, tax increment financing (TIF) for projects located within existing TIF districts, and community improvement district (CID) financing. CID financing in particular has been successful in creating new retail development. The adopted CIP also includes various funded projects to assist with economic development efforts.

Goal #4: Reinvestment – Promote and support efforts to redevelop retail sites and improve our neighborhoods to continue the city's reputation as a safe and friendly community.

The city's primary challenge in meeting this area is balancing new development opportunities with redevelopment needs in the eastern part of the city. The adopted budget continues to support this goal by providing funding for the pavement management program. In addition, CID financing has assisted with redevelopment efforts for aging retail properties such as the Orchard Corners and the Greystone Plaza shopping areas. The city will also receive additional funding through the Community Development Block Grant (CDBG) program to assist with redevelopment activities.

Goal #5: City Center – Partner in the development of a premier destination point – "City Center" – that serves as a community gathering place integrating a variety of uses.

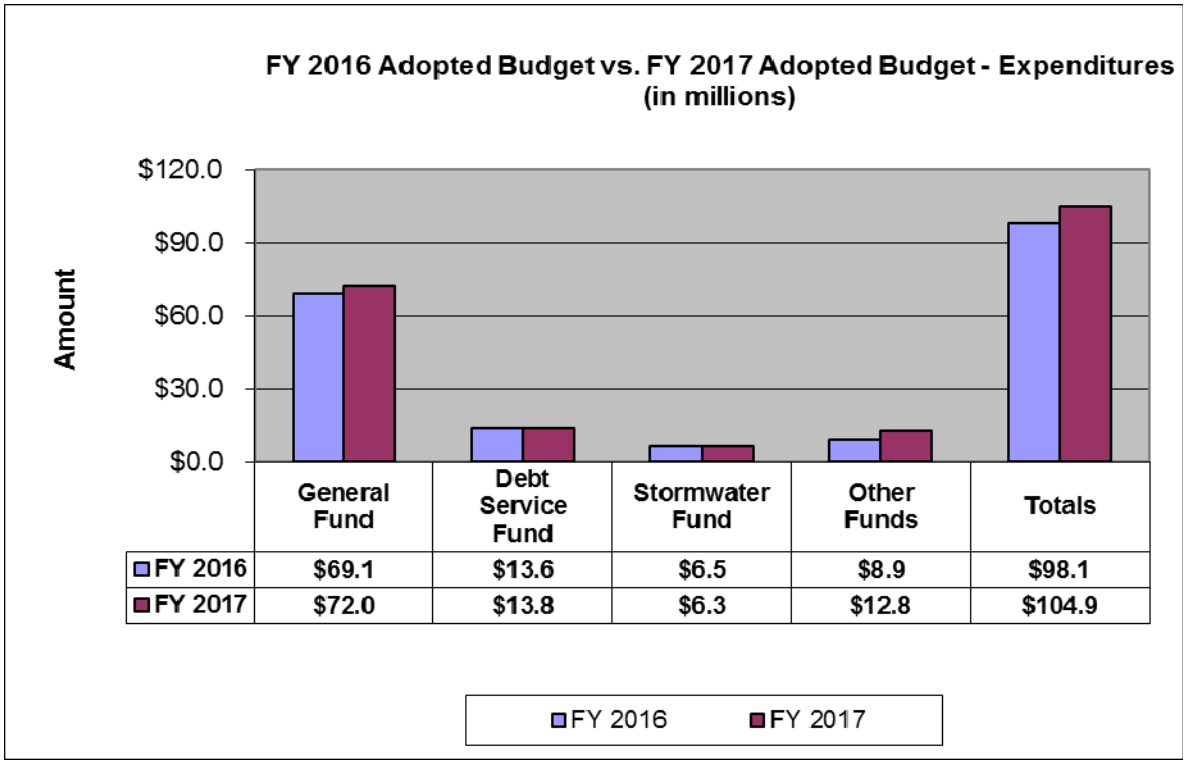
The city's challenge in meeting this goal has been the economic recession, which stalled proposed development in the City Center area. This changed in 2014 as Lexmark Enterprise Software completed construction on a new 240,000-square-foot corporate headquarters in City Center. Also, the CIP includes the new Rec Center and City Hall – these facilities are under construction in City Center and will open in 2017. Several other projects have been completed in City Center, including the Hyatt Place hotel and conference center.

Goal #6: Sense of Community – Celebrate Lenexa's heritage and history to enhance the sense of community, pride and quality of life for residents.

To meet this goal, the city continues to fund a number of community festivals in the adopted budget, including the Art Fair, Great Lenexa Barbeque Battle, Latino Art Bravisimo, Spinach Festival, Lenexa Freedom Run, and the Chili Challenge.

BUDGET SUMMARY

The major funds in the annual operating budget are the General Fund, the Debt Service Fund (which accounts for retirement of all general obligation debt excluding stormwater debt), and the Stormwater Fund (which accounts for stormwater operations and debt service activities). Budgeted expenditure information for these funds is summarized in the following chart.



Total budgeted expenditures in FY 2017 are projected to increase by $6.8 million, or 7%, compared to the adopted FY 2016 budget amount of $98.1 million. General Fund expenditures are projected to increase by $2.9 million, or 4%, compared to the previous budget amount for 2016.

The total budget of $141.3 million is the sum of budgeted expenditures plus projected ending reserve balances in each budgeted fund as of December 31, 2017. The projected ending reserve balances are $36.4 million for FY 2017, which is a slight decrease ($43,000) compared to the 2016 projections.

REVENUE HIGHLIGHTS

The city's projected property tax rate is 31.807 mills in 2017 (the same mill levy as 2016). The allocation of the property tax rate for FY 2017 is 23.875 mills for the General Fund and 7.932 mills for the Debt Service Fund (two mills are re-allocated from the Debt Service Fund to the General Fund in 2017 to provide future budget flexibility). At the total rate of 31.807 mills, the city will receive approximately $32.5 million in property taxes, which is an increase of $2.1 million (7%) from 2016.

The city's assessed valuation, to which the property tax rate is applied, is estimated to increase from $975 million in 2016 to $1.04 billion in 2017. This represents an increase of 7%. The estimated delinquency rate for property taxes is 2% in the adopted budget, which is unchanged from 2016.

A summary of assessed valuation changes by category for the past five years is presented in the following table.

Percentage Change in Assessed Valuation

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Real Estate	0.4%	2.9%	7.0%	8.8%	7.2%
Personal	-15.2%	-19.5%	-26.0%	-13.0%	-5.8%
Utilities	-2.0%	7.9%	-8.7%	1.7%	2.1%
Total	**-0.6%**	**1.9%**	**5.1%**	**7.9%**	**6.7%**

The 7% increase in the city's total assessed valuation for 2017 is the third consecutive year of growth greater than 5%.

A summary of the projections for the city's General Fund revenue sources is presented in the following table. The table includes the 2016 budget, the revised estimate for 2016, and the projection for the 2017 budget. Revenues are generally estimated using a conservative approach in order to avoid budgetary shortfalls during the year.

Summary of General Fund Revenue Sources

Revenue Source	FY 2016 Budget	FY 2016 Revised Estimate	FY 2017 Budget	% Change 2017 bud vs. 2016 bud	% Change 2017 bud vs. 2016 rev est
Property Taxes	$20,906,669	$20,906,669	$24,357,831	16.5%	16.5%
City Sales Taxes	$17,566,615	$15,381,124	$16,011,750	-8.9%	4.1%
County Sales Taxes	$7,757,883	$7,672,235	$7,825,680	0.9%	2.0%
Use Taxes	$6,885,606	$7,270,330	$7,415,736	7.7%	2.0%
Franchise Tax (Electric)	$4,604,100	$4,604,100	$4,830,000	4.9%	4.9%
Motor Veh. Taxes	$2,015,702	$2,015,702	$2,040,542	1.2%	1.2%
Court Fines	$1,500,000	$1,500,000	$1,500,000	0.0%	0.0%
Franchise Tax (Gas)	$1,030,000	$900,000	$900,000	-12.6%	0.0%
Building Permits	$800,000	$800,000	$900,000	12.5%	12.5%
Other Revenues	$6,026,104	$6,026,104	$6,187,850	2.7%	2.7%
Total General Fund	**$69,092,679**	**$67,076,264**	**$71,969,389**	**4.2%**	**7.3%**

General Fund revenues are expected to increase by $2.9 million (4%) from the FY 2016 adopted budget.

Sales and Compensating Use Taxes (General Fund)

The revenue projections for city sales taxes reflect a 9% decrease from the original FY 2016 budget due to lower collections from a major taxpayer. The city has factored the lower collection amount for the major taxpayer into the 2017 (and future) sales tax projections. County sales taxes are expected to increase by 1% compared to FY 2016 budget, and use taxes are expected to increase by 8% compared to the FY 2016 budget. The projected increase in use taxes is due to increased construction activity in the city and the continuing shift of retail sales activity to online sales. Staff continues to monitor sales and use tax collections on a monthly basis and will provide updates to the Governing Body as part of the quarterly financial reports.

Franchise Tax Revenues

Franchise tax revenue from electricity consumption is expected to increase by 5% compared to the FY 2016 budget. This projection is based on current actual collections and increased development activity within the city.

Motor Vehicle Taxes

Motor vehicle tax revenue is expected to increase by 1% compared to the FY 2016 budget. The Johnson County Treasurer's office prepares the motor vehicle tax revenue estimates for all governmental jurisdictions in Johnson County.

User fees

All user fees were evaluated during preparation of the budget. These fees are automatically adjusted annually based on inflation:

- Stormwater capital charges;
- Park & Recreation impact fee;
- Transportation Improvement Program fee.

Any other potential fee adjustments will be submitted to the Governing Body for consideration at a later date.

EXPENDITURE HIGHLIGHTS

Total budgeted expenditures (including transfers) in FY 2017 are $104.9 million. The following table compares FY 2016 and FY 2017 expenditures by fund.

Summary of FY 2017 Budgeted Expenditures by Fund

Fund	FY 2016 Budget	FY 2017 Budget	$ Increase (Decrease)	% Increase (Decrease)
General	$69,092,679	$71,969,389	$2,876,710	4.2%
Debt Service	$13,614,502	$13,793,529	$179,027	1.3%
Special Highway	$1,357,800	$1,399,780	$41,980	3.1%
Special Alcohol	$242,319	$255,046	$12,727	5.3%
Special Parks	$242,319	$255,046	$12,727	5.3%
Tourism & Convention	$815,566	$1,153,000	$337,434	41.4%
Park & Recreation Impact Fee	$125,000	$400,000	$275,000	220.0%
Street Tree	$55,000	$55,000	$0	0.0%
Transportation Improvement Program (TIP)	$250,000	$370,000	$120,000	48.0%
Neighborhood Revitalization District	$300,000	$300,000	$0	0.0%
City Center TIF District	$2,306,000	$3,457,000	$1,151,000	49.9%
Mining Tax Increment Financing (TIF) District	$1,453,000	$1,613,000	$160,000	11.0%
Ridgeview Mining TIF District	$762,000	$963,000	$201,000	26.4%
I-35 & 95th Street TIF	$60,000	$84,000	$24,000	40.0%
Orchard Corners CID	$606,000	$650,000	$44,000	7.3%
Prairie Creek CID	$100,000	$100,000	$0	0.0%
Quivira 95 CID	$52,000	$52,000	$0	0.0%
Greystone Plaza CID	$40,000	$45,000	$5,000	12.5%
City Center East CID #1	$33,000	$40,000	$7,000	21.2%
City Center East CID #2	$50,000	$90,000	$40,000	80.0%
Stormwater	$6,545,224	$6,284,677	($260,547)	-4.0%
Rec Center	$0	$1,528,408	$1,528,408	N/A
Totals	**$98,102,409**	**$104,857,875**	**$6,755,466**	**6.9%**

Expenditures for the General Fund, which is the largest portion of the budget, will increase by 4% compared to the 2016 budget. The General Fund increase is primarily due to operating costs for the new City Hall/Public Market facility, projected pay increases and additional staffing necessary to address increasing service demands.

For FY 2017, the Rec Center fund is established to account for revenues and expenses of the new Rec Center facility. The budget amount of $1.5 million is for a partial year of operations (the facility opening is projected to occur in July 2017).

Staffing Levels

The following table summarizes FTE levels by department for FY 2014 through FY 2017.

Budgeted FTEs by Department: FY 2014 – FY 2017

Department	FY 2014	FY 2015	FY 2016 Budget	FY 2016 Revised	FY 2017 Budget
Executive	4.50	5.50	5.50	6.50	7.13
Court	5.50	5.50	5.50	5.50	5.50
Enterprise Systems & Technology	13.00	13.00	13.00	13.00	13.00
Communications	3.00	3.00	3.00	3.00	3.00
Finance	7.00	6.00	6.00	6.00	6.00
Legal	7.63	8.76	8.76	8.76	8.79
Human Resources	5.38	6.50	6.75	6.75	7.00
Community Development	37.92	39.92	39.17	39.17	40.17
Police	131.98	134.35	142.75	142.75	144.33
Fire	85.00	87.00	89.50	89.50	94.50
Municipal Services (includes Stormwater)	65.94	66.75	67.00	67.00	67.75
Parks and Recreation (includes Rec Center)	71.29	72.35	72.20	72.20	102.83
Totals	**438.14**	**448.63**	**459.13**	**460.13**	**500.00**

Budgeted FTEs are 500 for FY 2017, which is an increase of 41 FTEs from the previous year. The additional staffing is primarily due to staffing of the new Rec Center (29 FTEs for 2017) and the new City Hall/Public Market facility (4 FTEs for 2017).

Employee Pay Increases

In order to attract and retain a quality workforce, the adopted budget includes approximately 3.5% of pay as a compensation reserve. Later this year, I will submit a proposal on how to allocate the compensation reserve between merit pay increases and other pay plan adjustments for employees.

CAPITAL IMPROVEMENT PROGRAM

The amended Capital Improvement Program (CIP) for FY 2016 through FY 2020 totals $207 million (including prior year expenditures). A total of 30 projects are funded in the CIP, which is primarily financed with general obligation bonds, the 3/8-cent sales tax, transfers from the General Fund, and grant funds.

FINAL COMMENTS

Overall, the FY 2017 budget contains positive news for the city. Even with the property tax limit calculation, the financial model reflects structural balance between revenues and expenditures during the next five years. Real estate values have increased, funds are available for additional staffing to address service demands, and reserve levels are in compliance with the city's reserve policy for all city funds.

I am extremely grateful for the hard work and positive spirit of city employees as they continue to provide quality services to the community. Also, I would like to thank the Governing Body for their support throughout the process of preparing the budget for FY 2017.

Please contact me if you have questions or concerns regarding the adopted budget.

The 2017 budget is the City of Lenexa's fiscal plan for the next year. The total budget for all funds, including projected reserve balances, is $141.3 million - up 5% from the 2016 budget of $134.6 million. The highlights for the 2017 budget by department are listed in the table below.

Department	Budget Highlights for 2017	Personnel
Governing Body	The Governing Body contingency amount is unchanged at $10,000 for 2017.	Not applicable.
Executive	Personal services , contractual services, and commodities increase due to operating costs for the new Public Market facility.	FTEs increase from 5.50 to 7.13 (addition of Public Market Manager and Concierge positions).
Municipal Court	Contractual services decrease due to one-time costs in 2016 which were removed for 2017 (temporary labor for data entry and scanning of closed court cases).	FTEs remain at 5.50 (no change from 2016).
Enterprise Systems & Technology (EST)	No significant changes.	FTEs remain at 13.00 (no change from 2016).
Communications	Contractual services and commodities increase due to biennial city resident survey and higher printing costs for Town Talk publication.	FTEs remain at 3.00 (no change from 2016).
Finance	Contractual services decrease due to lower property tax payments (taxable land was sold by city during 2016).	FTEs remain at 6.00 (no change from 2016).
Legal	Contractual services increase due to higher general liability and property insurance costs (addition of the City Hall/Public Market and Rec Center facilities).	FTEs increase from 8.76 to 8.79 (due to additional hours).
Human Resources	Contractual services increase due to higher recruiting costs and implementation of an enhanced time and attendance system.	FTEs increase from 6.75 to 7.00 (conversion of Human Resources Assistant position to full-time).

Department	Budget Highlights for 2017	Personnel
Community Development	Personal services increase due to addition of Building Inspector position.	FTEs increase from 39.17 to 40.17 (addition of Building Inspector position).
Police	Personal services increase due to addition of Video and Security Systems Administrator position and one Police Officer (security function for Municipal Court –budgeted for 7 months in 2017).	FTEs increase from 142.75 to 144.33 (addition of Video and Security Systems Administrator and one Police Officer – 0.58 FTE).
Fire	Personal services increase due to addition of Fire Captain position (Fire Prevention Division) and four Firefighter positions (staff stabilization funding to provide flexibility to hire additional positions due to projected retirements and employee leave events). Contractual services and commodities increase due to accreditation costs, technical expertise for high risk commercial property analysis, and unmanned aircraft systems equipment.	FTEs increase from 89.50 to 94.50 (addition of Fire Captain position and four Firefighter positions).
Municipal Services	Contractual services and commodities increase due to operating costs for new City Hall facility and new parking garage. Facilities Technician position is also added to coordinate maintenance of the new parking garage.	FTEs increase from 49.50 to 49.65 (addition of Facilities Technician position).
Stormwater	No significant changes.	FTEs increase from 17.50 to 18.10 (partial reallocation of Asset Management FTEs from Municipal Services to Stormwater Fund).
Parks and Recreation	Personal services increase due to addition of custodial positions for City Hall/Public Market facility and other minor staffing additions. Contractual services and commodities increase due to operating costs for new City Hall/Public Market facility.	FTEs increase from 72.70 to 73.78 (addition of custodial positions and other minor staffing additions).
Rec Center	The budget amount of $1.5 million covers operations for the new facility, which is projected to open in July 2017 (projected expenses for a full year of operation are $2.2 million, including 47 FTE positions).	FTEs increase from 0 to 29.05 (addition of staffing to operate the facility).

This document is divided into 5 sections. The breakdown is listed below:

General Overview: This section is designed to give the reader a general look at Lenexa and an overview of the total budget and is divided into two main sections. The City Overview includes demographic data and tables and the Financial Overview includes summary information on the budget. Many parts of this section can be reproduced for the general public and media.

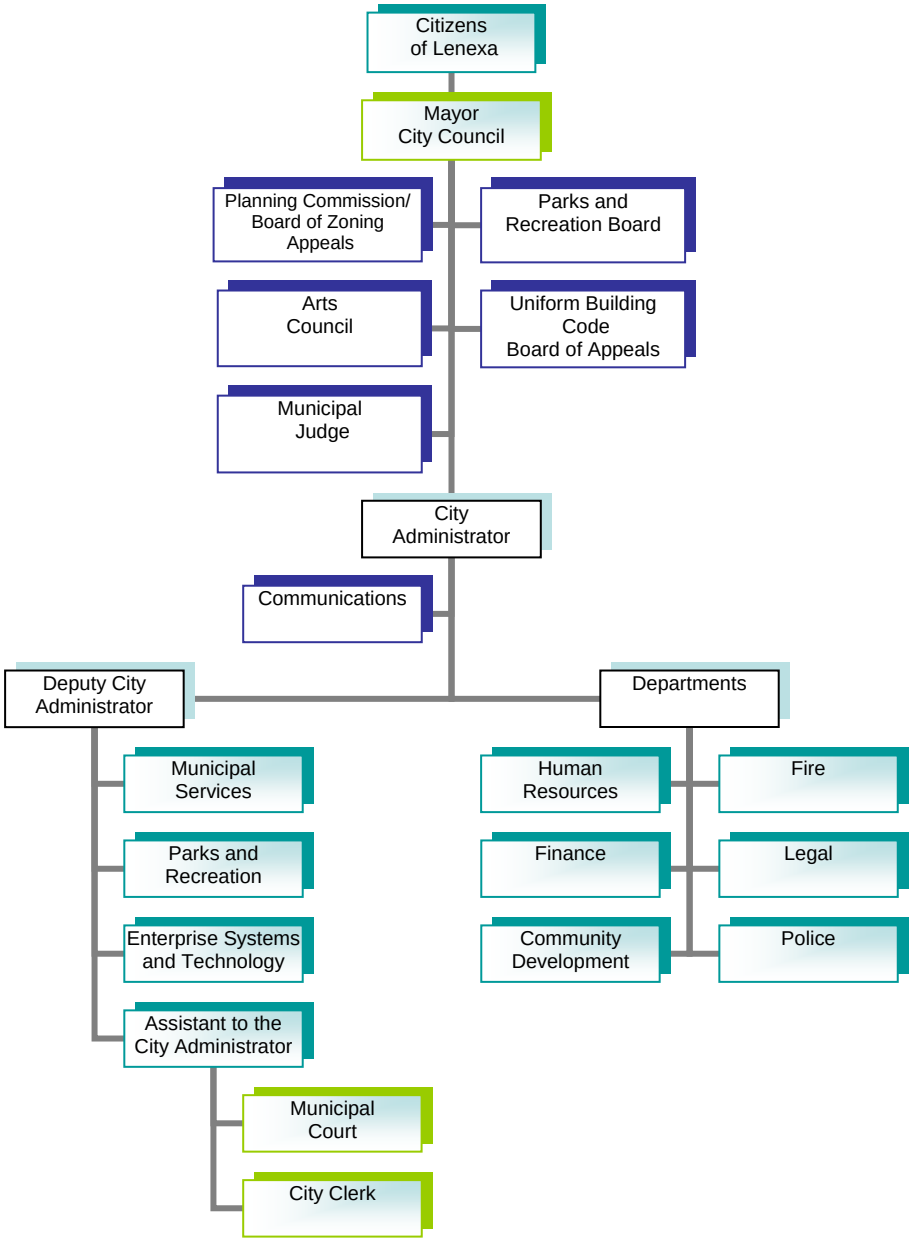
Capital Improvement Program/Debt Management: A general description of the 2016 – 2020 Capital Improvement Program along with the funding sources can be found in this section. The general guidelines the city uses to manage the Debt program, debt ratios and debt schedules are also listed.

Fund Budgets: A description of the funds and departments can be found in this section. A summary of all department expenditures is listed, along with a mission statement, accomplishments, objectives, key performance measures, staffing requirements and budget highlights.

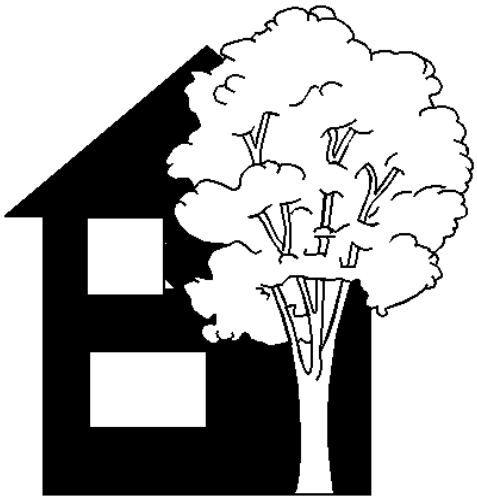
Non-Budgeted Funds: This section lists the city's non-budgeted funds with a short description of each one. Also included are listings of uses for the money transfers into the Capital Improvement Fund.

Appendix: This section contains a detailed personnel table and a glossary of terms and acronyms that are used throughout the document.

City Overview



Tax Value Illustration



To determine assessed valuation multiply market value of home by 11.5 percent.
$274,000 x 11.5% = $31,510

Assessed valuation = $31,510

To determine city tax liability multiply assessed valuation by mill levy.

$31,510 x .031807 = $1,002.24

City tax liability = $1,002.24

To determine the monthly expense for city services divide tax liability by 12 months.
$1,002.24 / 12 = $83.52

Monthly expense for city services = $83.52

Market value = $274,000

Value of Your Lenexa Dollar

The following list represents a sample of the city services provided for the $83.52 per month tax.

- Fire Protection/Prevention/Safety
- Public Parks
- Public Swimming Pools
- Traffic Control
- Community Development
- Municipal Court
- Community Activities
- Legal Counsel/Prosecution
- Community Standards
- Senior Citizen Taxi Service
- Community Center
- Building Inspection
- Police Protection
- Snow Removal
- Governmental Administration
- Animal Control
- Road Maintenance
- Drug Prevention Education
- Sidewalk Repair
- Street Lighting
- New Road Construction
- Senior Citizen Center
- School Crossing Guards
- Community Newsletter

For comparison purposes, these items denote common monthly expenses for a Lenexa family:

- One 15-gallon tank of unleaded fuel at $2.14/gallon: $32.10
- One-month digital TV service with DVR, one movie channel & high speed internet: $100.00

City Profile

The City of Lenexa, Kansas is a middle- to upper-income suburb located in the southwest portion of the Kansas City metropolitan area. The city encompasses 34.40 square miles of land in Johnson County. With a current population of 52,488 the city continues to grow and prosper. According to the 2010 census, the median age in the city was 36.6 years and with an average of 2.48 persons per household.

Year Platted:	1869
Year of Incorporation:	1907
Form of Government:	Mayor/Council
Location:	12 miles Southwest of Downtown Kansas City, Missouri
County:	Johnson County

Population Trends:

Year	Lenexa
1960	2,487
1970	5,242
1980	18,639
1990	34,110
2000	40,238
2010	48,190

Selected Economic Indicators:
- Labor Force – 27,745
- Median Household Income - $77,997
- Total Housing Units – 22,185

Police Protection:
- Number of Stations - 1
- Police Officers/Support Staff – 144.33 FTEs

Fire Protection:
- Number of Stations - 5
- Fire Fighters and Support Staff – 94.50 FTEs
- Number of Vehicles – 31

Bond Rating: Moody's Aaa
Standard & Poor's AAA

Climate:
- Average Summer Temperature - 75°
- Average Winter Temperature - 36°
- Average Annual Precipitation - 38.8"
- Average Annual Snowfall – 17.6"

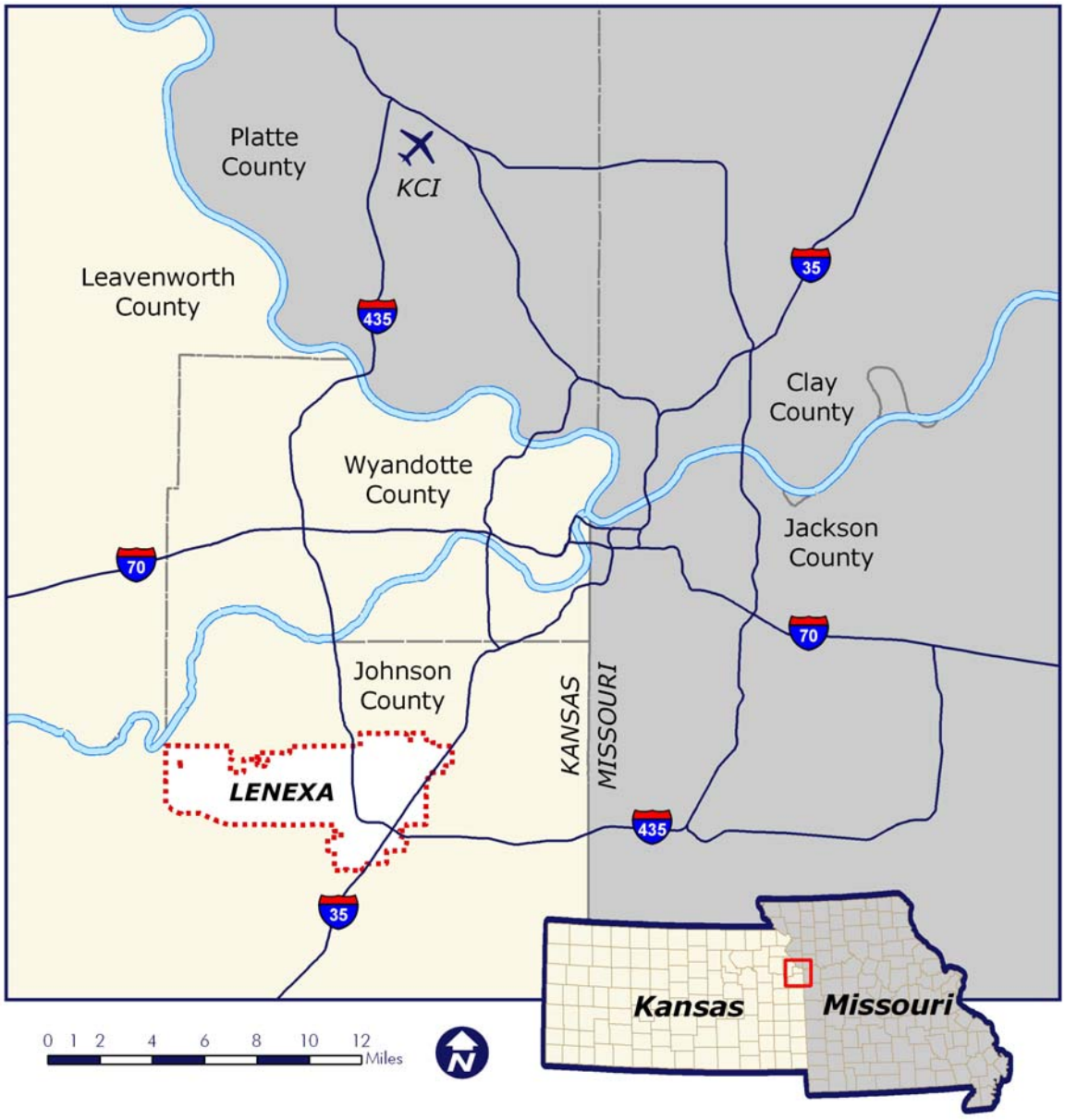
Education:
- Serviced by three districts:
- Shawnee Mission School District #512
- Olathe School District #233
- DeSoto School District #232

Education:
- *Schools located in Lenexa*:
- Elementary Schools - 7
- Middle Schools - 2
- Senior High Schools - 1
- *Serviced by universities*:
- Johnson County Community College within 1 mile of the city
- University of Kansas located 30 minutes west in Lawrence, Kansas
- KU Satellite campus within 2 miles
- KSU Satellite campus within 7 miles

Transportation Advantages:
- Within 200 miles of Geographic Center of the United States
- Six Major Highways:
  - Interstate 70 K-10 Highway
  - Interstate 35 U.S. 69
  - Interstate 435
  - K-7 Highway
- Major Railways:
  - Burlington Northern
  - Atchison/Topeka & Santa Fe
- Kansas City International Airport: 27 miles North of the city
- Johnson County Industrial Airport: 8 miles southwest of the city
- Johnson County Transit: Provides Bus Service within the City/County and to downtown KC

Recreational Facilities:
- Parks - 44 (667.4 total acres), 4 lakes
- Undeveloped parks – 5 (228.30 acres)
- Tennis Courts - 14
- Swimming Pools - 3
- Baseball/Softball Fields - 6
- Soccer Fields – 18
- Multipurpose Courts – 5.5
- Shelter Houses - 18
- Sand Volleyball Courts - 4
- Jogging/Walking Trails (miles) – 24
- Skateboard Park – 1
- Playground Facilities - 32

Vicinity Map



The City of Lenexa is a community of approximately 52,488 people, which encompasses more than 34 square miles and is located in Johnson County, Kansas approximately 12 miles southwest of downtown Kansas City, Missouri. Lenexa occupies a strategic location within the metropolitan area. Its position at the intersection of several major transportation routes has been a major factor in the Lenexa's past growth and development, particularly for office and industrial development.

Form of Government

The town of Lenexa was platted in August 1869 and became a city of the first class on December 1, 1980. The city operates under a Mayor-Council form of government with the addition of a City Administrator. The Mayor is elected on an at-large, nonpartisan basis and serves a four-year term. The eight Council members are elected (nonpartisan) by ward and serve four-year terms of office. An election for Council members is held every odd-numbered year, with one representative from each of the four wards being chosen at each election.

The City Administrator is appointed by the Mayor and City Council as the chief administrative officer of the city and is charged with the efficient and effective administration of the city. The following tables list the principal elected and appointed officials of the city:

Elected officials

Name	Title	Office
Michael Boehm	Mayor	2015 – 2019
Joe Karlin	Councilmember	2013 – 2017
Steven Lemons	Councilmember	2015 – 2019
Diane Linver	Councilmember	2013 – 2017
Thomas Nolte	Councilmember	2015 – 2019
Amy Slater	Councilmember	2015 – 2019
Lou Serrone	Councilmember	2013 – 2017
Mandy Stuke	Councilmember	2013 – 2017
Andy Huckaba	Councilmember	2015 – 2019

City officials

Name	Title	Employed since
Eric Wade	City Administrator	2004
Todd Pelham	Deputy City Administrator	2014
Cynthia Harmison	City Attorney	1988
Thomas Hongslo	Police Chief	1995
Lonny Owens	Fire Chief	1987
Beccy Yocham	Community Development Director	1997
Nick Arena	Municipal Services Director	2011
Gary Ristow	Park and Recreation Director	2008
Doug Robinson	Chief Financial Officer	2004
Robert Scott	Municipal Judge	2016
Danielle Dulin	Interim City Clerk	2014

Geography

The City of Lenexa, Kansas is a middle- to upper-income suburb located in the southwest portion of the Kansas City metropolitan area. The city encompasses 34.40 square miles of land in Johnson County.

Population

The City of Lenexa has grown rapidly over the last five decades from 803 residents in 1950 to an estimated 52,488 by the end of 2016. Much of this growth occurred during the 1970s and 1980s. According to the 2010 census, the median age in the city was 36.6 years, 24.7% of the population was under 18 years of age, 10.3% of the population was 65 years or older, and the city had almost 3,436 children under five years of age. The 2010 census also indicated a total of 20,832 housing units with an average of 2.48 persons per household. The city's historical population trends are shown in the following tables:

Historical Population Trends

Year:	Lenexa	Percentage change	Johnson County	Percent change
1960*	2,487	--- %	143,792	--- %
1970*	5,242	110.8	220,073	53.5
1980*	18,639	255.6	270,269	22.8
1990*	34,110	83.0	355,021	31.4
2000	40,238	18.0	454,514	27.1
2010	48,190	20.0	544,179	16.5
2011	48,326	0.3	548,837	0.9
2012	48,448	0.3	559,913	2.0
2013	49,394	2.0	566,933	1.3
2014	50,344	1.9	574,096	1.3
2015	51,042	1.4	590,604	2.9
2016	52,488	2.8	na	---

*U.S. Census April 1st decennial counts (1960, 1970, 1980, 1990, 2000, 2010), ongoing U.S. Census annual July 1st estimates, Lenexa Community Development Department July 1st projects for 2011-2016.

Major Employers

Lenexa offers an excellent working environment for industrial, office, and retail firms. Hundreds of small- and medium-sized businesses, as well as over 20 *Fortune* 500 companies, are located in the city. The top 10 employers ranked by number of employees is listed below

Name	Number of Employees
United Parcel Service	2,087
Quest Diagnostics	1,954
Kiewit Power Engineering Company	1,292
J.C. Penney Logistics Center	1,200
Alliance Data Systems	730
Gear For Sports	600
Lakeview Village	586
Lexmark	570
Clinical Reference Lab	567
PRA International	560

Ten Major Property Taxpayers

Name of owner	Current assessed valuation	% to total assessed values (1)
Lenexa Real Estate Portfolio	$ 17,319,331	1.63%
Perg Buildings, LLC	15,964,579	1.50%
LIT Industrial Limited	10,953,304	1.03%
Kansas City Power & Light Co	10,219,449	0.96%
MEPT Kansas Commerce	9,353,530	0.88%
JC Penney Properties, Inc	7,494,681	0.71%
AO Lenexa Owner, LLC	7,369,594	0.69%
Shawnee Mission Medical	7,328,998	0.69%
Lexmark International, Inc.	6,536,696	0.62%
Orchard Center Company, LLC	5,266,579	0.50%

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(1) Includes the assessed valuation for motor vehicles.

Source: Johnson County Clerk's Office, Johnson County Appraisers Office

Income

The city is located in Johnson County. The following tables provide statistical information for Johnson County and Kansas on such economic characteristics as median, mean, and per capita income:

Household Effective Buying Income – Johnson County

	Median	Mean	Per capita	Households
Year:				
2011	$57,350	$73,784	$28,838	218,070
2012	56,954	74,396	29,163	220,810
2013	58,793	74,939	26,396	223,608
2014	61,852	78,356	30,762	226,673
2015	64,585	83,477	32,796	229,794

Source: Claritas, Inc.

Household Effective Buying Income – Kansas

	Median	Mean	Per capita	Households
Year:				
2011	$39,600	$50,295	$19,669	1,127,021
2012	40,431	51,913	20,264	1,128,776
2013	43,504	54,756	21,384	1,135,195
2014	44,803	56,872	22,224	1,137,134
2015	46,247	59,545	23,276	1,141,184

Source: Claritas, Inc.

Economic Environment

The city's growth in population has followed a corresponding expansion in business activity. Competitive firms are attracted to the city's large business parks, developed land at reasonable rates, and excellent access to interstate highways. The city has enjoyed an increasingly diversified economy as a result.

Since 2006, the City has created 3,911 new businesses as follows:

	Number of New Businesses
2006	362
2007	510
2008	542
2009	584
2010	197
2011	217
2012	274
2013	310
2014	592
2015	323

Source: Lenexa Community Development Department.

	Retail Sales by Year
2006	929,346,658
2007	974,811,819
2008	1,117,650,476
2009	965,896,427
2010	922,135,421
2011	990,292,582
2012	1,070,279,418
2013	1,142,223,709
2014	1,219,812,337
2015	1,205,688,364

Assessed Value

	Assessed Value Real Estate	Ratio of Assessed Value to Appraised Value	Appraised Value	Assessed Value Personal Property	Assessed Value State Assessed Utility	Assessed Value Motor Vehicle	Assessed Total
2006	771,464,338	14%	5,794,230,298	165,954,347	35,665,105	74,847,736	1,047,931,526
2007	822,636,283	14%	5,903,655,326	151,089,330	32,308,929	76,442,635	1,082,477,177
2008	853,642,326	15%	5,886,147,750	113,984,994	29,778,985	78,523,529	1,075,929,834
2009	829,743,292	16%	5,344,420,933	93,491,169	33,701,766	77,610,667	1,034,546,894
2010	765,361,859	15%	5,246,771,318	60,483,211	31,351,516	74,559,595	931,756,181
2011	768,176,024	15%	5,236,608,479	53,837,911	28,058,513	74,158,463	924,230,911
2012	771,570,637	15%	5,188,137,146	45,636,264	27,492,147	74,417,660	919,116,708
2013	793,950,131	14%	5,607,023,010	36,743,490	29,661,638	76,704,885	937,060,144
2014	849,596,067	15%	5,585,677,480	27,206,191	27,077,031	79,426,145	983,305,434
2015	924,106,434	15%	6,020,523,550	23,679,751	27,548,961	85,542,570	1,060,877,716

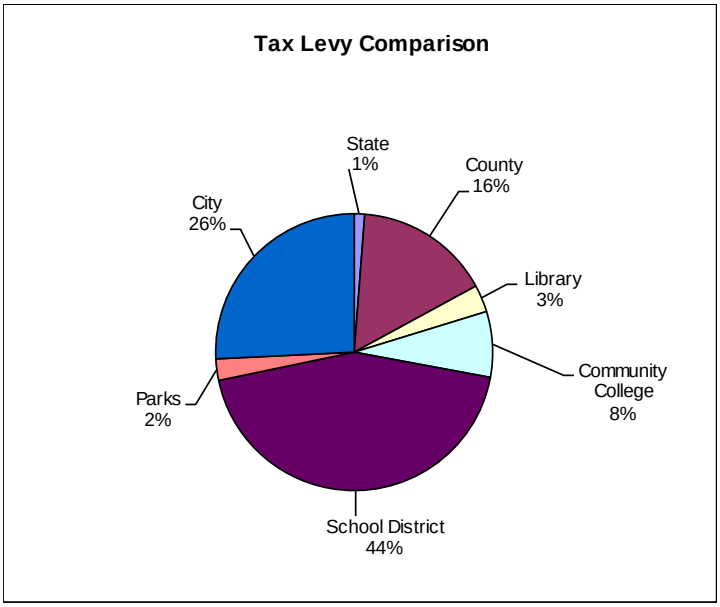
Tax Levies

Levy Year	Budget Year	General	Debt Service	Total
2007	2008	16.871	9.606	26.477
2008	2009	16.929	9.639	26.568
2009	2010	17.433	9.141	26.574
2010	2011	17.467	9.159	26.626
2011	2012	20.473	9.162	29.635
2012	2013	20.496	9.172	29.668
2013	2014	21.028	8.685	29.713
2014	2015	23.066	8.699	31.765
2015	2016	21.875	9.932	31.807

Tax Rates of Jurisdictions Overlapping
With the City (Expressed in Mills)

Levy Year	Budget Year	State	County	Library	Community College	School District	Parks	City	Total
2006	2007	1.5	17.949	2.960	8.872	51.980	2.290	26.468	112.019
2007	2008	1.5	17.985	2.962	8.749	52.008	2.295	26.477	111.976
2008	2009	1.5	17.767	3.057	8.768	52.094	2.341	26.568	112.095
2009	2010	1.5	17.716	3.151	8.784	55.318	2.346	26.574	115.389
2010	2011	1.5	17.748	3.158	8.799	57.192	2.350	26.626	117.373
2011	2012	1.5	17.700	3.145	8.776	56.135	2.343	29.635	119.234
2012	2013	1.5	17.717	3.149	8.785	55.766	2.344	29.668	118.929
2013	2014	1.5	17.745	3.155	9.551	55.611	2.347	29.713	119.622
2014	2015	1.5	17.764	3.157	9.461	55.911	2.347	31.765	121.905
2015	2016	1.5	19.582	3.912	9.469	54.059	3.101	31.807	123.430

Unified School District #512 is used as an example but depending upon resident location, USD #232 or USD #233 would be the applicable taxing jurisdiction.



Description of Accounts and Funds

The accounts of the city are organized on the basis of funds and groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts, which is comprised of its assets, liabilities, fund balance, revenues and expenditures or expenses, as appropriate. The types of funds maintained by the city are as follows:

GENERAL FUND: The General Fund is the principal fund of the city. The majority of the current operating expenditures of the city are financed through revenues received by the General Fund. The General Fund is considered a major fund.

DEBT SERVICE FUND: The Debt Service Fund is used to account for the payment of principal and interest on the city's general obligation bonds, which are recorded in the general long-term debt account groups. Revenues for this purpose include ad valorem property taxes, special assessment taxes, and investment interest income. The Debt Service Fund is considered a major fund.

ENTERPRISE FUND: The Stormwater Fund is used to account for the administration, operations, maintenance, financing and related debt service for providing a systematic, economical and environmentally sensitive means for managing the stormwater functions for the city. The Rec Center Fund is used to account for the programs and services provided to the community at the Rec Center. Enterprise funds are used to account for the operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to provide the goods or services to the general public on a continuing basis primarily through user charges.

SPECIAL REVENUE FUNDS: These funds are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designated to finance particular functions or activities of the city. Budgeted Special Revenue Funds include; Special Highway, Tourism and Convention, Special Alcohol, Special Parks & Recreation, Neighborhood Revitalization, Transportation Improvement Plan (Zone 1, 2 & 3), Parks and Recreation Impact Fee (Zone 1, 2 & 3), Street Tree (Zone 1, 2 & 3), Mining TIF, City Center TIF, Ridgeview Mining TIF, Orchard Corners CID, Prairie Creek CID, Quivira 95 CID, Greystone Plaza CID, City Center East CID #1, City Center East CID #2, and I-35 & 95th Street TIF.

FIDUCIARY FUNDS: The Pension Trust Fund is used to account for the accumulation of resources for pension benefit payments.

A **Fund** is an accounting entity with a self-balancing set of accounts that records financial transactions for a specific government activity or function. A fund includes both revenue and expenditure accounts. The fund balance of a fund is the excess of a fund's current assets over its current liabilities.

The **Expenditure** account numbers used in the City of Lenexa's budgeting and accounting process are broken down by fund, function, department, division, activity, and object.

FUND - FUNCTION - DEPARTMENT - DIVISION - ORGANIZATION – OBJECT

A *function* is a group of related activities aimed at accomplishing a major service. A *department* is a major administrative section of the City of Lenexa, which indicates overall management responsibility for an operation, or group of related operations within a functional area. A *division* is a segment of the department, which is assigned a specific operation. An *organization* is a subset of the division, which fulfills a specific task of the division. The expenditure *object* number designates a specific expense account and is consistently applied throughout all departments, divisions, and organizations.

The **Revenue** account numbers used in the City of Lenexa's budgeting and accounting process are broken down by fund, section and object.

FUND - SECTION – OBJECT

Sections are categories of revenues such as property taxes, non-property taxes, licenses and permits, intergovernmental, charges for service, fines and forfeitures, use of money, miscellaneous, and non-revenue receipts. The revenue *object* number designates a specific revenue account and is consistently applied throughout the funds.

FUND AND DEPARTMENT STRUCTURE:

BUDGETED FUNDS

Fund Type	*Fund #*	*Fund Name/Department*
General	**01**	**General (Major Fund)**
		Governing Body
		Executive
		Communications
		Municipal Court
		City Clerk
		Finance
		Human Resources
		Enterprise Systems and Technology
		Legal
		Community Development
		Fire
		Police
		Municipal Services
		Parks and Recreation
Debt Service	**05**	**Debt Service (Major Fund)**
Special Revenue	25	Special Highway
	26	Special Alcohol
	27	Special Parks & Recreation
	28	Tourism and Convention
	40/41/42	Parks and Recreation Impact Fee Zone 1, 2 & 3
	43/44/45	Street Tree Zone 1, 2 & 3
	46/47/48	Transportation Improvement Plan Zone 1, 2 & 3
	50	Neighborhood Revitalization
	51	City Center TIF District
	53	Mining TIF District
	54	Ridgeview Mining TIF District
	56	Orchard Corners CID
	57	Prairie Creek CID
	58	Quivira 95 CID
	59	Greystone Plaza CID
	61	City Center East CID #1
	62	City Center East CID #2
	63	I-35 & 95th Street TIF
Enterprise	80	Stormwater
	82	Rec Center

NON-BUDGETED FUNDS

Fund Type	*Fund #*	*Fund Name*
Special Revenue		
	02	Endowment
	10	**Capital Improvement (Major Fund)**
	15	Grants
	20	Law Enforcement Trust
	21	Legal Trust
	73	Facilities Maintenance
	75	Equipment Reserve
Internal Service		
	86	Risk Management
	85	Health Plan
	87	Workers Compensation
Fiduciary		
	90	Pension Trust

ACCOUNTING:

All governmental funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. In the General Fund, sales taxes are considered "measurable" when in the hands of the State Department of Revenue and are recognized as revenue at that time. Other major revenues in the General Fund that are determined to be susceptible of accrual include utility franchise taxes, grants-in-aid earned, other governmental revenues, and investment income. Major revenues that are determined not to be susceptible of accrual because they are either not available soon enough to pay liabilities of the current period, or are not objectively measurable include; property taxes, licenses, permits, fines and forfeitures in the General Fund, and property taxes in the Debt Service and Special Revenue Funds.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this rule include:

- Long-term portion of accumulated unpaid vacation and sick pay, which is not accrued.
- Principal and interest on general long-term debt, which is recognized when due.
- Prepaid expenses, which are not recorded.

The basis of budgeting is the same as the basis of accounting (modified accrual basis of accounting).

Financial Policies

The purpose of this section is to present a summary of the policies that the City of Lenexa follows in managing its financial and budgetary affairs. Most of the policies listed below are not new, but represent long-standing principles and traditions which have guided the city in the past and have allowed the city to maintain its financial stability, even during times of economic recession.

For Lenexa, a balanced budget is defined as a budget, in which projected resources (revenues plus use of fund balance) equal projected expenditures. This definition applies to each fund appropriated in the city's budget.

RESERVE POLICY:

- The city will maintain prudent reserve amounts in city funds in order to maintain working capital, fund capital asset replacement, and fund debt retirement. Reserve targets will be based on a number of factors, including: a) cash flow requirements, b) contingencies for unpredictable revenue sources, and c) contingencies for unpredictable expenditures and emergencies (such as natural disasters).
- The reserve (fund balance) target for the General Fund will range from 30% to 35% of budgeted annual General Fund revenues.
- The reserve (fund balance) target for the Debt Service Fund will range from 10% to 20% of the annual principal and interest amounts due on outstanding bonds and temporary notes.
- The reserve (fund balance) target for the Stormwater Fund will range from 10% to 20% of budgeted annual Stormwater Fund revenues.
- The policy establishes reserve targets for a number of other city funds. These include the Health Plan Fund, the Risk Management Fund, the Worker's Compensation Fund, the Tourism and Convention Fund, and the Special Alcohol Fund.

The reserve policy was previously adopted by the City Council.

INVESTMENT OF IDLE FUNDS:

- It is the policy of the city that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with legal and administrative guidelines and, to the maximum extent possible, at the highest rates obtainable at the time of investment.
- The primary objectives of investment activities, in order of priority, shall be safety, liquidity, and yield. Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This will be accomplished by structuring the portfolio so that securities mature concurrently with cash needs to meet anticipated demands. The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account investment risk constraints and liquidity needs.
- No single financial institution should hold demand or time deposits which will constitute more than 10% of the city's portfolio value. No more than 33% of the total portfolio value should be placed with a single issuer other than the United States Treasury. Additional limits are established for specific investment types.
- The city will not directly invest in securities with stated maturities of more than four (4) years from the date of purchase, in accordance with state statute.
- A quarterly investment report will be prepared and submitted to the City Administrator and Governing Body. This report will be prepared in a manner which will allow the city to ascertain whether investment activities during the reporting period have conformed to the investment policy.

The investment policy was previously adopted by the City Council.

PURCHASING POLICY:

- A commodity or service should be obtained at the lowest cost possible consistent with the quality required to maintain efficient operation of city departments.
- When the Governing Body approves a level of expenditures for any given department that, in itself is not a permit to expend funds, unless the need exists, and the item is within the city budget.
- Purchases less than or equal to $10,000 per occurrence may be approved by the appropriate Management Team member. Purchases totaling $10,000.01 to $50,000 per occurrence require approval by the City Administrator or the Deputy City Administrator. All purchases totaling over $50,000 per occurrence require approval by the Governing Body.
- The city will maintain a control system to ensure adherence to the budget and will prepare regular reports comparing expenditures to budgeted amounts.

The purchasing policy was previously approved by the City Administrator (City Council approval is not required).

CAPITAL ASSET POLICY:

- To safeguard the investment in capital assets.
- To use the fixed asset system as a management tool for replacement of reoccurring items to avoid duplication and inefficient use of capital assets.
- To comply with state laws and regulations.
- To provide information for preparation of financial statements in accordance with G.A.A.P.
- When disposing of capital assets, every effort should be made to recover some of the original cost by selling and/or trading in the capital asset.

The capital asset policy was previously approved by the City Administrator.

CAPITAL IMPROVEMENT POLICY:

- The city will develop a multi-year plan for capital improvements, update it annually and make all capital improvements in accordance with this plan.
- Immediate capital replacement needs and smaller capital projects are funded on a pay-as-you-go basis through a yearly budget transfer. Funding for projects with a projected cost of at least $300,000 and a useful life of at least five years is provided through the Capital Improvement Program (CIP).
- Capital improvements involve the outlay of substantial funds; therefore, numerous techniques will be looked at to enable the city to pay for capital improvements over a longer period of time, including; General Obligation Bonds, Reserves (fund balances), Revenue Bonds, Lease Purchase, Special Districts, Special Assessments, State and Federal Grants and “Cash for Capital Projects”.

The capital improvement policy was previously approved by the City Administrator.

DEBT POLICY:

- To provide for proper planning of capital expenditures, financing requirements, and guidelines for issuance of various debt instruments.
- To secure favorable ratings and competitive lower interest rates on all types of borrowing instruments, thereby providing savings to all taxpayers.
- Strive to meet credit market norms (where they exist), and monitor absolute amounts and year-to-year trends of key financial and debt ratios.

  Borrowing Instruments:
  - *Temporary Notes:* Maximum maturity of any note will be four years from date of issue.
  - *General Obligation Bonds:* As a general practice, the city will structure normal capital improvement projects to mature over 10 to 15 years, or the useful life of the project, whichever is less. Stormwater capital improvement projects are structured to mature over 20 years. Bonds will be rated by a national credit rating agency or agencies if deemed financially advantageous.

- *Lease/Purchase Agreements*: These instruments may be used as a flexible financial alternative for acquiring assets. The scheduled maturity shall not exceed the anticipated useful life of the capital item, and in no case shall exceed 20 years.
- *Tax Increment Financing (TIF) Bonds:* The city may issue TIF Bonds to finance eligible redevelopment project expenses as part of a TIF district. TIF Bonds issued by the city will normally be special obligation bonds supported by incremental revenues generated from the TIF District, and not General Obligation Bonds secured by the city's full faith and credit.

The debt policy was previously approved by the City Council.

BUDGET ADOPTION

Applicable Kansas statutes require that annual budgets be legally adopted for all funds (including proprietary funds) unless exempted by a specific statute. Specific funds exempted from legally adopted budgets are all Federal and State Assistance Funds, all Capital Project Funds, Facilities Maintenance Fund, Equipment Reserve Fund, Legal Trust Fund, Law Enforcement Trust Fund, Endowment Fund, Capital Improvement Fund, Risk Management Fund, Health Plan Fund and the Workers Compensation Fund.

BUDGET CONTROLS

Control over spending in funds that are not subject to legal budgets is maintained by the use of internal spending limits established by management. For budgeting, revenues are recognized when they become both measurable and available to finance expenditure of the current period, except for special assessments of the Debt Service Fund, which are recognized on a cash basis. Applicable Kansas statutes require the use of an encumbrance system as a management control technique to assist in controlling expenditures. Encumbrances of the budgeted governmental fund types, representing purchase orders, contracts, and other commitments, are reported as a charge to the current year budget. For budget purposes, unencumbered cash balances are determined by deducting liabilities and encumbrances from cash and receivables susceptible to accrual. The statutes provide for the following sequence and timetable in adoption of budgets: a) preparation of the budget for the succeeding calendar year on or before August 1 of each year, b) Notice of Public Hearing published on or before August 5 of each year, c) a minimum of ten day's notice of public hearing published in a local newspaper, on or before August 15 of each year, and d) Certify adoption of final budget on or before August 25 of each year.

BUDGET AMENDMENT

The city must first publish a notice of hearing to amend the budget. Ten days after publication, a public hearing is held and the Governing Body may amend the budget at that time. Kansas statutes permit transferring budgeted amounts from one object or purpose to another within the same fund; however, such statutes prohibit creating expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. All appropriations lapse at the end of the year, except for capital project funds, which are carried forward until such time as the project is completed or terminated. Kansas statutes permit original budgets to be increased for previously non-budgeted increases in revenue other than ad valorem property taxes.

BUDGET PROCESS

The city must prepare and adopt a budget each year. The presentation of this document is the last in a series of steps in that process as outlined in the budget calendar on the following page. The budget process is summarized in the following paragraphs.

1. Budget Preparation Guidelines – The budget preparation guidelines were developed in March 2016 and included the following primary assumptions: a) maintaining the same total mill levy for 2017, and b) an increase of 7% in the city's assessed valuation.

2. Budget Alternatives – Each department was directed to prepare and submit potential budget alternatives (additions and reductions) for consideration in the 2017 budget process.

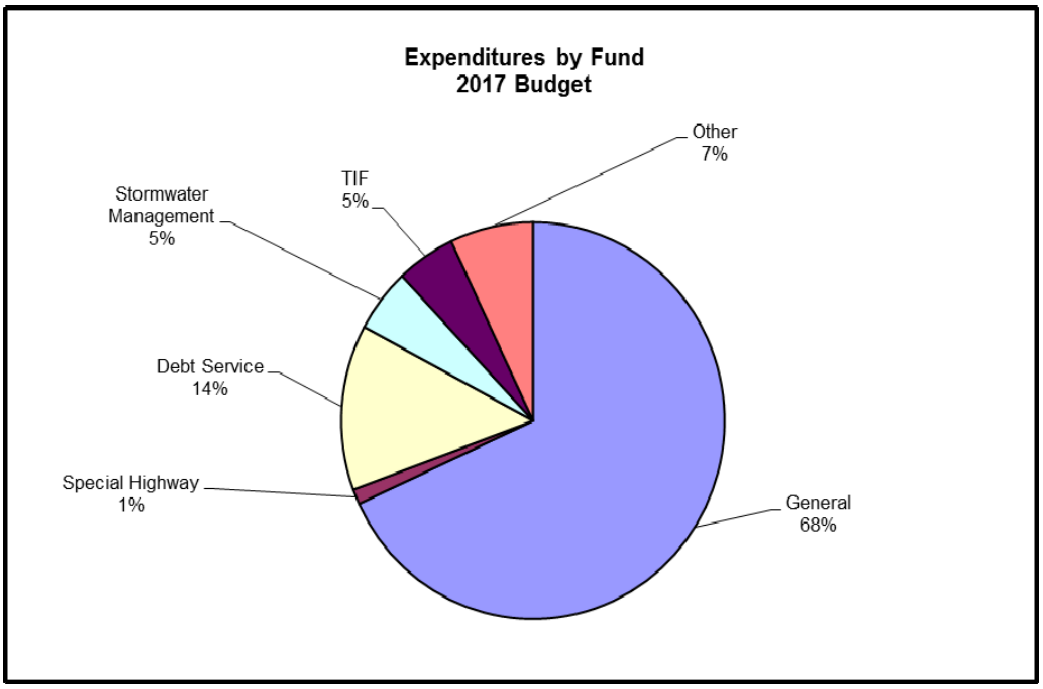
3. City Administrator Review – The City Administrator reviewed the department budget alternatives and other budget assumptions with Finance Department staff in multiple meetings during May. In June, the City Administrator made preliminary decisions on the budget recommendation; these decisions were discussed with each department head. The City Administrator submitted a formal budget recommendation to the Governing Body in June.

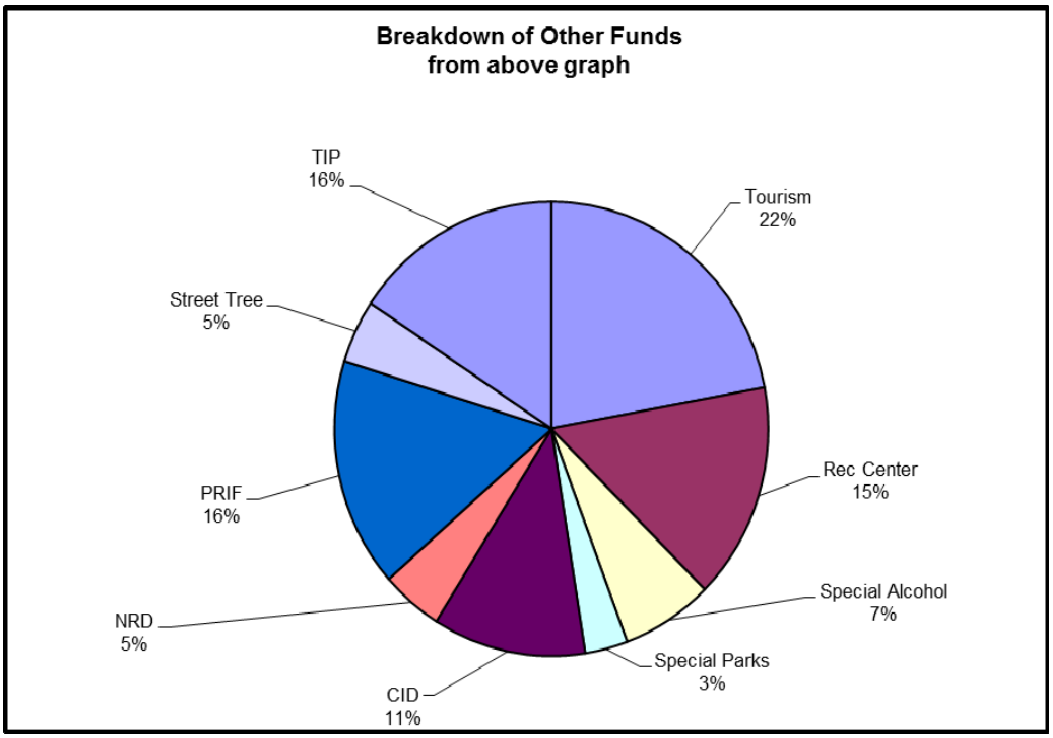
4. Governing Body Review of Recommended Budget - Staff presented an overview of the 2017 recommended budget (along with an update of the city's multi-year financial models) on June 28, 2016. After additional study sessions and a public hearing, the Governing Body formally adopted the budget at the August 2nd Council meeting. Upon adoption of the budget, staff filed required budget forms with Johnson County prior to the August 25th deadline established by state law.

BUDGET CALENDAR

February 2016	• Distribute budget & CIP calendar to Administrative Team • Distribute CIP preparation instructions to departments (Feb. 26th)
March 2016	• Receive preliminary real property valuation information from the County Appraiser (Mar. 1st) • Distribute budget preparation memo & forms to departments (Mar. 11th) • Departments submit CIP updates/requests to Finance by Mar. 25th
April 2016	• Departments complete operating budget information in Munis – revenue estimates & contractual/commodities/capital expenditures; departments submit new position requests using position justification form (Apr. 11th) • Department verification of existing position data
May 2016	• City Administrator meetings with departments to review operating budget requests/CIP updates • Departments complete key performance measures and other Information for budget document by May 2nd
June 2016	• City Administrator makes final decisions on operating budget • Finalize revenue estimates for recommended budget • June 21st – Distribute recommended budget to Governing Body; post budget on website • June 28th – Governing Body budget session to review recommended budget
July 2016	• Receive final assessed valuation estimates from Johnson County • July 5th – Governing Body meeting: Review final property tax revenue estimates and recommended budget adjustments; adopt resolution setting public hearing for Aug. 2nd • July 16th - Publish notice of public hearing
August 2016	• Planning Commission reviews recommended CIP (Aug. 1st) • Hold public hearing on recommended budget (Aug. 2nd) • Governing Body adopts 2017 Budget (Aug. 2nd) • FY 2017 Adopted Budget submitted to Johnson County on or before August 25th
October 2016	• Receive final mill levy information from Johnson County • Final budget document posted on website & submitted to GFOA

Budget Expenditures by Fund Graph





These graphs show each fund's percentage of the total budget of the city.

Budget Summary by Year

Listed below are the resources and expenditures of all budgeted funds for the City of Lenexa. This includes General, Debt Service, Enterprise and Special Revenue Funds. For further detail into the 2017 budget, look on the following page for the funding sources and expenditures for each fund type.

	204 Actual	2015 Actual	2016 Revised Budget	2017 Budget
Beginning Fund Balance	$41,663,210	$43,989,621	$45,026,980	$38,570,545
Revenues				
Property Taxes	$29,705,112	$33,601,407	$38,500,974	$41,973,143
Non-Property Taxes	44,114,893	45,412,304	43,889,547	45,759,200
Licenses & Permits	1,946,561	2,435,161	1,560,500	1,780,500
Intergovernmental	49,110	75,197	0	0
Charges for Services	8,245,303	7,750,057	8,218,863	10,050,055
Fines & Forfeitures	1,593,021	1,388,116	1,587,500	1,591,000
Use of Money	604,066	865,179	722,091	724,091
Miscellaneous	334,327	250,233	409,784	375,680
Non-Revenue Receipts	901,523	2,569,882	61,000	61,000
Transfers In	1,135,740	667,565	66,750	389,408
Total Revenues	$88,629,656	$95,015,101	$95,017,009	$102,704,077
Total Available Resources	$130,292,866	$139,004,722	$140,043,989	$141,274,622
Expenditures				
Governing Body	$159,067	$187,378	$241,668	$245,182
Executive (includes Communications)	1,683,173	1,953,514	2,220,742	2,629,508
Municipal Court	476,302	497,394	578,794	568,956
Enterprise Systems & Technology	2,954,785	3,206,981	3,498,909	3,478,409
Finance	1,323,805	1,207,352	1,324,544	1,243,688
Legal	1,228,530	1,306,512	1,528,650	1,585,630
Human Resources	697,461	718,456	1,002,630	1,112,987
Community Development	3,251,247	3,738,409	4,027,455	4,168,695
Police	13,079,320	13,723,996	14,994,657	15,296,180
Fire	9,335,190	10,014,498	10,510,016	10,581,167
Municipal Services	9,209,154	8,847,053	10,881,641	11,214,835
Parks & Recreation	4,900,444	5,667,937	6,417,450	8,160,313
Economic Development (TIF, CID)	1,859,113	2,324,392	5,430,285	7,053,645
Debt Service	15,113,222	15,365,205	17,086,472	17,674,054
Transfers	21,032,432	25,218,665	21,729,531	19,844,626
Total Expenditures	$86,303,245	$93,977,742	$101,473,444	$104,857,875
Ending Fund Balance	$43,989,621	$45,026,980	$38,570,545	$36,416,747

*Total ending fund balance plus total expenditures for 2017 equals the adopted budget.

Budget Summary by Fund

Listed below are the funding sources and expenditures for the 2017 Budget by fund type. In the 2017 General Fund budget, $24.3 million is budgeted for reserves. For further information on projection of financial condition please turn to the following page.

	General Fund	Debt Service Fund	Enterprise Funds	Special Revenue Funds	Total
Beginning Fund Balance	$24,279,959	$7,106,029	$1,335,297	$5,849,260	$38,570,545
Revenues					
Property Taxes	$24,687,831	$10,868,312	$0	$6,417,000	$41,973,143
Non-Property Taxes	40,793,613	100,715	0	4,864,872	45,759,200
Licenses & Permits	1,740,500	0	40,000	0	1,780,500
Charges for Services	2,200,744	0	7,024,311	825,000	10,050,055
Fines & Forfeitures	1,591,000	0	0	0	1,591,000
Use of Money	623,091	73,000	28,000	0	724,091
Miscellaneous	271,610	0	90,070	75,000	436,680
Transfers In	61,000	0	328,408	0	389,408
Total Revenues	$71,969,389	$11,042,027	$7,510,789	$12,181,872	$102,704,077
Total Available Resources	$96,249,348	$18,148,056	$8,846,086	$18,031,132	$141,274,622
Expenditures					
Governing Body	$245,182	$0	$0	$0	$245,182
Executive *	1,720,452	0	0	909,056	2,629,508
Municipal Court	568,956	0	0	0	568,956
Enterprise Systems & Tech.	3,478,409	0	0	0	3,478,409
Finance	1,243,688	0	0	0	1,243,688
Legal	1,585,630	0	0	0	1,585,630
Human Resources	1,112,987	0	0	0	1,112,987
Community Development	4,168,695	0	0	0	4,168,695
Police	15,102,134	0	0	194,046	15,296,180
Fire	10,581,167	0	0	0	10,581,167
Municipal Services	9,441,172	0	1,773,663	0	11,214,835
Parks & Recreation	6,576,905	0	1,528,408	55,000	8,160,313
Economic Dev. (TIF, CID)	0	0	0	7,053,645	7,053,645
Debt Service	0	13,289,034	4,111,014	274,006	17,674,054
Transfers	16,144,012	504,495	400,000	2,796,119	19,844,626
Total Expenditures	$71,969,389	$13,793,529	$7,813,085	$11,281,872	$104,857,875
Ending Fund Balance	$24,279,959	$4,354,527	$1,033,001	$6,749,260	$36,416,747

Total ending fund balance plus total expenditures for 2017 equals the adopted budget.

*Executive Department includes Communications.

Budgetary Projections by Fund

FUND	Balance 1/1/2016	2016 Estimated Revenue	2016 Estimated Expenditures	Balance 12/31/2016
General	$29,831,179	$67,076,264	$72,627,484	$24,279,959
Debt Service	7,350,082	13,215,118	13,459,171	7,106,029
Special Highway	335,629	1,357,800	1,357,800	335,629
Special Alcohol	420,672	242,319	242,319	420,672
Special Parks & Recreation	60,359	242,319	242,319	60,359
Tourism & Convention	1,085,106	765,000	815,566	1,034,540
Parks & Rec. Impact	1,217,631	125,000	125,000	1,217,631
Street Tree	390,971	55,000	55,000	390,971
TIP	1,183,718	250,000	250,000	1,183,718
Neighborhood Revitalization	155,176	300,000	300,000	155,176
City Center TIF	852,708	2,306,000	2,306,000	852,708
Mining TIF	663	1,453,000	1,453,000	663
Ridgeview Mining TIF	43,961	762,000	762,000	43,961
Orchard Corners CID	119,088	606,000	606,000	119,088
Prairie Creek CID	14,596	100,000	100,000	14,596
Quivira 95 CID	4,168	52,000	52,000	4,168
Greystone Plaza CID	6,127	40,000	40,000	6,127
City Center East #1 CID	9,253	33,000	33,000	9,253
City Center East #2 CID	0	50,000	50,000	0
I-35 & 95th Street TIF	0	60,000	60,000	0
Stormwater Management	1,945,893	5,926,189	6,536,785	1,335,297
Rec Center	0	0	0	0
Total	$45,026,980	$95,017,009	$101,473,444	$38,570,545

FUND	Balance 1/1/2016	2017 Budgeted Revenue	2017 Budgeted Expenditures	Balance 12/31/2016
General	$24,279,959	$71,969,389	$71,969,389	$24,279,959
Debt Service	7,106,029	11,942,027	13,793,529	5,254,527
Special Highway	335,629	1,399,780	1,399,780	335,629
Special Alcohol	420,672	255,046	255,046	420,672
Special Parks & Recreation	60,359	255,046	255,046	60,359
Tourism & Convention	1,034,540	1,153,000	1,153,000	1,034,540
Parks & Rec. Impact	1,217,631	400,000	400,000	1,217,631
Street Tree	390,971	55,000	55,000	390,971
TIP	1,183,718	370,000	370,000	1,183,718
Neighborhood Revitalization	155,176	300,000	300,000	155,176
City Center TIF	852,708	3,457,000	3,457,000	852,708
Mining TIF	663	1,613,000	1,613,000	663
Ridgeview Mining TIF	43,961	963,000	963,000	43,961
Orchard Corners CID	119,088	650,000	650,000	119,088
Prairie Creek CID	14,596	100,000	100,000	14,596
Quivira 95 CID	4,168	52,000	52,000	4,168
Greystone Plaza CID	6,127	45,000	45,000	6,127
City Center East #1 CID	9,253	40,000	40,000	9,253
City Center East #2 CID	0	90,000	90,000	0
I-35 & 95th Street TIF	0	84,000	84,000	0
Stormwater Management	1,335,297	5,982,381	6,284,677	1,033,001
Rec Center	0	1,528,408	1,528,408	0
Total	$38,570,545	$102,704,077	$104,857,875	$36,416,747

Total budgeted fund balances (reserves) for all funds are $36.4 million and the general fund reserve is $24.3 million. Explanation for changes in fund balances are provided on the following page.

Explanation of Changes in Fund Balances

The following funds have projected changes in fund balances for FY 2016 and/or FY 2017: General Fund, Debt Service Fund, Tourism and Convention Fund, and Stormwater Fund. These changes are explained below.

General Fund: The fund balance of the General Fund is projected to decrease by $5.6 million in FY 2016 due to one-time transfers to the Capital Improvement Fund to finance capital projects on a pay-as-you-go basis. The transfers are possible due to the fund balance being greater than the policy target at the end of FY 2015. There is no projected change in fund balance for FY 2017.

Debt Service Fund: The fund balance of the Debt Service Fund is projected to decrease by $244,000 in FY 2016 and $1.9 million in FY 2017. These decreases occur in order to reduce the property tax rate in the Debt Service Fund for 2017 and maintain a stable property tax rate in future years. The fund balance is projected to be greater than the policy target in FY 2016 through FY 2021. By FY 2019, Debt Service Fund revenues are projected to exceed expenditures.

Tourism and Convention Fee Fund: The fund balance of the Tourism and Convention Fund is projected to decrease by $51,000 in FY 2016. The decrease is due to the closure of the Interstate 35 and 95th Street Interchange for several months in 2016. This closure, which is required for a major road construction project, will have a negative impact on transient guest tax revenue collections for hotels near the construction area. There is no projected change in the fund balance for FY 2017.

Stormwater Fund: The fund balance of the Stormwater Fund is projected to decrease by $610,000 in FY 2016 and $302,000 in FY 2017. These decreases occur in order to maintain a stable stormwater service charge user fee in 2017 and future years. The fund balance is projected to be greater than the policy target in FY 2016 through FY 2021. By FY 2019, Stormwater revenues are projected to equal or exceed expenditures.

Summary of Revenues and Expenditures by Fund

Revenues by Fund	2014 Actual	2015 Actual	2016 Re-estimate	2017 Budget
General	$64,878,149	$70,415,578	$67,076,264	$71,969,389
Debt Service	$11,087,495	$11,022,567	$13,215,118	$11,942,027
Special Highway	$1,299,718	$1,340,569	$1,357,800	$1,399,780
Special Alcohol	$235,287	$251,335	$242,319	$255,046
Special Parks & Recreation	$235,288	$251,335	$242,319	$255,046
Tourism & Convention	$799,991	$837,296	$765,000	$1,153,000
Parks & Rec. Impact	$429,949	$418,429	$125,000	$400,000
Street Tree	($15,227)	$55,463	$55,000	$55,000
TIP	$609,020	$403,843	$250,000	$370,000
Neighborhood Revitalization	$241,277	$262,840	$300,000	$300,000
City Center TIF	$992,783	$1,666,276	$2,306,000	$3,457,000
Mining TIF	$835,938	$1,227,497	$1,453,000	$1,613,000
Ridgeview Mining TIF	$680,392	$717,059	$762,000	$963,000
Orchard Corners CID	$508,571	$552,347	$606,000	$650,000
Prairie Creek CID	$84,154	$85,730	$100,000	$100,000
Quivira 95 CID	$30,239	$29,533	$52,000	$52,000
Greystone Plaza CID	$20,398	$34,165	$40,000	$45,000
City Center East #1 CID	$4,507	$32,943	$33,000	$40,000
City Center East #2 CID	$0	$0	$50,000	$90,000
I-35 & 95th Street TIF	$0	$0	$60,000	$84,000
Stormwater Management	$5,671,727	$5,410,296	$5,926,189	$5,982,381
Rec Center	$0	$0	$0	$1,528,408
	$88,629,656	$95,015,101	$95,017,009	$102,704,077
Expenditures by Fund				
General	$62,635,846	$68,949,008	$72,627,484	$96,249,348
Debt Service	$11,323,592	$11,542,899	$13,459,171	$19,048,056
Special Highway	$1,291,160	$1,331,909	$1,357,800	$1,735,409
Special Alcohol	$135,734	$185,542	$242,319	$675,718
Special Parks & Recreation	$228,870	$252,441	$242,319	$315,405
Tourism & Convention	$554,859	$579,881	$815,566	$2,187,540
Parks & Rec. Impact	$454,338	$28,026	$125,000	$1,617,631
Street Tree	$63,034	$69,353	$55,000	$445,971
TIP	$120,411	$616,132	$250,000	$1,553,718
Neighborhood Revitalization	$213,803	$207,559	$300,000	$455,176
City Center TIF	$898,833	$1,468,469	$2,306,000	$4,309,708
Mining TIF	$953,394	$1,230,733	$1,453,000	$1,613,663
Ridgeview Mining TIF	$678,342	$677,552	$762,000	$1,006,961
Orchard Corners CID	$499,357	$550,411	$606,000	$769,088
Prairie Creek CID	$80,254	$84,238	$100,000	$114,596
Quivira 95 CID	$25,080	$32,069	$52,000	$56,168
Greystone Plaza CID	$0	$48,436	$40,000	$51,127
City Center East #1 CID	$992	$27,205	$33,000	$49,253
City Center East #2 CID	$0	$0	$50,000	$90,000
I-35 & 95th Street TIF	$0	$0	$60,000	$84,000
Stormwater Management	$6,145,346	$6,095,879	$6,536,785	$7,317,678
Rec Center	$0	$0	$0	$1,528,408
Total	$86,303,245	$93,977,742	$101,473,444	$141,274,622

*Expenditures by fund for FY2017 include projected December 31, 2017 fund balances (reserves).

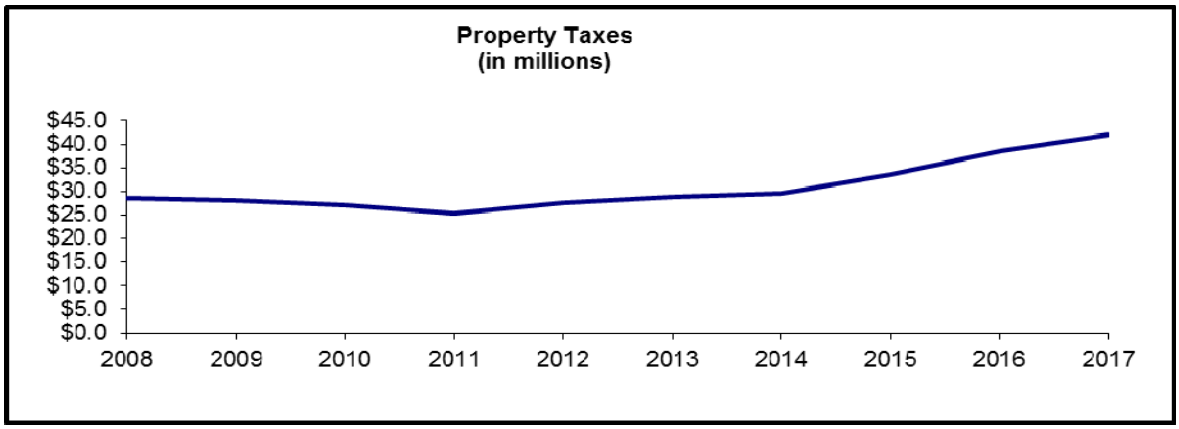
Major Revenue Sources - Trends and Assumptions

Listed below are the major revenue sources and the underlying assumptions and trends for each.

- PROPERTY TAXES
- SALES TAX (CITY AND COUNTY) & USE TAX
- FRANCHISE TAXES
- STORMWATER SERVICE CHARGES

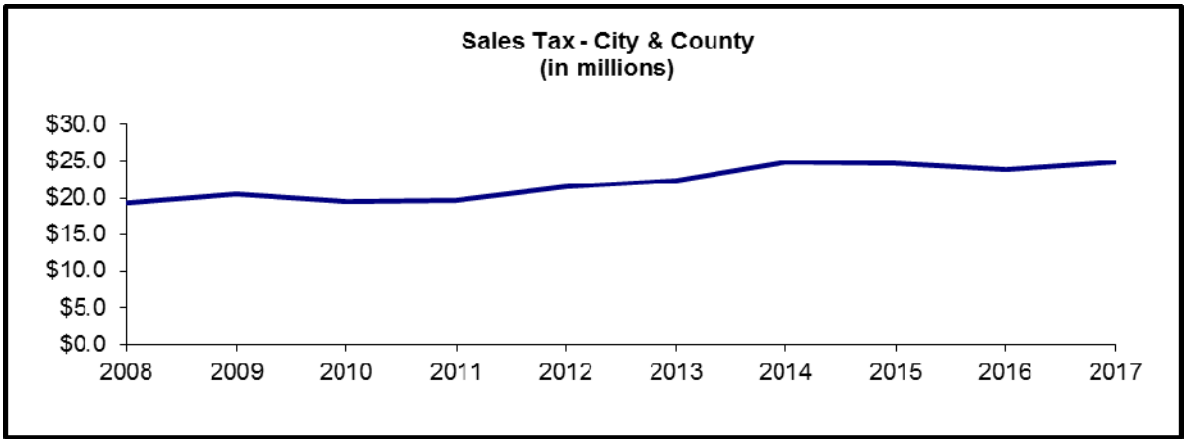
PROPERTY TAXES: This is the largest source of revenue followed by city and county sales tax revenues. Property tax dollars generated to fund the 2017 budget are $32.5 million (assuming a 2.0% delinquency rate) as compared to $30.4 million for the 2016 budget. To generate $32.5 million in property tax revenue, an estimated mill levy of 31.807 is required for the 2017 budget. This includes 23.875 mills for the General Fund and 7.932 mills for the Debt Service Fund. This budget anticipates that the city's current property tax rate will remain constant at 31.807 for the 2017 budget. The city's assessed valuation, to which the property tax rate is applied, is estimated to increase from $975.3 million in 2015 to $1.04 billion in 2016. This represents an increase of 7%. The estimated delinquency rate for property taxes is 2% in the adopted budget, which is unchanged from 2016.

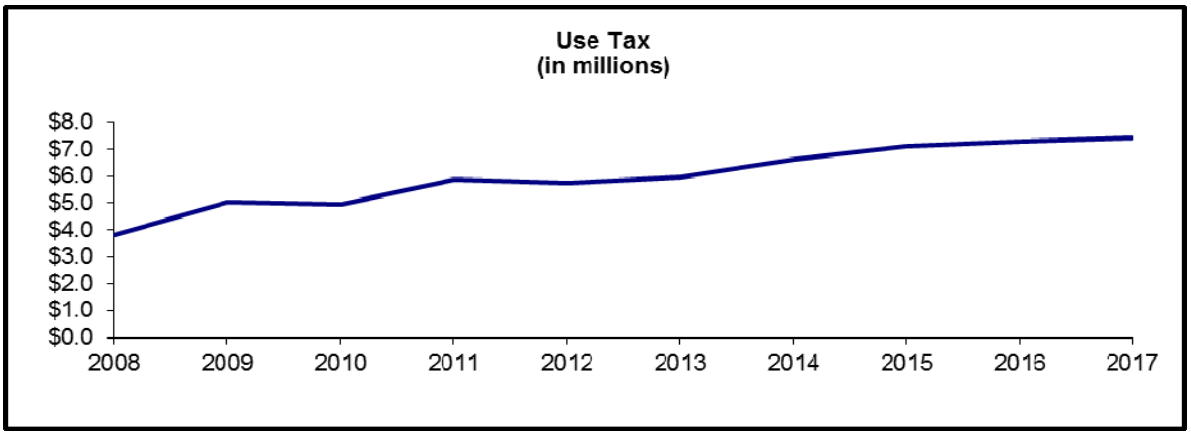
Property taxes are billed and collected by Johnson County. The County distributes property taxes to the City in January, March, June, September and October.



SALES & USE TAX: The city currently imposes a 1.375% sales tax rate, which includes a 1.000% general purpose levy and 0.375% to fund road and park maintenance, park facility upgrades and development, and a new civic center at City Center. (In certain areas of the City, there is an additional 1% sales tax for Community Improvement Districts.) The 0.375% sales tax went into effect on Oct. 1, 2008 and generates approximately $6.1 million annually in sales tax and use tax revenues. The city also shares in the distribution of Johnson County sales tax at the rate of 1.10%. General Fund city sales tax revenue is projected at $16.0 million for 2017 an increase of 4.1% compared to the 2016 revised budget but a decrease of 8.9% from the 2016 original budget. General Fund county sales tax revenue is projected at $7.8 million for 2017, an increase of 2.0% compared to the 2016 revised budget.

Sales and uses tax are collected by businesses and remitted to the Kansas Department of Revenue. The Department of Revenue distributes the sales and use taxes to the City on a monthly basis.





FRANCHISE TAXES:
Electric - The city is served by two electric providers. Under the current franchise agreement with these providers, a franchise fee of 5% of gross receipts is paid to the city. Weather patterns and the cost of raw materials continue to have the most impact on electric consumption and franchise fees collected. The city entered into new franchise agreements with Westar Energy, Inc. in 2007, and Kansas City Power & Light in 2009. Electric franchise taxes are projected to increase by 4.9% in 2017.

Electric franchise taxes are remitted to the City on a monthly basis.

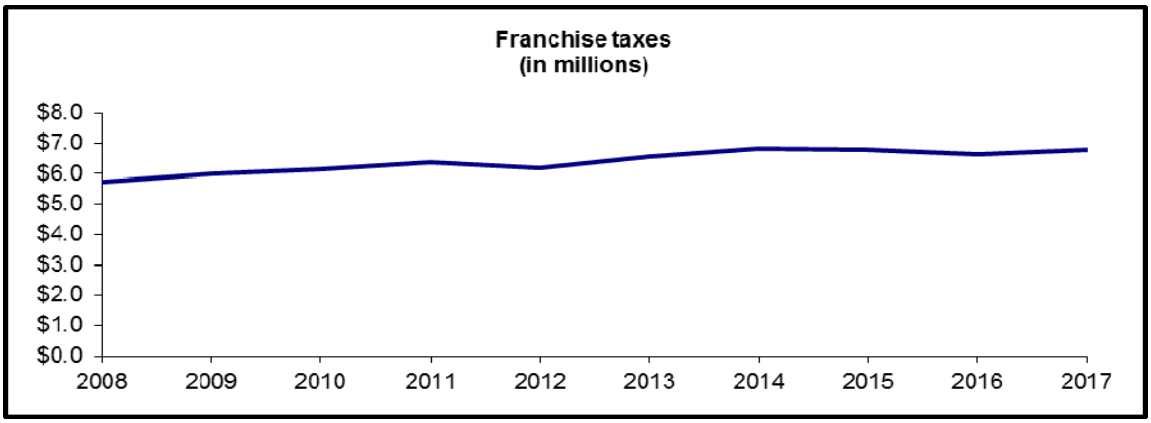
Gas - The city is served by two natural gas providers. Under their current franchise agreements, a franchise fee of 5% of gross receipts is collected by the provider and remitted to the city. Weather patterns and the wholesale cost of natural gas play a large role in the ultimate consumption of natural gas and total franchise fees collected. The franchise agreement with Atmos Energy was renegotiated and adopted in 2007. The second natural gas franchise with Kansas Gas Service was renegotiated and adopted in May 2011. The city adopted a Volumetric Rate Calculation Form in July 2008 pursuant to which both providers have collected franchise fees on the transport gas sold as a commodity by the company since January 1, 2009. The city annually determines the Volumetric Rate and adopts and amended Volumetric Rate Calculation Form. Weather patterns and the cost of natural gas have the most impact on gas consumption and franchise fees collected. Gas franchise taxes are projected to decrease 12.6% for 2017 as compared to the 2016 revised budget.

Kansas Gas Service remits gas franchise taxes to the City on a monthly basis and Atmos Energy remits gas franchise taxes to the City in January and July.

Communications - Cable Television – Four companies currently provide video service in the City of Lenexa. State law allows cable television and other video service providers to enter into a statewide franchise instead of executing a franchise with each city. In 2008, Time Warner's local franchise expired and they opted to enter into a statewide franchise and have provided the statutorily required local agreement to do so. AT&T also obtained a statewide video franchise and submitted the required local

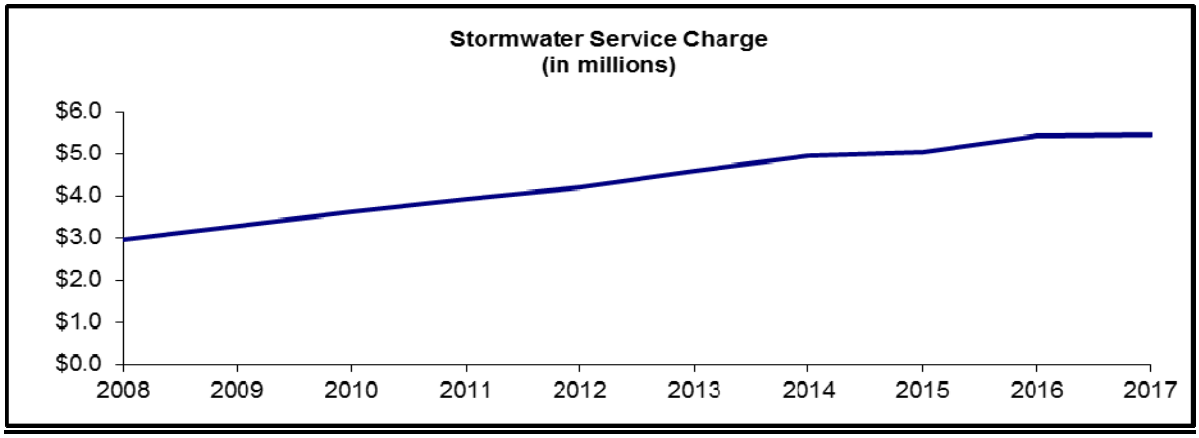
agreement pursuant to state law. Consolidated Communications notified the city that it intended to operate under the statewide franchise after its franchise with Lenexa expired at the end of 2012. Google obtained a statewide video franchise and submitted the required local agreement pursuant to state law in 2015. Under both local and statewide franchises, the city will collect a 5% gross revenues franchise fee.

Telephone - The City of Lenexa has current franchises with seventeen telecommunications providers. In 2009, the City renegotiated its franchise with Southwestern Bell Telephone Company, which requires SBC to pay a 5% gross revenues franchise fee. Additionally, the city has been successful in negotiating and adopting franchises with several UNE-P telecom providers and wireless service providers, and continues to seek franchises with other providers that are providing service in the city without a franchise. While the revenues anticipated from these small providers are not significant, it will provide a level playing field for all telecom providers in the community. Telecommunication franchise fees are projected to decrease 7% for 2017.



STORMWATER SERVICE CHARGE: In 2000, the city developed a Stormwater Management Plan which called for a proactive approach to stormwater management issues within the city. This approach reduces flooding, improves water quality and builds community assets. To fund this plan the city established a stormwater management fee which is imposed on each residential and nonresidential developed property. The fee pays for operation and maintenance, costs of capital improvements, debt service associated with the stormwater management system and other costs included in the operating budget. This monthly service charge will remain constant in the 2017 budget at $109 per equivalent dwelling unit (EDU). (Homeowners will pay $109 annually.) Stormwater service charges are budgeted to increase 2.3% as compared to the original 2016 budget.

Stormwater service charges are billed and collected by Johnson County. The County distributes the service charges on the same schedule as property taxes.



INTRODUCTION

Several years ago, the city developed multi-year financial models for the General Fund, Debt Service Fund, and Stormwater Fund. These three funds comprise almost 87% of the city's operating budget. The financial models allow the Governing Body and staff to:

- Obtain a better understanding of the city's future financial challenges.
- Create a common set of assumptions and expectations.
- Place an emphasis on long-term financial planning.

The financial models are dynamic and change constantly as assumptions are analyzed and adjusted. Overall, the models are tools that illustrate the impact of policy decisions and potential trends, and allow the city to consider "what-if" financial scenarios.

Key changes since the previous budget cycle include:

- Estimated assessed valuation increased by 7% for the 2017 budget.
- Sales tax collections have slowed (sales tax collections are projected to decrease by 9% in 2017 due to lower collections from a major taxpayer)
- Financial results were positive for 2015 (General Fund revenues exceeded expenditures and transfers by $1.5 million).

Overall, the city's financial model reflects structural balance (projected revenues equal to or exceed projected expenditures) in the General Fund for each year of the five year forecast period.

PROPERTY TAX LIMIT CALCULATION

The property tax limit calculation adopted by the State Legislature (effective for the 2018 budget) limits the rate of growth of property tax revenue to a five-year rolling average of the consumer price index (CPI). However, the approved legislation exempts a few key items from the calculation:

- Bond and interest payments (which are mostly accounted for in the city's Debt Service Fund).
- Increased expenditures above the CPI calculation for public safety (law enforcement, fire protection, and emergency medical services).
- Expenditures mandated by federal or state law with such mandates becoming effective on or after July 1, 2015.
- New real property improvements.
- Property which has changed in use.

Since bond and interest payments are exempted, the property tax limit calculation only applies to the city's General Fund.

GENERAL FUND MODEL

Earlier this year, staff presented preliminary General Fund projections through FY 2021. Staff has updated these projections to incorporate revised revenue estimates and the adopted expenditure budget for FY 2017. Staff has summarized the key financial model assumptions in the following table.

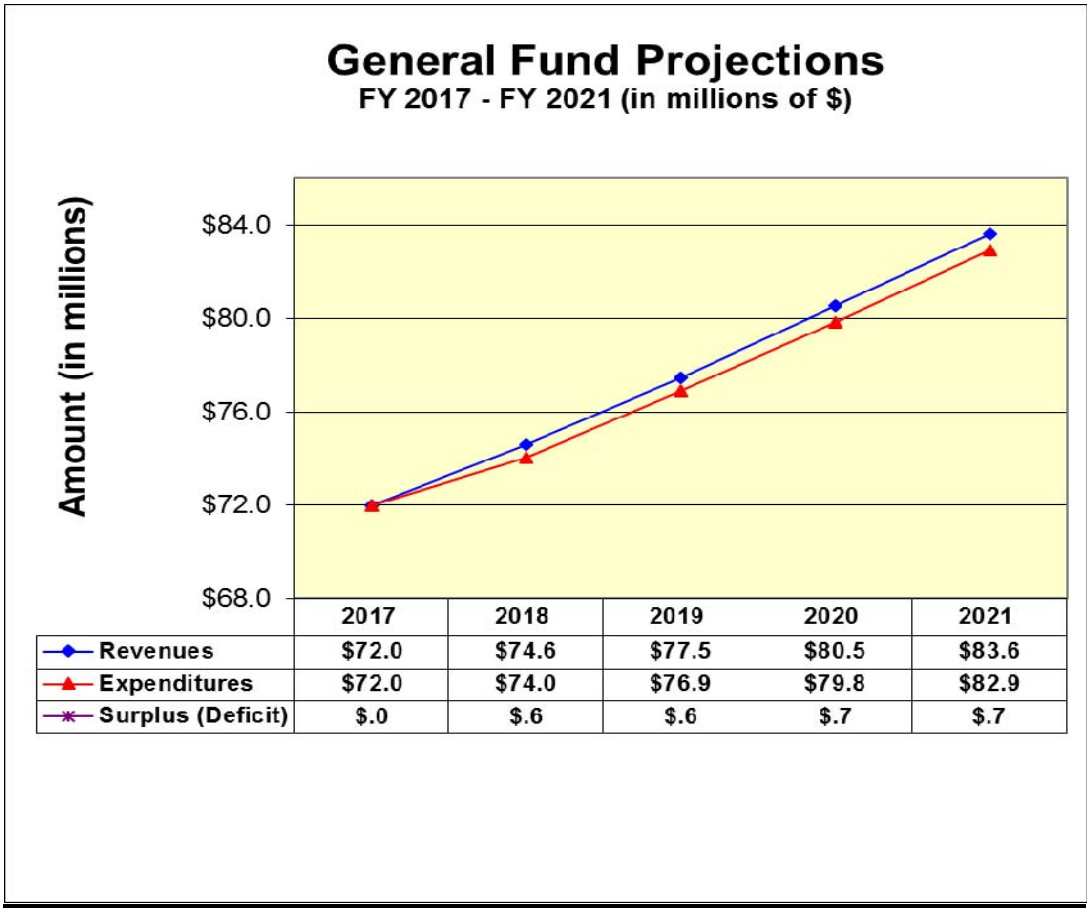
Table #1: Financial Model Assumptions – General Fund

	FY2017	FY2018	FY2019	FY2020	FY2021
Assessed Value % change	6.7%	5.5%	5.7%	5.9%	6.0%
Mill Levy	23.875	23.875	23.875	23.847	23.806
City Sales Tax % change (1.375% rate)	(8.9%)	3.0%	3.0%	3.0%	3.0%
County Sales Tax % change	0.9%	3.0%	3.0%	3.0%	3.0%
Personnel: % allocated for pay increases	3.5%	3.5%	3.5%	3.5%	3.5%
Personnel: % change in amount budgeted for City contribution for employee health insurance	3.0%	5.0%	5.0%	5.0%	5.0%
Personnel: $ impact of change in staffing levels in General Fund	$638,000 (add 12 FTEs)	$300,000 (add 4 FTEs)	$300,000 (add 4 FTEs)	$300,000 (add 4 FTEs)	$300,000 (add 4 FTEs)
General Fund Transfer to Recreation Center Fund	$328,408	$335,000	$315,000	$293,000	$268,000
General Fund Transfer to Equipment Reserve Fund (equipment replacement)	$1.4m	$1.4m	$1.4m	$1.4m	$1.4m
General Fund Transfer to Capital Improvement Fund (pay as you go funding for CIP – funded from general revenue)	$4.0m	$4.1m	$4.2m	$4.4m	$4.5m
Property Tax Limit Calculation:					
Consumer Price Index (CPI) – 5-year rolling average	N/A	1.5% (2012 – 2016)	1.5% (2013 – 2017)	1.6% (2014 – 2018)	1.7% (2015 – 2019)
Expenditure increase above CPI for public safety (% of property tax levy)	N/A	1.7%	1.7%	1.7%	1.7%
New real property improvements (%)	N/A	1.5%	1.5%	1.5%	1.5%
Property which has changed in use (%)	N/A	0.9%	0.9%	0.9%	0.9%
Total projected change allowed for General Fund property tax revenue (%)	N/A	5.6%	5.6%	5.7%	5.8%

Due to the property tax limit calculation, the General Fund mill levy is projected to decline slightly in the later years of the forecast period.

Summary Graph

The following graph summarizes the revenue and expenditure projections for the General Fund in FY 2017 to FY 2021.



	2017	2018	2019	2020	2021
Revenues	$72.0	$74.6	$77.5	$80.5	$83.6
Expenditures	$72.0	$74.0	$76.9	$79.8	$82.9
Surplus (Deficit)	$.0	$.6	$.6	$.7	$.7

The General Fund financial model reflects structural balance (projected revenues equal or exceed projected expenditures) in all years of the five year forecast period.

General Fund Reserve (Fund Balance) Information

The city adopted a revised policy regarding reserve funds in December of 2011. This policy states that the city will "maintain prudent reserve amounts in city funds in order to maintain working capital, fund capital asset replacement, and fund debt retirement." The policy establishes reserve targets based on a number of factors, including:

- Maintaining reserves to meet cash flow requirements.
- Maintaining reserves to provide contingencies for unpredictable revenue sources.
- Maintaining reserves to provide contingencies for unpredictable expenditures and emergencies (such as natural disasters).

The policy establishes reserve targets for a number of city funds, including the General Fund. According to the policy, the annual calculation is expected to generate a General Fund reserve target that ranges between 30% and 35% of budgeted annual General Fund revenues. This target range is generally equivalent to 4 months of General Fund operating expenditures.

Projections for the General Fund reserve are presented in the following table.

Table #2: Projected Fund Balances for General Fund

Fiscal Year	Projected Ending Fund Balance (Reserve)	Ending Fund Balance %*
2017	$24.3 million	34%
2018	$24.9 million	33%
2019	$25.5 million	33%
2020	$26.1 million	33%
2021	$26.8 million	32%

*The percentage shown is the percentage of projected annual General Fund revenues.

Based on the current projections, the city will be able to maintain a fund balance ranging from $24 million to $27 million over the forecast period (32% to 34% of estimated annual General Fund revenues). This level of fund balance will allow the city to proactively adjust to any revenue disruptions and also enhances the probability of maintaining the current credit ratings assigned by the rating agencies for the city's general obligation debt.

DEBT SERVICE FUND MODEL

Staff has updated the Debt Service Fund projections to incorporate financing of the projected Capital Improvement Program (CIP) for FY 2017 through FY 2021.

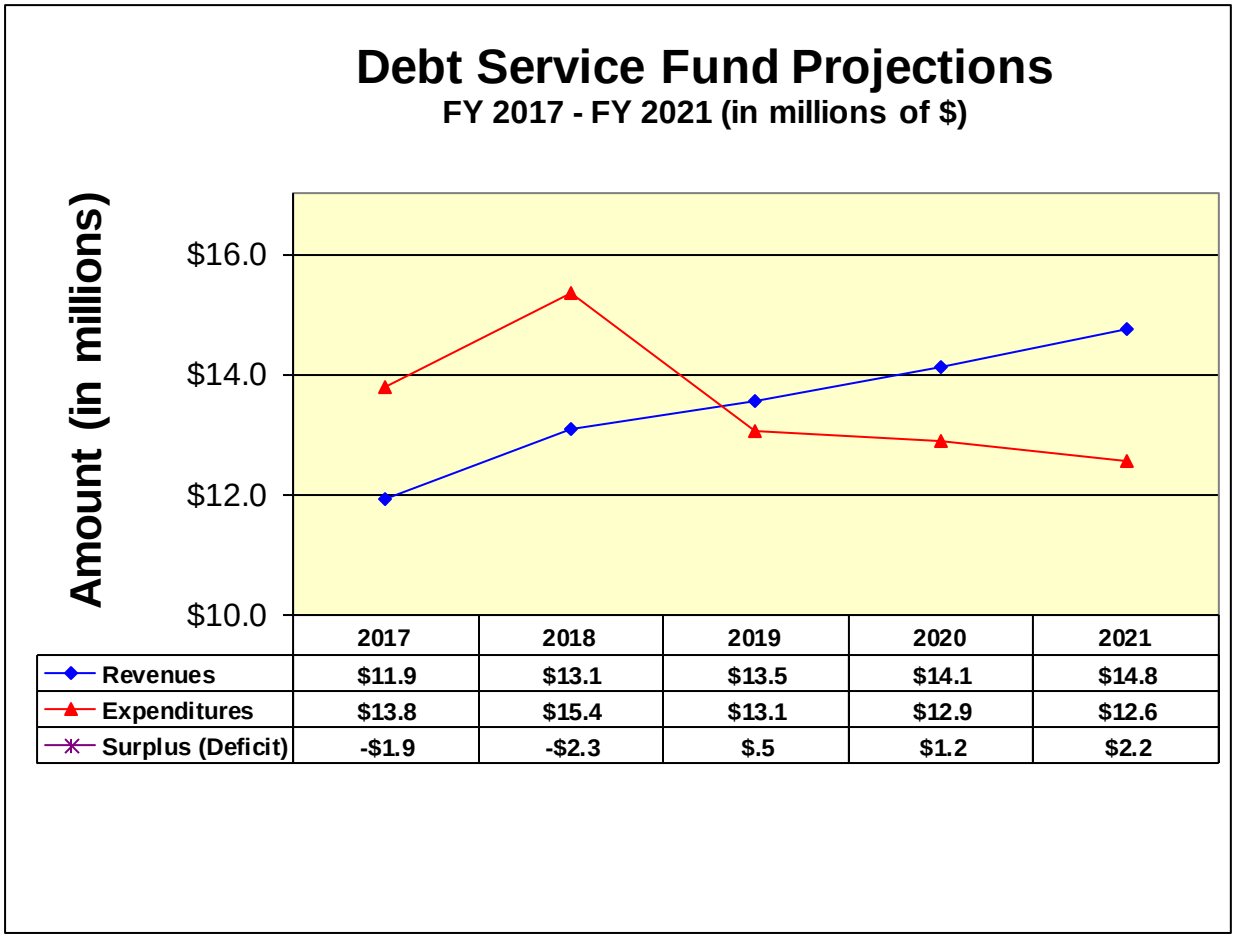
Model Assumptions

The Debt Service Fund projections are based on the same assessed valuation assumptions as used for the General Fund. The projections also assume the Debt Service Fund mill levy will be 7.932 mills in FY 2017 through FY 2021.

Debt Service Fund expenditures incorporate financing for capital projects funded with general obligation bonds (excluding stormwater projects) in the adopted CIP. In general, repayment for new debt is structured on a level payment basis over a period of 10 years. However, there are some projects that will be repaid over a period of greater than 10 years (for example, special benefit district debt is repaid over 15 years per existing development agreements).

Summary Graph

The following graph summarizes the revenue and expenditure projections for the Debt Service Fund in FY 2017 to FY 2021.



	2017	2018	2019	2020	2021
Revenues	$11.9	$13.1	$13.5	$14.1	$14.8
Expenditures	$13.8	$15.4	$13.1	$12.9	$12.6
Surplus (Deficit)	-$1.9	-$2.3	$.5	$1.2	$2.2

For FY 2017 and FY 2018, the Debt Service reserve can be reduced as follows to balance the budget:

- FY 2017: Use $1.9 million from the Debt Service reserve.
- FY 2018: Use $2.3 million from the Debt Service reserve.

Revenues would exceed debt service expenditures beginning in FY 2019 due to the retirement of bonds in FY 2018 originally issued in FY 2003.

The reserve target for the Debt Service Fund is a range of 10% to 20% of projected expenditures. The projected use of the Debt Service Fund reserve would decrease the reserve amount to $3.0 million in 2018 (20% of debt service expenditures). In 2019, the reserve would begin to increase unless adjustments are made to the amount of property tax levied for debt service for the amount of new debt issued for capital projects. During the five year forecast period, the reserve amount would exceed the 10% minimum reserve requirement.

STORMWATER FUND MODEL

Staff has updated the Stormwater Fund projections to incorporate financing of the projected CIP for FY 2017 through FY 2021 and the projected operating budget for FY 2017.

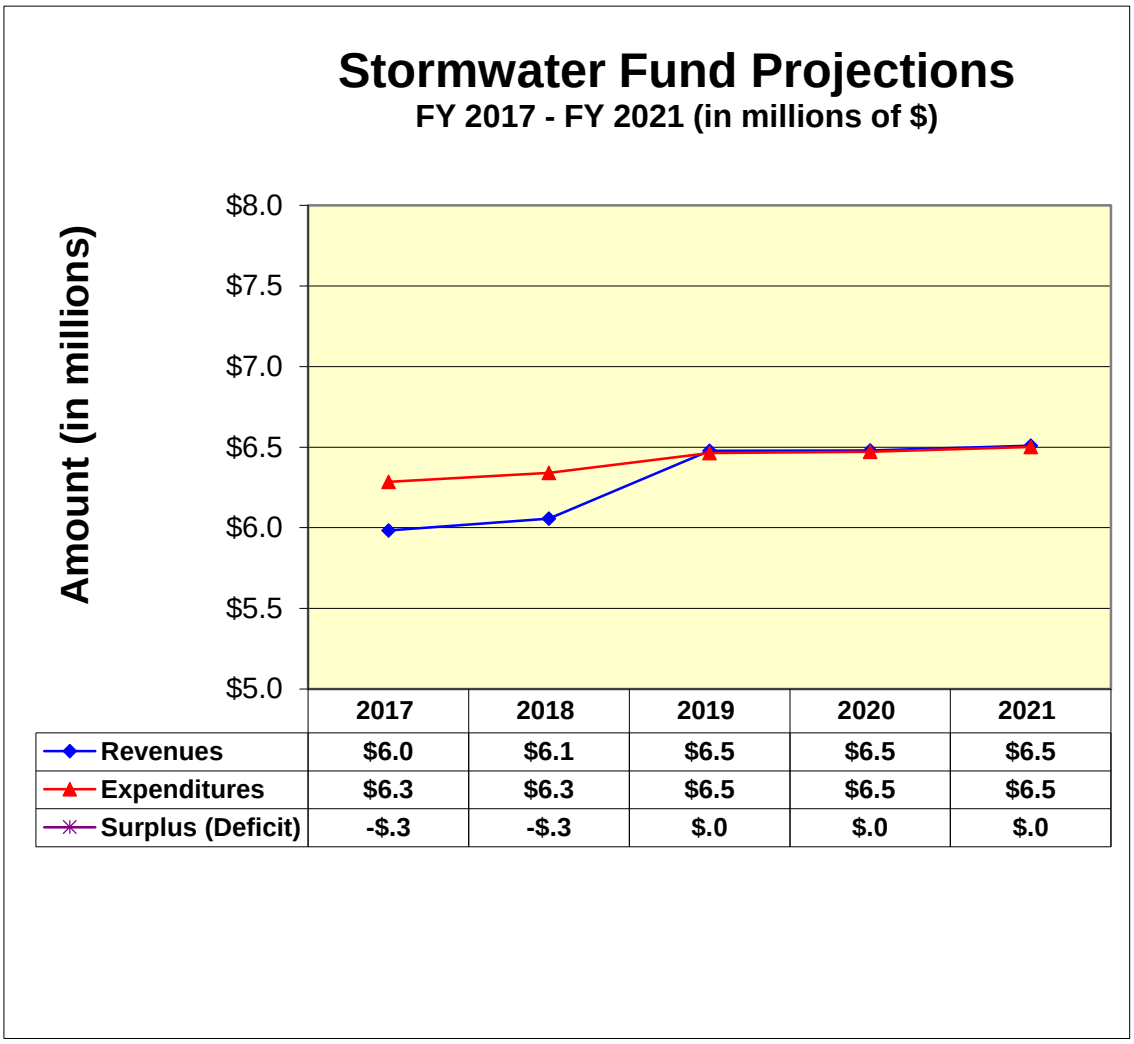
Model Assumptions

The Stormwater Fund revenue projections assume the annual service charge is $109 per equivalent dwelling unit (EDU) in 2017 through 2021.

The expenditure projections for operating costs are generally based on the same assumptions as the General Fund, and the stormwater debt service projections are based on the capital projects included in the projected CIP. Debt repayment is structured on a level payment basis over a period of 20 years per the original Stormwater Fund financial model.

Summary Graph

The graph below summarizes the revenue and expenditure projections for the Stormwater Fund in FY 2017 to FY 2021.



	2017	2018	2019	2020	2021
Revenues	$6.0	$6.1	$6.5	$6.5	$6.5
Expenditures	$6.3	$6.3	$6.5	$6.5	$6.5
Surplus (Deficit)	-$.3	-$.3	$.0	$.0	$.0

The Stormwater Fund reserve can be reduced as follows to balance the budget through FY 2018:

- FY 2017: Use $0.3 million from the Stormwater reserve.
- FY 2018: Use $0.3 million from the Stormwater reserve.

By FY 2019, the Stormwater Fund would achieve structural balance between revenues and expenditures due to the retirement of bonds in FY 2018 originally issued in FY 2003.

The reserve target for the Stormwater Fund is a range of 10% to 20% of projected stormwater revenues. The projected use of the Stormwater Fund reserve would decrease the reserve amount to $0.7 million by FY 2018 (12% of Stormwater revenues). During the five year forecast period, the reserve amount would equal or exceed the 10% minimum reserve requirement.

FINAL COMMENTS

The financial projections presented in this document are based on a number of assumptions which continue to change as time passes. Some of the variables in the projections are controlled by the Governing Body, while others cannot be controlled and are virtually impossible to predict. Overall, the projections should be viewed as a tool to illustrate the impact of policy alternatives and to highlight potential fiscal issues in future years. These tools provide the opportunity to implement adjustments in revenues and expenditures to avoid potential shortfalls in the later years of the forecast period.

Capital Improvement Program and Debt Management

Annual Budget Document
2017
City of Lenexa
January 1 - December 31

WHAT IS A CAPITAL IMPROVEMENT PROGRAM?

A capital improvement program is a plan that is the result of a systematic evaluation of capital projects. The plan serves as a guide for the efficient and effective provision of public facilities, outlining timing and financing schedules of capital projects for a five-year period of time. In the process of formulating the plan, public improvements are prioritized and costs are projected, thereby allowing the city to take maximum advantage of federal, state, and county funds. However, the capital improvement plan is not a document of long-term certainty. Rather, the plan is reviewed yearly, during which time the needs of the city may be re-prioritized and financial status re-evaluated. This allows the city further flexibility in maintaining and promoting an effective level of service for present and future citizens.

WHAT IS A CAPITAL IMPROVEMENT PROJECT?

A capital improvement project is a project that may include the construction of new facilities as additions to the city's assets, renovation of existing structures to significantly extend useful life, and major repair operations of a comprehensive and non-routine nature. To be defined as a capital project, the project must exceed $300,000 in cost, and have a useful life of at least five years. (Immediate capital replacement needs and smaller capital projects are funded on a pay-as-you-go basis through a yearly budget transfer.) Capital improvements involve the outlay of substantial funds; therefore, numerous techniques will be looked at to enable the city to pay for capital improvements over a longer period of time, including: general obligation bonds, reserves (fund balances), revenue bonds, lease purchase, special districts, special assessments, state and federal grants and cash for capital projects. Common examples of capital improvement projects include the construction of roads and bridges, facility construction, and land acquisition. However, the funding of certain other large ticket items, such as fire trucks, is considered to be capital projects as well.

WHAT ARE THE OBJECTIVES OF A CAPITAL IMPROVEMENT PROGRAM?

1) To forecast public facilities and improvements that will be needed in the near future.

2) To anticipate and project financing needs in order to maximize available federal, state and county funds.

3) To promote sound financial planning in order to enhance and protect the bond rating of the City of Lenexa, in accordance with the debt policy.

4) To avoid, through sound financial planning, dramatic fluctuations of the tax rate.

5) To focus attention on and assist in the implementation of established community goals as outlined in the official Comprehensive Plan.

6) To serve as a guide for local officials in making budgetary decisions.

7) To balance the needs of developing west Lenexa with the needs of the already developed eastern portion of Lenexa.

8) To promote and enhance the economic development of the City of Lenexa in a timely manner.

9) To strike a balance between needed public improvements and the present financial capability of the city to provide for these improvements.

10) To provide an opportunity for citizens and interest groups to voice their requests for community improvement projects.

11) To provide for improvements in a timely and systematic manner.

HOW DOES CAPITAL SPENDING IMPACT THE OPERATING BUDGET?

Capital spending impacts the operating budget by increasing revenue and also additional expenditures. When the city undertakes a capital improvement such as a boulevard, sometimes it is undertaken to attract new businesses or industries to the city. Thus, the businesses will increase the city's property tax base and also potentially increase sales tax revenues. Building permits will also increase due to the construction of the buildings used in the businesses.

The construction of a new boulevard will also increase the expenditure side of the department's operating budget. The Parks and Recreation Department has additional area to maintain. The Community Development Department has additional area to zone. The Police Department has an additional street to patrol. The Municipal Services Department has an additional street to clear of snow and ice. The Fire Department has additional areas for fire protection.

The city strives to increase its revenues through the growth of the city, therefore, decreasing the amount of tax dollars required from its citizens.

HOW IS THE CAPITAL IMPROVEMENT PROGRAM FORMULATED?

Since a capital improvement program is intended to schedule major physical improvements, it is necessary to allow all city departments an opportunity to submit capital improvement requests that are anticipated over a five-year period. Likewise, citizens and public interest groups should be offered the opportunity to voice their requests for community improvement projects.

Once a composite list of capital improvement requests has been created, and the administrative recommendations submitted, the Planning Commission is responsible for reviewing and recommending project priority from a professional planning perspective. The Governing Body is responsible for recommending and prioritizing projects from a budgetary and affordability perspective as well as examining the need and priority of the projects themselves. The scheduling of projects over a five-year period is based on an evaluation of Lenexa's development policies, plans for future growth, and the ability of the city to amortize the debt. It is important to understand that the Governing Body is not committed to a particular expenditure in a particular year. Instead, the capital improvement programming process is repeated each year to allow re-evaluation of previous requests and consider new requests based on changing community needs and conditions.

HOW ARE CAPITAL IMPROVEMENTS FINANCED?

It is important to note the direct correlation between sound capital planning and favorable bond ratings. Credit rating agencies directly correlate greater risk with large debt. A strong assessed valuation in conjunction with low debt ratios facilitates a better bond rating, thereby resulting in more favorable interest rates for long-term borrowing. A sound capital improvement program is critically important to a favorable bond rating, as it demonstrates that the city is able to exercise control over expenditures.

Because most capital improvements involve the outlay of substantial funds, local government can seldom pay for these facilities through annual appropriations in the annual operating budget. Therefore, numerous techniques have evolved to enable local government to pay for capital improvements over a longer period of time rather than a single year. Most techniques involve the issuance of bonds in which a government borrows money from investors and pays the principal and interest over a number of years. Long-term debt is issued by the City of Lenexa in accordance with the city's debt policy. Brief definitions of financing techniques are listed below.

Authorities and Special Districts: Special authorities or districts may be formed, pursuant to applicable statutory requirements, to provide public improvements. These districts are usually single purpose, providing only a single service or improvement. The purpose of forming authorities or special districts is often to avoid statutory local government debt limits, which restrict the ability of the municipality to issue long-term debt. A further purpose is to provide improvements, which may overlap jurisdictional boundaries. Projects undertaken by special districts and authorities are generally financed through the issuance of revenue bonds, although in some circumstances special districts may be granted the power to tax.

Current (Pay-as-you-go) Revenue: Pay-as-you-go financing refers to the method whereby improvements are financed from current revenues including general taxes, fees, service charges, special funds, and special assessments.

General Obligation Bonds: Many capital improvement projects are funded by the issuance of general obligation bonds. General obligation bonds are full faith and credit bonds, pledging the general taxing power of the jurisdiction to back the bonds. General obligation bonds can be sold to finance permanent types of improvements such as schools, municipal buildings, parks, and recreation facilities. In some circumstances, voter approval may be required.

Lease/Purchase: Local governments using the lease/purchase method prepare specifications for a needed public works project that is constructed and owned by a private company or authority. The facility is then leased back to the municipality, and the title is conveyed to the municipality at the end of the lease period. The lease period is of such length that the payments retire the principal and interest.

Reserve Funds: In reserve fund financing, funds are pooled in advance to finance an upcoming capital construction or purchase. This pool of funds may be from surplus or earmarked operational revenues, funds in depreciation reserves, or the sale of capital assets.

Revenue Bonds: Revenue bonds are a mechanism used in cases where the project being funded will generate revenue from user fees, such as water or sewer systems. These fees are used to pay for the improvement project. These bonds are not generally subject to statutory debt limitations, as the full faith and credit of the municipal entity do not back these issues. However, some revenue bonds, referred to as "double barreled" revenue bonds, have supplemental guarantees to make the investment more appealing. The interest rate on revenue bonds is generally higher than that for general obligation bonds.

Special Assessments: Community Development projects that more directly benefit certain property owners may be financed in the interest of equity by the use of special assessments. In this method, the directly benefiting property owners are assessed the cost of the improvement based upon applicable formulas and/or policies. Local improvements typically financed by this method include street pavement, sanitary sewers, and water mains.

State and Federal Grants: State and federal grants-in-aid are financing methods that have financed many improvements including street improvements, water and sewer facilities, airports, parks and playgrounds. The costs of these improvements may be paid for entirely by the grant, although in many instances these funds must be leveraged with local funds.

Capital Improvement Program

Sources and Uses of funding by year
2016-2020 Amended CIP

Sources of Funding:	Prior Years	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Totals
General Obligation Bonds	$9,031,434	$37,080,000	$37,584,158	$3,035,274	$742,500	$0	$0	$87,473,366
Stormwater Bonds	$0	$1,797,000	$4,156,815	$3,978,000	$2,391,000	$2,288,000	$2,435,000	$17,045,815
Special Benefit District Bonds	$0	$5,488,965	$2,401,035	$0	$0	$0	$0	$7,890,000
General Fund Transfer to CIF	$2,255,125	$13,268,694	$3,044,904	$1,606,470	$1,495,000	$1,385,000	$1,495,000	$24,550,193
Stormwater Cash	$0	$546,300	$1,160,336	$425,000	$175,000	$425,000	$425,000	$3,156,636
Excise Tax	$183,353	$0	$0	$0	$0	$0	$0	$183,353
TIP Fees	$205,211	$336,789	$0	$0	$0	$0	$0	$542,000
PRIF Fees	$0	$149,800	$80,200	$0	$0	$0	$0	$230,000
3/8 cent sales tax	$366,600	$19,393,544	$2,511,090	$2,701,423	$2,995,948	$2,784,026	$2,895,386	$33,648,017
Parks funding	$371,000	$395,386	$675,000	$298,416	$25,000	$25,000	$25,000	$1,814,802
Other	$0	$450,470	$391,244	$380,000	$1,404,000	$380,000	$380,000	$3,385,714
Subtotal:	$12,412,723	$78,906,948	$52,004,782	$12,424,583	$9,228,448	$7,287,026	$7,655,386	$179,919,896
External sources of funding:								
Federal & State Grants	$2,069,585	$13,281,415	$1,840,000	$560,000	$0	$0	$0	$17,751,000
CARS Program	$0	$1,120,000	$0	$0	$0	$0	$0	$1,120,000
SMAC Program	$0	$0	$0	$0	$0	$0	$0	$0
Special Highway fund (gas tax)	$0	$1,419,492	$1,194,581	$1,282,800	$1,282,800	$1,282,800	$1,282,800	$7,745,273
Other local government funding	$0	$0	$0	$0	$0	$0	$0	$0
Total external sources of funding:	$2,069,585	$15,820,907	$3,034,581	$1,842,800	$1,282,800	$1,282,800	$1,282,800	$26,616,273
Grand Total Sources of Funding:	**$14,482,308**	**$94,727,855**	**$55,039,363**	**$14,267,383**	**$10,511,248**	**$8,569,826**	**$8,938,186**	**$206,536,169**

Capital Improvement Program

Sources and Uses of funding by year
2016-2020 Amended CIP

Uses of Funding:	Prior Years	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Totals
Streets & Bridges	$12,070,979	$28,828,047	$27,542,103	$6,675,693	$4,854,748	$4,851,826	$5,073,186	$89,896,582
Traffic	$0	$580,000	$580,000	$580,000	$580,000	$580,000	$580,000	$3,480,000
Stormwater	$0	$5,723,640	$6,571,010	$4,253,000	$2,541,000	$2,688,000	$2,835,000	$24,611,650
Facilities	$1,081,249	$22,647,159	$53,150,000	$350,000	$350,000	$350,000	$350,000	$78,278,408
Parks	$985,113	$1,211,068	$3,476,423	$303,416	$319,000	$0	$0	$6,295,020
Capital Equipment & Miscellaneous	$495,338	$195,101	$353,570	$1,888,000	$842,500	$100,000	$100,000	$3,974,509
Total Uses of Funding:	**$14,632,679**	**$59,185,015**	**$91,673,106**	**$14,050,109**	**$9,487,248**	**$8,569,826**	**$8,938,186**	**$206,536,169**

Capital Improvement Program

Prj No.	Project Title	Prior Years	Budget 2015	2016	2017	2018	2019	2020	Future Years	Total
		Year Capital Expenditures are Incurred								
STREETS/BRIDGES										
60076	Pavement Management Program	0	4,654,762	4,440,398	4,654,223	4,744,748	4,851,826	4,963,186	0	28,309,143
60041	Bridge Maintenance	0	0	110,000	0	110,000	0	110,000	0	330,000
60005	K-10 & Lone Elm Interchange Design and ROW Acquisition	2,385,846	5,098,154	0	0	0	0	0	0	7,484,000
60024	College Blvd - Renner Blvd to Ridgeview Road	526,946	3,275,554	300,000	0	0	0	0	0	4,102,500
60043	95th Street & I-35 Interchange	8,861,564	10,267,390	75,000	1,300,000	0	0	0	0	20,503,954
60048	87th Street Parkway and Southbound I-435 Exit Ramp	75,497	599,503	150,000	0	0	0	0	0	825,000
60074	113th Street and Renner Boulevard Intersection Improvements	152,795	1,152,205	85,000	0	0	0	0	0	1,390,000
60081	Ridgeview Road Phase 1	68,331	593,496	5,594,966	0	0	0	0	0	6,256,793
60082	Ridgeview Road Phase 2 & 3	0	732,193	14,384,896	0	0	0	0	0	15,117,089
60083	City Center Amenity Zone	0	74,130	0	721,470	0	0	0	0	795,600
60085	Haskins (95th to 96th) and 95th Terrace - 2015 CDBG	0	118,335	1,204,168	0	0	0	0	0	1,322,503
New	Lenexa Logistics Center North SBD - Winchester Street	0	2,262,325	1,197,675	0	0	0	0	0	3,460,000
	Subtotal	12,070,979	28,828,047	27,542,103	6,675,693	4,854,748	4,851,826	5,073,186	0	89,896,582
TRAFFIC										
60042	Street Lighting System Replacement	0	580,000	580,000	580,000	580,000	580,000	580,000	0	3,480,000
	Subtotal	0	580,000	580,000	580,000	580,000	580,000	580,000	0	3,480,000
PUBLIC BUILDINGS										
Fund 73	Facilities Improvements & Maintenance Fund	0	1,128,408	350,000	350,000	350,000	350,000	350,000	0	2,878,408
80002	Lenexa Civic Center	1,081,249	21,518,751	52,800,000	0	0	0	0	0	75,400,000
	Subtotal	1,081,249	22,647,159	53,150,000	350,000	350,000	350,000	350,000	0	78,278,408
PARKS										
70012	Playground Equipment Replacement	939,646	192,689	0	115,000	319,000	0	0	0	1,566,335
70014	Park Shelter & Restroom Improvements	45,467	695,919		188,416	0	0	0	0	929,802
70021	Sar-Ko-Par Trails Park Improvements	0	140,000	1,446,200	0	0	0	0	0	1,586,200
70022	Renner Boulevard (91st to 93rd Street) Mixed Use Trail	0	46,460	317,380	0	0	0	0	0	363,840
70023	Lackman Road (Sar-Ko-Par to 95th & I-435) Mixed Use Trail	0	136,000	1,137,750	0	0	0	0	0	1,273,750
New	City Center Trail and Pond Improvements	0	0	575,093	0	0	0	0	0	575,093
	Subtotal	985,113	1,211,068	3,476,423	303,416	319,000	0	0	0	6,295,020
STORMWATER										
90044	Traditional Stormwater Infrastructure Replacement	0	2,247,000	3,047,835	2,394,000	2,541,000	2,688,000	2,835,000	0	15,752,835
90033	Clear Creek Detention and Restoration	0	250,000	2,109,815	0	0	0	0	0	2,359,815
New	Brookwood Place Stormdrainage Improvements	0	0	210,000	1,859,000	0	0	0	0	2,069,000
New	Lenexa Logistics Center North SBD - Stormwater	0	3,226,640	1,203,360	0	0	0	0	0	4,430,000
	Subtotal	0	5,723,640	6,571,010	4,253,000	2,541,000	2,688,000	2,835,000	0	24,611,650
MAJOR CAPITAL EQUIPMENT & MISCELLANEOUS										
85021	Video Camera Network Upgrade/Expansion	495,338	77,381	100,000	160,000	100,000	100,000	100,000	0	1,132,719
85035	Self Contained Breathing Apparatus Replacement	0	0	0	1,024,000	0	0	0	0	1,024,000
10 (2017)	Fire Engine/Pumper	0	0	0	704,000	0	0	0	0	704,000
10 (2018)	Fire Engine/Pumper	0	0	0	0	742,500	0	0	0	742,500
New	Hydraulic Lift Truck Fleet	0	117,720	253,570	0	0	0	0	0	371,290
	Subtotal	495,338	195,101	353,570	1,888,000	842,500	100,000	100,000	0	3,974,509
	Total Cost Funded Projects	14,632,679	59,185,015	91,673,106	14,050,109	9,487,248	8,569,826	8,938,186	0	206,536,169

CIP Highlights

As provided by State Law the city does not budget its major capital improvement projects. Major capital projects are established within the framework of the city's five-year capital improvement program. This program is reviewed annually and adopted by resolution of the Governing Body. The city's Capital Improvement Plan focuses on using a mixture of funding sources, including debt, 3/8-cent sales and use tax revenues, excise tax revenues and County Assisted Road System funding. The city has also established an ongoing pavement management program for the maintenance of new and existing roadways to help reduce the impact on the Municipal Services operating budget.

Capital Projects (Capital Improvement Program 2016-2020 Amended)

The 2016-2020 Amended CIP is built upon the Governing Body and Planning Commission's goals of delivering on past promises; improving the quality of life through infrastructure; and balancing the facilitation of growth with maintenance of current infrastructure. The CIP was prepared assuming a debt service property tax rate of 7.932 mills in FY 2017 through FY 2020. The Amended CIP includes 30 funded projects for 2016-2020. Six projects comprise over $161 million (79%) of the adopted CIP. These projects include the Lenexa Civic Center ($75.4 million), Pavement Management Program ($28.3 million), 95th and I-35 Interchange ($20.5 million), Stormwater Infrastructure Replacement ($15.8 million), Ridgeview Road – Phases 2 & 3 ($15.1 million) and Ridgeview Road – Phase 1 ($6.3 million). Capital expenditures totaling $14.1 million have been planned for construction for the 2017 budget year. These projects will require $7.47 million in city at large funding.

Pavement Maintenance Program

One of the Governing Body's six strategic goals is reinvestment. The 2017 budget supports this goal by allocating funding to infrastructure maintenance. The Pavement Maintenance Program is money that is set aside in 2017 for the maintenance and repair of streets and highways. A total of $4.65 million is allocated for the pavement maintenance program in 2017. Special Highway monies will fund approximately $1.30 million; $2.60 million will be funded from the 3/8 cent sales tax (adopted in 2008); $0.74 million transferred from the General Fund and $0.01 million from other funding sources (stormwater and parks).

Listed below are all the projects slated for the 2017 construction year, the estimated cost and the operating budget impact for the year 2017.

Pavement Maintenance Program
Description: In an effort to maintain quality roadways, the City of Lenexa takes a proactive approach to pavement maintenance. Using the GBA Street Master Pavement Maintenance Program, we are able to evaluate alternative maintenance techniques, such as crack sealing, slurry seal, and mill & overlay to create a cost effective program. $75,000 will be dedicated towards maintenance of trails. Funding sources include $25,000 each from Stormwater, Parks and Pavement Maintenance Program.
Justification: The annual Pavement Maintenance Program will maintain roadways during their useful life. Current maintenance procedures include curb & gutter replacement, crack sealing, micro seals, mill & overlay and asphalt surface rejuvenation hot-in-place asphalt repaving.
Cost: $4,654,223
Operating Budget Impact: None

95th & I-35 Interchange
Description: Improve the existing interchange and make enhancements to access control along 95th Street from Monrovia to Marshall Drive. This project was incorporated into the Johnson County Gateway Interchange and will be managed by KDOT. Improvements will include underpasses on Marshall Drive and Lenexa Drive to improve traffic flow and access, pedestrian and bicycle accommodations, new signals and street lighting.
Justification: The existing interchange has significant capacity, operational and safety deficiencies. The proposed project will correct these deficiencies including provisions for pedestrian and bicycle access across I-35.
Cost: $1,300,000
Operating Budget Impact: $8,500/year. While no new pavement is being added, the project will add in excess of one acre of landscaping which will require additional maintenance.

City Center Amenity Zone
Description: Provide pedestrian street lighting, sidewalk, amenity zone, and landscaping along 89th Street/Penrose Lane from 87th Street Parkway to Hampton Street.
Justification: The amenity zone and street lighting adjacent to the Lexmark building and Renner89 building are being installed as part of the 89th Street/Penrose Lane Street Improvements project. This proposed project will complete work along the remainder of 89th Street/Penrose Lane.
Cost: $721,470
Operating Budget Impact: $1,000/year for maintenance provided by the City Center Business Association.

Street Lighting Replacement
Description: In 2009, the city purchased 2,437 streetlights from KCP&L. Purchasing the street lights outright instead of leasing them led to a cost savings which funds this program. Over time, old and functionally deficient lights will be replaced by modern, energy-efficient ones.
Justification: Most of the street lights recently purchased from KCP&L are over 30 years old, were installed under different standards and have served beyond the expected service life. This program will replace older lights with new energy efficient lights meeting current City standards.
Cost: $580,000
Operating Budget Impact: None

Facilities Improvements and Maintenance Fund
Description: Funding for improvements and maintenance of all city owned facilities, including parks. Projects include: interior and exterior maintenance, site parking, roofing, deferred maintenance for equipment replacement, (HVAC) heating, ventilation and air conditioning.
Justification: To prolong the useful life of our infrastructure, reduce operational costs, and protect the stakeholder's investments.
Cost: $350,000
Operating Budget Impact: None

Playground Equipment Replacement
Description: Replace playground equipment at various parks due to age and safety.
Justification: Playground equipment has a useful life and eventually must be replaced. This project continues replacement of equipment on a rotating basis according to the replacement schedule.
Cost: $115,000
Operating Budget Impact: Low to moderate budget impact depending on selected surfacing elements. Less than $1,000 per year.

Park Shelter & Restroom Improvements
Description: Replace shelters and restrooms at various park locations.
Justification: Some park infrastructure is deteriorating and has reached its useful life. It is in need of replacement due to safety and age. The improvement and maintenance of existing parks and recreation facilities was identified as a high priority in the Parks, Recreation and Open Space Master Plan.
Cost: $188,416
Operating Budget Impact: None

Traditional Stormwater Infrastructure replacement
Description: This project reflects the ongoing replacement of corrugated metal pipe (CMP), primarily in eastern Lenexa.
Justification: The city has over 60 miles of corrugated metal pipe (CMP) allowed for stormwater infrastructure due to a previous storm drainage standard that Lenexa and many cities around the country employed for several decades. Lenexa no longer allows CMP for storm drainage infrastructure due to its susceptibility to corrosion. The city completed its first Condition Assessment of pipes and storm boxes in 2005 and watershed crews continually update the database. Numerous pipes and the catch basins that connect them are in need of immediate replacement. Others require ongoing proactive maintenance. This project addresses this significant issue in a systematic way over several years.
Cost: $2,394,000
Operating Budget Impact: None.

Brookwood Place Storm drainage Improvements
Description: Rehabilitation of existing storm drainage system. Routine inspections by staff have identified many pipes in this area that have reached the end of their useful life. Project will include pipe lining and replacement to bring the entire system to an acceptable level of service. The project will also include a public trail through streamside land recently dedicated to the city. This will be an extension to the west of the existing 83rd Street trail that runs to the east side of Lackman.
Justification: The storm drainage system has reached the end of its useful life.
Cost: $1,859,000
Operating Budget Impact: None. This is a reconstruction project.

Video Camera Network Upgrade/Expansion
Description: Install and update video cameras at key locations throughout the city. The plan includes installing video cameras at various city buildings to include Municipal Services, Fire Department, Parks – such as Legler Barn, park areas and city pools. This includes the addition of several cameras and license plate readers at high traffic intersections. There will also be emphasis to connect to video feeds from schools, and local businesses as available.
Justification: Enhance and upgrade the city's video system including video surveillance cameras, license plate readers at key locations throughout the city as well as coordination of video feeds with schools and local businesses. The proposed video network plan will extend the vision of community policing efforts, provide a visible deterrent to criminal activity as well as proved a valuable tool for investigating criminal activity in the city.

Cost: $160,000
Operating Budget Impact: None

Self Contained Breathing Apparatus Replacement
Description: Replace current fleet of self-contained breathing apparatuses (SCBA). This includes 68 harnesses, 140 bottles, 140 masks, communication equipment, confined spaced rescue breathing equipment and apparatus storage brackets.
Justification: Current fleet of SCBA harnesses and facemasks will be ten years old in 2017 and will require replacements to remain compliant with current NFPA standards. Current fleet of SCBA bottles range in age from 12-15 years old. NFPA standards stipulate retirement of all composite SCBA bottles at 15 years of service.
Cost: $1,024,000
Operating Budget Impact: None

Fire Engine/Pumper
Description: 1,250 GPM, class “A” engine/pumper fire apparatus with 750 gallon water tank.
Justification: This apparatus replaces fleet #9201, a 2008 class “A” engine/pumper. Apparatus #9201 will be reassigned to reserve status and fleet #952 (2000 class “A” engine/75-foot aerial ladder) is recommended for trade-in. This purchase helps to ensure a safe, efficient, and effective fire apparatus fleet that is necessary for fire operations at commercial, industrial and residential occupancies.
Cost: $704,000
Operating Budget Impact: None

DERIVATIVES

As required by the debt policy, the city will cautiously plan for the potential use of any derivative products. The city will carefully examine these products (which usually take the form of non-traditional financing structures) on a case-by-case basis with full analytical review of the costs and benefits of the derivative option. The city will only consider derivatives in very specific debt applications, and not as a general rule for basic municipal infrastructure funding. The city does not currently use any derivative products for debt management purposes.

CREDIT RATINGS

One objective of the city's debt policy is to help secure favorable credit ratings in order to minimize borrowing costs and preserve access to the credit markets. In general, a credit rating is an independent summary judgment on the willingness and ability of a debt issuer to make full and timely debt service payments to investors. The city's debt is rated by Moody's Investors Service and Standard & Poor's Ratings Services. The city's credit ratings on general obligation bonds as of June 2016 are:

- Moody's Investors Service – Aaa
- Standard & Poor's Ratings Services – AAA

In assigning the "Aaa" rating to the city's general obligation bonds, Moody's Investors Service made the following comments:

- "The Aaa rating reflects the city's sizeable tax base located in Johnson County (Aaa stable), above-average wealth indices, solid financial operations characterized by a trend of operating surpluses and healthy reserves levels, and elevated debt burden. The stable outlook reflects the city's stable tax base, growing population, and multi-year trend of healthy financial operations that is expected to continue."

Standard & Poor's Ratings Services maintained its rating of AAA on the city's general obligation bonds. In assigning the AAA rating to the city's general obligation bonds, Standard & Poor's made the following comments:

- "Very strong economy, with access to a broad and diverse metropolitan statistical area (MSA);"
- "Very strong management, with "strong" financial policies and practices under our financial management assessment (FMA) technology;"
- "Very strong liquidity, with total government available cash at 110.9% of total governmental fund expenditures and 4.3x governmental debt service, and access to external liquidity we consider strong;"
- "Weak debt and contingent liability position, with debt service carrying charges at 20.5% of expenditures and net direct debt that is 186.7% of total governmental fund revenue, but rapid amortization, with 74.1% of debt scheduled to be retired in 10 years; and
- "Strong institutional framework score."

In addition, Lenexa's management practices are considered strong under Standard & Poor's financial management assessment (FMA). A FMA of strong indicates practices are strong, well embedded, and likely sustainable. In addition to a formal fund balance policy, key items include quarterly fiscal presentations to the City Council tracking revenues, expenditures, and investment performance; a five year capital improvement program, with identified funding, that ties into a long-term financial model; and a formal debt management policy that extends beyond state guidelines.

SUMMARY

The city has adopted a debt policy to ensure that the city is able to make all debt service payments in a timely manner. The city's financial position is favorable, as can be seen by the credit ratings assigned to the city's general obligation bonds. Current debt levels are manageable and the city's financial reserves remain sufficient. Sound financial policies, including a debt management policy, are in place to maintain the city's financial health in 2017 and beyond. Additional information on the city's current debt service, projected debt service, and debt ratios is presented in the remainder of this section.

Debt Service

DEBT SERVICE FUND - 05

Fund Description

To account for all monies used for the retirement of general obligation bonds (excluding Stormwater bonds). Revenue for debt retirement comes primarily from an ad valorem tax levied on real and personal property.

Core Services

- Debt service expenditures in 2017 consist of $13.3 million in general obligation principal payments and interest payments
- The projected reserve in the 2017 budget is $5.3 million or approximately 40% of budgeted annual debt service. This reserve will be reduced over time in order to maintain a stable property tax rate for the debt service fund.

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	9,648	0	0	0
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Debt Service	11,323,592	11,533,251	13,210,904	13,055,573	13,289,034
Transfers	0	0	403,598	403,598	504,495
Reserves	0	0	6,606,075	0	5,254,527
Total	**$11,323,592**	**$11,542,899**	**$20,220,577**	**$13,459,171**	**$19,048,056**

GENERAL OBLIGATION (G.O.) BONDS

Fiscal Year Ending	Debt Service Fund Principal	Debt Service Fund Interest	Stormwater Fund Principal	Stormwater Fund Interest	Tourism Fund Principal	Tourism Fund Interest	Capital Improvement Fund Principal	Capital Improvement Fund Interest	Total
2017	$ 10,145,800	$ 3,523,472	$ 3,089,200	$ 1,045,522	150,000	124,006	1,725,000	1,116,100	20,919,100
2018	10,470,325	3,111,039	3,194,675	914,993	160,000	116,506	1,810,000	1,029,850	20,807,388
2019	8,555,000	2,691,085	1,930,000	779,659	160,000	113,306	1,905,000	939,350	17,073,400
2020	8,650,000	2,355,398	2,025,000	701,434	165,000	110,107	2,000,000	844,100	16,851,039
2021	8,600,000	1,984,835	2,020,000	617,766	175,000	101,856	2,095,000	744,100	16,338,557
2022	7,155,000	1,664,985	2,045,000	535,541	180,000	93,106	2,140,000	702,200	14,515,832
2023	6,530,000	1,385,335	2,090,000	465,591	190,000	84,107	2,245,000	595,200	13,585,233
2024	5,045,000	1,116,919	2,145,000	392,056	200,000	78,406	2,360,000	482,950	11,820,331
2025	3,920,000	925,238	1,825,000	315,869	200,000	74,156	2,475,000	364,950	10,100,213
2026	2,915,000	781,363	1,620,000	247,983	205,000	69,657	2,600,000	241,200	8,680,203
2027	2,970,000	685,131	970,000	182,288	210,000	64,531	2,680,000	163,200	7,925,150
2028	2,520,000	587,131	700,000	139,538	215,000	58,231	2,760,000	82,800	7,062,700
2029	2,535,000	505,031	745,000	110,394	225,000	51,781	0	0	4,172,206
2030	2,640,000	422,231	545,000	79,325	230,000	45,032	0	0	3,961,588
2031	2,170,000	333,525	495,000	59,113	235,000	38,131	0	0	3,330,769
2032	2,240,000	261,638	430,000	40,875	250,000	31,081	0	0	3,253,594
2033	1,680,000	187,425	380,000	25,350	250,000	23,581	0	0	2,546,356
2034	1,740,000	127,163	190,000	10,875	260,000	16,081	0	0	2,344,119
2035	1,805,000	64,750	115,000	4,313	265,000	8,282	0	0	2,262,345
Total	$ 92,286,125	$ 22,713,694	$ 26,553,875	$ 6,668,485	$ 3,925,000	$ 1,301,944	$ 26,795,000	$ 7,306,000	$ 187,550,123

Debt Management

Investments in capital infrastructure are required to maintain the quality of life that attracts people to the City of Lenexa. Due to the size of these investments, the city uses a variety of financing methods for the capital improvement program. The financing methods include the issuance of general obligation bonds and other bonds, which are governed by the city's debt policy.

The city adopted a revised debt policy in December of 2010. In accordance with this policy, the city may review and consider the impact debt could have with regard to the following:

- Adherence to the capital improvement program.
- Potential for increase in assessed valuation.
- Potential for increase in sales tax revenue.
- Mill levy required to fund the Debt Service Fund annually.
- Other factors not specifically mentioned in the policy as the city determines pertinent.

In addition, the city shall monitor the absolute amounts and year to year trends of key financial and debt ratios. If credit market norms exist, the city should strive to meet those standards. Specifically, the city shall monitor the following trends:

- Ratio of property tax-supported debt service to discretionary revenues.
- Ratio of property tax-supported debt service to total revenues.
- Ratio of outstanding General Obligation debt to the statutory debt limit. The city will strive to maintain a minimum of 30% of its statutory debt capacity.

STATUS OF CURRENT RATIOS

- Property tax-supported debt service/discretionary revenues

  $ 13,009,219 / 83,911,419 = 15.50%

- Property tax-supported debt service/total revenues

  $ 13,009,219 / 102,314,672 = 12.72%

- General Obligation Bonds and Temporary Notes/Statutory Debt Limit

  $157,085,000 / $337,976,022 = 46.5% (The city's available debt capacity is 53.5%)

- Debt Service Fund

  2016 estimated mill levy rate (for 2017 budget) = 7.932

DEBT ISSUANCE FOR 2017

The city estimates issuing $7.48 million of general obligation bonds in 2017 to finance street, building and Stormwater CIP projects.

General Debt Ratios

Assessed Valuation (1)	$1,126,586,739
Outstanding General Obligation Bonds	$149,560,000
Outstanding General Obligation Notes Payable	$7,525,000
Population (Estimate) (2)	52,488
Per Capita General Obligation Debt	$2,993
Ratio of General Obligation Bonds to Assessed Valuation	13.28%
Overlapping Debt (3)	$162,165,461
Direct and Overlapping Debt (46)	$319,250,461
Per Capita Direct and Overlapping Debt	$6,082
Ratio of Direct and Overlapping Debt to Assessed Valuation	28.34%

(1) Estimate as of July 2016, including motor vehicle assessed value.
(2) Census bureau estimate July 2016.
(3) Johnson County Debt as of December 2015, all other debt as of June 2015.
(4) Direct Debt includes the outstanding general obligation bonds and general obligation notes.

Ratio Of Annual Debt Service Expenditures For General Bonded Debt To Total General Government Expenditures*

Fiscal Year	Principal	Interest and Fiscal Charges	Total Debt Service (1)	Total General Governmental Expenditures*	Ratio of Debt Service To General Governmental Expenditures
2006	7,745,000	3,664,267	11,409,267	55,865,225	20.4%
2007	8,875,000	4,028,902	12,903,902	60,512,607	21.3%
2008	14,825,189	4,618,153	19,443,342	68,615,455	28.3%
2009	12,465,000	4,723,849	17,188,849	65,672,174	26.2%
2010	9,505,000	4,274,369	13,779,369	59,396,016	23.2%
2011**	7,645,000	3,044,899	10,689,899	54,488,962	19.6%
2012	6,560,000	2,864,634	9,424,634	59,206,165	15.9%
2013	7,694,131	2,896,593	10,590,724	61,415,135	17.2%
2014	8,402,296	2,700,335	11,102,631	61,207,063	18.1%
2015	8,562,875	2,765,375	11,328,250	64,538,872	17.6%

*The above includes General, Special Revenue and Debt Service Funds.
**Stormwater Fund is no longer a Special Revenue Fund but it is reported as an Enterprise Fund. The Stormwater expenditures are no longer included in Total General Governmental Expenditures.
(1) Payable in part from special assessments levied against property benefited by certain improvements.

Ratio of General Bonded Debt to Assessed Value and General Bonded Debt per Capita

Fiscal Year	Population	General* Assessed Value	G.O.Bonded Debt**	Ratio of G.O. Debt to Assessed Value	G.O. Bonded Debt Per Capita
2006	44,708	1,047,931,526	91,700,000	8.75%	2,051
2007	45,804	1,082,477,177	102,820,000	9.50%	2,245
2008	46,900	1,075,929,834	107,580,000	10.00%	2,294
2009	47,996	1,034,546,894	101,845,000	9.84%	2,122
2010	48,190	931,756,181	104,275,000	11.19%	2,164
2011	48,326	924,230,911	100,675,000	10.89%	2,083
2012	48,448	919,108,323	106,205,000	11.56%	2,192
2013	49,394	937,060,144	103,905,000	11.09%	2,104
2014	50,344	983,305,903	117,185,000	11.92%	2,328
2015	51,042	1,060,877,716	163,505,000	15.41%	3,203

* Assessed Valuation includes Motor Vehicle Assessed Value
** Includes Special Assessments

Legal Debt Margin

Assessed value (includes motor vehicle)	1,060,877,716
Debt limit (30% of assessed value)	$318,263,315
Bonded indebtedness:	
General obligation bonds	$149,560,000
General obligation notes	7,525,000
Total debt	$157,085,000
Legal debt margin	$161,178,315

* Assessed Valuation estimate as of July 2016.
Includes Motor Vehicle Assessed Valuation as of December 2015.
Bonded indebtedness as of September 2016.

Overlapping Debt

Jurisdiction	Outstanding GO Debt*	Applicable to the City Percent	Applicable to the City Amount
Johnson County	$356,670,000	11.22%	$40,018,374
Park & Recreation District	2,315,000	11.22%	259,743
U.S.D. #232	161,745,000	4.95%	8,006,378
U.S.D. #233	459,503,395	13.31%	61,159,902
U.S.D. #512	302,299,684	17.44%	52,721,065
Total Estimated Overlapping Debt =			$162,165,461

* Johnson County Debt as of December 31, 2015, all other debt as of June 30, 2015. Excludes general obligation debt supported by revenues and revenue debt.

Fund Budgets

Annual Budget Document
2017
City of Lenexa
January 1 - December 31

Governing Body

GENERAL FUND – GOVERNING BODY – 01 (EXECUTIVE DEPARTMENT)

Mission Statement

As a quality community, the City of Lenexa is committed to excellence in public service through partnerships with people as they pursue their dreams.

Core Services

- Provide public policies that benefit the city's citizens and businesses

Accomplishments for 2015

- Biennial citizen survey results demonstrated that Lenexa citizens rate the quality of life and overall image of the city significantly higher than their counterparts in other Kansas City metropolitan cities and cities across the nation
- Entered in Memorandums of Understanding (MOU's) with Johnson County Library & Shawnee Mission School District to create foundation for future library and natatorium at City Center
- Broke ground on the new Rec Center and City Hall/Public Market in City Center

Objectives for FY 2016/2017

- Ensure that city services assist in creating a superior quality of life and a safe atmosphere where people desire to live, work, and play
- Provide exceptional value for community-provided resources and strive for the long-term financial balance in the city's operational and capital activities
- Promote and stimulate quality development (including retail, corporate headquarters, bioscience, high technology companies and residential) to enhance the city's diverse economic base
- Promote and support efforts to redevelop retail sites and improve our neighborhoods to continue the city's reputation as a safe and friendly community
- Partner in the development of a premier destination point—Lenexa City Center—that services as a community gathering place integrating a variety of uses (including residential, retail, and offices uses)
- Celebrate Lenexa's heritage and history to enhance the sense of community, pride, and quality of life for residents

Future Opportunities/Issues

- Continue to be a forward-thinking organization to deliver exceptional public services to its 50,000+ residents
- Continue to attract new businesses and residents to the City of Lenexa

Key Performance Measures

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with Lenexa as a place to live is 90% or greater	97%	97%	95%	95%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with Lenexa as a place to raise children is 90% or greater	95%	95%	95%	95%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with Lenexa as a place to work is 75% or greater	84%	83%	80%	80%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with leadership of Lenexa elected officials is 75% or greater	68%	75%	80%	80%

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$90,407	$90,902	$96,466	$133,668	$137,182
Contractual Services	65,429	93,542	103,000	103,000	103,000
Commodities	3,231	2,934	5,000	5,000	5,000
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**$159,067**	**$187,378**	**$204,466**	**$241,668**	**$245,182**

Major Budget Changes for FY 2017

No major budget changes.

Staffing

	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	0.00	0.00	0.00	0.00	0.00

Executive

GENERAL FUND – EXECUTIVE DEPARTMENT - 01

Mission Statement

Enhance the quality of life for those who live in, work in, or visit our community through organizational leadership and by providing exceptional support to the Governing Body.

Core Services

- Professional management of the organization
- Promote economic development and redevelopment
- Guide all city departments in meeting governing body goals

Accomplishments for 2015

- Selected J.E. Dunn as the General Manager At Risk to construct the new Rec Center and City Hall/Public Market
- Reached $299.1 M in construction value throughout the city
- Implemented 2015 Pay Plan
- Contracted with 10/10 Tax to deliver senior taxi services
- Maintained a triple-A bond rating from Standard & Poor's and Moody's rating agencies
- Conducted executive searches for new Fire Chief and Human Resources Director

Objectives for FY 2016/2017

- Manage construction of new Rec Center and City Hall/Public Market
- Analyze impact and effectiveness of various incentive packages offered for new and infill development in the city
- Implement strategies for development of Ridgeview Road
- Capitalize on opportunities for redevelopment at 95th Street and I-35 area in conjunction with the interchange reconstruction
- Select agenda/meeting management software
- Facilitate development at City Center
- Develop 5-year Consolidated Plan and Annual Action Plan for CDBG program
- Refine public market concept and university tenant leases

Future Opportunities/Issues

- Repurpose current City Hall building into Public Safety Center
- Implement updated records management system
- Relocate City Hall offices to new facility
- Discover and implement innovative ways to attract new business and residents to the City of Lenexa
- Ensure career opportunities through succession planning throughout the organization down to the front line

Key Performance Measures

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied with the City Administrator and appointed staff leadership is 75% or greater	64%	75%	75%	75%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the overall value received for their tax dollar is 75% or greater	78%	75%	75%	75%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied with the quality of life in the community is 90% or greater	92%	90%	90%	90%

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$499,175	$721,781	$734,018	$734,018	$906,692
Contractual Services	96,220	112,472	167,765	167,765	324,757
Commodities	5,470	4,840	7,700	7,700	10,575
Capital Outlay	0	0	0	0	15,000
Transfers	0	0	0	0	0
Total	**$600,865**	**$839,093**	**$909,483**	**$909,483**	**$1,257,024**

Major Budget Changes for FY 2017

- Opening of the Public Market in the later part of 2017. The budget includes a Public Market Manager and Public Market Concierge positions along with additional budget to fund the operations.

Staffing

	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	4.50	5.50	5.50	6.50	7.13

Communications

GENERAL FUND – COMMUNICATIONS – 01 (EXECUTIVE DEPARTMENT)

Mission Statement

Committed to engaging, educating and informing citizens and employees by providing relevant, accurate and timely information about city projects, activities, events and issues to assist in the overall goal of making Lenexa a great place to live, work, play, visit and raise a family.

Core Services

- Create and implement strategic communication plans for city initiatives including use of social media
- Publish citizen newsletter, Town Talk
- Manage content and design of city websites, mobile apps and e-communications
- Coordinate media relations
- Support internal employee communications
- Help create community engagement
- Support departments in their efforts to reach target audiences
- Promote branding guidelines including quality graphic design and photography

Accomplishments for 2015

- Redesigned TownTalk and created six issues (average pages devoted to news doubled since redesign)
- Transitioned e-newsletters to mobile-friendly design and created 291 issues (56% increase in one year)
- Increased Facebook followers by 63% in one year; earned “very responsive” badge by answering at least 90% of private messages within five minutes
- Helped organize new Rec Center and City Hall/Public Market groundbreaking and 2 Food Truck Frenzies
- Rebranded LiveWell Health Center
- Created recruiting materials for Fire Department
- Coordinated Citizen Survey
- Created intradepartmental social media team
- Helped launch the employee intranet, Astra, and manage front page news/events
- Supported employee communications including weekly Lenexa Star and redesign of Human Resources materials
- Launched Instagram page for the City
- Won several awards from 3CMA and PRSA
- Implemented better use of Trumba calendar system
- Helped launch I Like Lenexa app and RecTrac system
- Partnered with Police Department on critical incident communications planning

Objectives for FY 2016/2017

- Launch new website for city including complete content overhaul
- Support departments in their communications efforts
- Produce high-quality products which reflect the Lenexa brand, share timely, important information that is valuable to our stakeholders
- Help plan a grand opening celebration for the new Rec Center and City Hall/Public Market
- Communicate information about the 95th Street and I-35 divergent diamond interchange (DDI) project and promote impacted area businesses
- Create and execute strategic communications plan for the Rec Center, Public Market and other components of the Civic Center project
- Develop a social media training program that will allow us to train and be confident in our social media ambassadors across the city

Future Opportunities/Issues

- Managing the volume of work which will accompany the Rec Center, Public Market and Farmers Market
- Public Market, Rec Center and Farmers Market – all will have challenges but will be exciting to communicate
- Creating strategic plan for employee communications in relationship to facility changes
- Automate / coordinate systems so information does not have to be entered in multiple places each time
- Growing e-publication distribution lists

Key Performance Measures

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: % of respondents who are satisfied with effectiveness of Lenexa's communications with the public is 75% or greater	80%	80%	82%	82%
Objective: % of respondents who are satisfied with effectiveness of the city newsletter is 80% or greater	89%	89%	90%	90%
Objective: Increased number of followers on Facebook	2,387	4,575	8,000	9,000
Objective: Increased number of website sessions (number of times people come to our website)	345,208	427,170	460,000	500,000

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$244,750	$251,939	$273,226	$273,226	$286,653
Contractual Services	90,430	95,373	116,855	125,873	170,905
Commodities	1,466	2,669	5,600	3,000	5,870
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**$336,646**	**$349,981**	**$395,681**	**$402,099**	**$463,428**

Major Budget Changes for FY 2017

- Additional funding for biennial City survey and printing of Town Talk

Staffing

	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	3.00	3.00	3.00	3.00	3.00

Municipal Court

GENERAL FUND – MUNICIPAL COURT – 01 (EXECUTIVE DEPARTMENT)

Mission Statement

Dedicated to providing an accessible local forum for fair, efficient, professional, and effective disposition of all matters within its jurisdiction.

Core Services

- Adjudication of violations filed with municipal court
- Maintain and provide accurate records. This includes electronic and physical court files, online record module, and regional criminal history database
- Report the disposition of cases and the collection of specific fees to various state agencies
- Assist the public and external agencies with general court and case-specific inquires and processing
- Point of contact for external agencies that monitor defendants placed on supervision
- Provide assistance to the prosecutors in the preparation and maintenance of cases
- Provide an orderly and secure environment for court users, public, and staff

Accomplishments for 2015

- Completed the transitions to an electronic court environment. All cases are processed and stored electronically. Municipal Court and Legal can now update cases, answer questions, and view documents from their computers.
- Implemented a new docket schedule which has resulted in better case flow and additional court staff available to serve the public
- Named a Top 10 Website Award Winner. This award is presented by the National Association for Court Management to courts that make the best use of web technology to improve court services and access to public records.
- Recognized with the department values award at the employee awards luncheon in recognitions of the department's dedication to excellence as we pursue an electronic court environment
- Hosted four municipal courts visits, including a court from Alabama. The visits included observing our processing methods and receive guidance on moving toward an electronic environment.

Objectives for FY 2016/2017

- Move 20 years of hard copy cases to an electronic format in the court database and scan related documents. These cases must be retained per the Kansas Supreme Court.
- Host the Kansas Incode User Group meeting in February 2016 and work with other courts to improve the software's functionality and our methods of processing
- Upgrade Incode to the most recent version which will allow us to use this software to the fullest

Future Opportunities/Issues

- Successfully process the increase in caseload that is anticipated as the city continues to grow
- Court security – provide a more secure facility for court users, the public, and staff
- Test and implement an interface between court software and the KBI to electronically report dispositions in accordance with Legislation

Key Performance Measures

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: Violations filed	14,514	12,907	14,932	14,932
Objective: Clearance rate of charges is 100%	100%	100%	100%	100%
Objective: Defendants scheduled to appear for hearings	21,841	18,966	21,304	21,304
Objective: Amendments & tag fine reductions given by court clerks	746	467	532	532
Objective: Emails processed by Court clerks	Not Tracked	3,493	5,000	5,000
Objective: Open record requests processed	640	691	680	680
Objective: Scheduled trials which are disposed is 70% or greater	57%	65%	65%	70%
Objective: Average age of case on payment docket. (Age is measured from the date of conviction & may include time in warrant status)	6.4 months	6.16 months	7 months	6 months
Objective: Recidivism rate; based on criminal history 2 years after case closure	17.60%	20%	14%	20%

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$405,385	$412,473	$461,930	$461,930	$470,092
Contractual Services	64,201	81,708	104,860	104,860	86,860
Commodities	6,716	3,213	12,004	12,004	12,004
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**$476,302**	**$497,394**	**$578,794**	**$578,794**	**$568,956**

Major Budget Changes for FY 2017

- No major budget changes

Staffing

	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	5.50	5.50	5.50	5.50	5.50

Transfers

GENERAL FUND – TRANSFERS – 03

Activity Description

Transfers to other funds including the Capital Improvement Program and the Equipment Reserve Fund for efficient operation of the city.

Objectives for FY 2016/2017

- Maintain funds in accordance with reserve policies
- Provide for cash funding of capital projects
- Allocate funding for equipment and technology replacement
- Set aside money acknowledging the city will not receive a portion of the property taxes paid by property owners within the city's active TIF districts

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$33,393	$0	$1,313,915	$1,317,876	$1,495,687
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	16,603,874	20,480,941	13,468,248	16,933,638	14,648,325
Reserves	0	0	23,537,163	0	24,279,959
Total	**$16,637,267**	**$20,480,941**	**$38,319,326**	**$18,251,514**	**$40,423,971**

Major Budget Changes for FY 2017

- Equipment reserve fund transfer equals $1,400,000
- Facilities maintenance transfer equals $350,000
- Transfer to Health Care fund of $650,000
- Transfer to Rec Center fund of $328,408 to partially subsidize the opening of the Rec Center facility
- Capital Improvement Fund transfers equal $10,280,005 consisting of: art funding $5,000; capital projects $10,275,005 (funded $5,974,888 from 3/8 sales tax; $300,000 from excise tax; $1,983,000 from general revenues and $2,017,117 from the reallocation of 2 mills from the Debt Service Fund to the General Fund)

Finance

GENERAL FUND – FINANCE - 10

Mission Statement

Provide effective stewardship of public funds through the timely and efficient delivery of financial services to citizens, the business community, and the city government.

Core Services

- Prepare annual city operating budget
- Prepare five year Capital Improvement Program (CIP)
- Prepare Comprehensive Annual Financial Report (CAFR)
- Manage city investment portfolio and debt issuance
- Process and account for all payments of city wages, benefits, tax obligations, and vendor invoices

Accomplishments for 2015

- Implemented GASB 68 Financial Reporting for Pension Plans in the Comprehensive Annual Financial Report
- Upgraded version of Munis financial system (Version 11.1)
- Upgraded credit card terminals to accept new EMV chip card technology
- Provided purchasing card training refreshers for all employees along with new EMV chip cards
- Implemented regular reviews of departmental inventory and fixed asset listings
- Implemented an interface to financial accounting system from Parks & Recreation RecTrac software (accrual accounting for Parks and Recreation revenue)
- Coordinated sale of $44 million in general obligation bonds to finance the new Rec Center and City Hall/Public Market

Objectives for FY 2016/2017

- Prepare annual city budget, CAFR and five year CIP
- Complete implementation of a citizen transparency software to allow citizens to view current financial data on line
- Implement GASB 77 Tax Abatement Disclosures
- Implement upgraded time and attendance system
- Research establishing a new trust fund for OPEB (other Post Employment Benefit) obligations
- Prepare a request for proposal for banking services
- Implement automated system for review of purchase card transaction exceptions

Future Opportunities/Issues

- Implementing future year budgets (beginning in 2018) under the new property tax limit legislation
- Accounting for increasingly complex economic development projects

Key Performance Measures

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: Difference between actual and budgeted collections of major revenues sources per fiscal year is 5% or less	4.7%	2.8%	5%	5%
Objective: % of employees paid through direct deposit or paycards is 100%	100%	100%	100%	100%
Objective: % of accounts payable payments paid through EFT is 25% or greater	28%	28%	30%	32%
Objective: % of accounts payable invoices paid through purchasing cards is 75% or greater	75%	74%	76%	76%

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$707,934	$670,718	$713,959	$713,959	$746,103
Contractual Services	605,605	514,542	591,585	591,585	484,585
Commodities	9,616	13,092	19,000	19,000	13,000
Capital Outlay	650	9,000	0	0	0
Transfers	0	0	0	0	0
Total	**$1,323,805**	**$1,207,352**	**$1,324,544**	**$1,324,544**	**$1,243,688**

Major Budget Changes for FY 2017

- Decrease in property tax payments (contractual services category) due to sale of City Center land

Staffing

	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	7.00	6.00	6.00	6.00	6.00

2014 FTE's included City Clerk position

Human Resources

GENERAL FUND – HUMAN RESOURCES DEPARTMENT – 11

Mission Statement

Committed to providing exceptional service by recruiting, developing, rewarding and retaining a diverse and professional workforce.

Core Services

- Recruitment
- Compensation and benefits
- Employment
- Talent Management
- Safety and Worker's Compensation
- Employee recognition and rewards
- Compliance with federal, state, and local employment and benefit laws and regulations
- HRIS/Technology

Accomplishments for 2015

Recruitment

- Hired two Human Resources employees in 4th quarter and transitioned one Human Resources employee to a new position
- Participated in inaugural CORE4 student career expo with Mid America Regional Council

Compensation and Benefits

- Completed 2015 pay plan study and implemented changes
- Implemented high-deductible health plan (HD/HP) option for employee medical plan
- Added a health savings account (HSA) option for employees through UMB bank
- Implemented a health care shopping tool for employees (Castlight software)
- Transitioned the 457 plan administrator from Voya Financial to Empower Retirement
- Coordinated the health risk assessment lab and biometric annual events for 618 participants
- Added three new voluntary benefit options (accident, critical care, and hospital indemnity)
- Arranged one-on-one open enrollment meetings with a third-party vendor for employees to learn about the new voluntary benefits and other City benefits
- Offered 10 Wellness Lunch n' Learn sessions including the Five Essentials of Wellbeing, Estate Planning, Five Steps to Diabetes Prevention, Safe Summer-Hydration and several others

Employment

- Revised and published updated job descriptions city-wide
- Implemented physical analysis of jobs in Municipal Services and Parks departments
- Successfully implemented Electronic I-9 process, reducing paper documents and completion errors
- Changed the structure of the employee classifications and implemented those changes which included transitioning 23 seasonal positions to full-time status
- Created new employee benefit guide
- Refreshed new employee luncheon and tour
- Facilitated reduction in force of Taxi Drivers

Compliance

- Continued update of the City's human resources policies
- Completed annual random drivers' license checks

Talent Management

- Implemented Effective Supervisory Practices Training through ICMA
- Conducted new ethics training for employees

Safety and Workers' Compensation

- Worked with the LiveWell Health Center to get all police officers up to date on their vaccinations and created a document and process for maintaining immunization records

- Completed action items to increase health center hours to 40 per week for 2016
- Rebranded the Wellness program with a new logo and communication materials
- Researched the SmartDollar program and prepared implementation for January 2016 launch date
- Implemented refreshed tuition reimbursement database with help from EST staff
- Created open enrollment benefit guide

Employee Recognition and Rewards
- Implemented new Service Milestone Recognition Program
- Organized an all-employee picnic (first time in several years to do this event)

HRIS/Technology
- Completed an ADP system upgrade

Objectives for FY 2016/2017

Recruitment
- Develop and implement hiring process improvements

Compensation and Benefits
- Work with external consultant (Lockton) and City Administrator to update and implement 2016 pay plan
- Implement a pilot program for Functional Movement Screenings (FMS)
- Re-establish the Health Task Force
- Work with benefits consultant to market vision plan benefit and research additional voluntary benefit options
- Coordinate small group employee meetings for SmartDollar financial wellness program
- Plan and conduct employee health and wellness fair
- Plan and conduct periodic Lunch and Learns on benefit/wellness topics

Employment
- Conduct an FLSA audit for exempt vs. non-exempt status
- Make pay and/or FLSA status changes in response to audit and new DOL regulations

Talent Management
- Provide compliance training for employees (Harassment, Workplace Violence, FMLA, FLSA, Safety)
- Implement Training & Development Assessment Survey
- Implement small group Coaching/Training sessions for supervisors
- Assist departments with developing succession plans
- Re-establish Mentor-Mentee program

Safety and Workers' Compensation
- Develop a city-wide safety training program
- Re-establish the Safety Committee
- Work with the health center to update immunizations and records for the Fire Department
- Work with the Fire Department to research training opportunities for infectious disease control for Human Resources and Police Department staff

Compliance
- Work with ADP to fully implement Affordable Care Act (ACA) reporting requirements
- Continue review and update of City's human resource policies
- Revise format of Personnel Policy manual

HRIS/Technology
- Research and implement an FMLA tracking software program
- Identify and implement electronic records program and scan all existing documents requiring retention into software
- Learning Management System identification & implementation (postponed during Human Resources Director recruitment process)
- Research single sign-on options with various vendors
- Research password keeper program options for employees

Future Opportunities/Issues

- Implement ADP system upgrade
- Analyze HRIS/payroll system needs and make recommendations
- Develop diversity awareness program
- Analyze talent/performance management needs and make recommendation for comprehensive system

Key Performance Measures

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: % of workers compensation claims as a % of total payroll is less than 0.1100%	0.1096%	0.1092%	0.1089%	0.1089%
Objective: Cost per hire – costs incurred on recruiting a new employee	$219	$287	$225	$225
Objective: Turnover rate for employees (excluding seasonal and temporary employees) is less than 10.2%	8.8%	12.6%	8.0%	8.0%
Objective: % of full-time employees participating in the Wellness Program is 75% or greater	95%	96%	96%	96%

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$451,116	$493,878	$765,378	$765,378	$768,235
Contractual Services	229,468	204,012	213,402	213,402	320,902
Commodities	16,877	20,566	23,850	23,850	23,850
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**$697,461**	**$718,456**	**$1,002,630**	**$1,002,630**	**$1,112,987**

Major Budget Changes for FY 2017

- Increase part time Human Resources Assistant position to full time
- Additional funds for recruiting and implementation of upgraded time and attendance system

Staffing

	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	5.38	6.50	6.75	6.75	7.00

Enterprise Systems & Technology

Mission Statement

To provide quality and timely business technology solutions that enhances the city's effectiveness in serving the community. Provide professional systems leadership, vision, and assistance to all city departments and provide strategy, research, development and implementation of hardware and software.

Core Services

- Deliver excellent customer service by understanding the business needs and providing timely and effective solutions and communicating effectively with all customers
- Deliver city wide technology vision and leadership through evaluating existing and emerging technologies and implementing business ready technology solutions
- Deliver reliable technology infrastructure aligned with business objectives
- Deliver systems that provide customers with timely, meaningful and secure access to information and services
- Facilitate educational opportunities for city employees
- Deliver technology plans that enable fiscal management of the city's resources

Accomplishments for 2015

- Cisco Voice Over IP (VOIP): replaced an outdated Fujitsu analog phone system with a new Cisco phone system
- Solution Center Ticketing: implemented a new ticketing system to provide better service and communication for end users
- SharePoint 2013 intranet/extranet (Astra): visited with departments throughout the city to find out what worked well with the old intranet to design a new SharePoint intranet
- I Like Lenexa Mobile App: created a new mobile app to engage with the citizens
- GIS Programming and updates: server migration, software update, council boundaries modification, neighborhood revitalization district maps, Fire prevention app, Fire metrics map, and FEMA floodplains
- Lenexa Volunteer App: completely redesigned the volunteer app from the ground up
- EMC Storage: migrated to new, larger storage hardware that will allow us to stay ahead of the curve on the increased need for storage
- Exchange 2013/Office 2013: deployment of updated mail server and office suite
- Penetration tests: completed internal and external penetration tests to ensure best practices are being followed for network security

Objectives for FY 2016/2017

- Rec Center and City Hall/Public Market technology design
- Implementing findings of penetration test
- Windows 10/Office
- SharePoint Phase 2 (Paperless Initiatives, Business Intelligence, and Date Analytics)
- Monitoring and staying proactive on data storage needs

Future Opportunities/Issues

- Date warehousing
- Network security and hardening
- Virtual desktop computing
- Cloud integration

Key Performance Measures

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: Open Service Requests	na	774 partial year	1,150	1,400
Objective: Number of supported users	583	450	450	500
Objective: Supported number of workstations	421	412	420	450
Objective: Supported number of servers	183	218	230	250

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$1,088,538	$1,225,116	$1,310,616	$1,310,616	$1,304,949
Contractual Services	1,127,999	1,452,870	1,831,310	1,680,111	1,668,660
Commodities	201,017	208,249	40,100	266,900	268,400
Capital Outlay	537,231	320,746	302,050	241,282	236,400
Transfers	0	0	0	0	0
Total	**$2,954,785**	**$3,206,981**	**$3,484,076**	**$3,498,909**	**$3,478,409**

Major Budget Changes for FY 2017

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- No major budget changes

Staffing

	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	13.00	13.00	13.00	13.00	13.00

Legal

GENERAL FUND – LEGAL DEPARTMENT- 18

Mission Statement

Promote the organization's goals and values by providing excellent legal services with integrity, zeal, accuracy and efficiency through competent, responsive and professional representation.

Core Services

- Furnish legal advice and support to elected and appointed city officials, as well as all city departments
- Draft contracts, resolutions, ordinances and all other legal documents
- Prosecute violations of city code including traffic, public offenses and other ordinance infractions, representing the city in municipal court and on subsequent appeals
- Investigate, defend and prosecute lawsuits involving the city as a named party
- Identify, evaluate and manage property and liability risk exposure for the city and secure adequate insurance to transfer such risk as appropriate
- Receive, evaluate and administer all property and liability claims within the city deductible and, where appropriate, seek reimbursement from third parties for damage to city property

Accomplishments for 2015

- Provide assistance on numerous complex economic development projects
- Completed a selection process for City bond counsel
- Assisted with a variety of legal issues with the Rec Center and City Hall/Public Market construction
- Negotiated and completed multiple complex software contracts
- Defended litigation filed against the City, including three federal district court lawsuits
- Assisted with the creation of three special benefit districts for public improvements
- Hired two new attorneys to secure full staffing and commenced training and professional development
- Drafted and reviewed 161 resolutions, 77 ordinances, and assisted Community Development staff and outside legal counsel with right of way acquisition for 6 capital projects including the I-35/95th Street interchange
- Solicited and evaluated proposals for an insurance broker and for general liability and property insurance for the City

Objectives for FY 2016/2017

- Support the legal needs of all city departments and the Governing Body
- Continue work on a variety of economic development matters
- Assist in securing the JoCo library and Shawnee Mission School District facility and with the legal issues associated with constructing the new Rec Center and City Hall/Public Market
- Increase efforts to manage record retention and destruction
- Continue providing training and professional development for the city attorneys and legal department staff
- Transition to a new City Hall facility, including a seamless transfer of documents and files, as well as coordinating staffing with department functions split between the municipal court facility and City Hall facility

Future Opportunities/Issues

- Develop better software tracking system to manage and monitor key dates and provisions associated with the increased number and complexity of City agreements
- Managing technology as it continues to move at a faster pace than the law
- Mental illness is a growing issue in the community and in the municipal court system which demands additional resources from all departments
- Anticipate increased First Amendment challenges with recent decisions of the U.S. Supreme Court
- Continued challenges in managing and responding to Kansas Open Records Act (KORA) requests because there is more electronic data collected; there is increased public awareness regarding such tools as police body cameras, in car video and license plate readers; and there is an increased use of KORA for discovery in third party litigation.
- Work on succession planning

Key Performance Measures

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: Number and type of contracts reviewed Complex/Standard Form	104/317	118/346	88/285	95/281
Objective: % of clearance rate for municipal court charges (i.e. number of charges closed/resolved as a percentage of the total number of charges filed for the same time period) are 95% or greater	90.0%	100.0%	99%	100%
Objective: Number of substantive economic development initiatives in which the City Attorney's office provided assistance	34	39	40	47

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$831,225	$842,539	$1,008,494	$1,008,494	$980,474
Contractual Services	395,518	462,619	507,680	507,680	592,680
Commodities	1,787	1,354	12,476	12,476	12,476
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**$1,228,530**	**$1,306,512**	**$1,528,650**	**$1,528,650**	**$1,585,630**

Major Budget Changes for FY 2017

- An increase in the city's property and general liability insurance premiums when the new City Hall/Public Market, parking structure, and Rec Center facilities come online

Staffing

	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	7.63	8.76	8.76	8.76	8.79

GENERAL FUND – COMMUNITY DEVELOPMENT DEPARTMENT - 20

Mission Statement

Promoting and facilitating the development of high quality public and private built environments to ensure that Lenexa is the best community to live, work and play.

Core Services

- Manage development of infrastructure through the five-year Capital Improvement Program (CIP)
- Perform engineering review and inspection of private development and public infrastructure
- Perform building code review and inspections for all construction
- Review and process all zoning, site, plan, Special Use Permit and subdivision applications
- Enforce property maintenance codes, zoning codes and rental registration
- Ensure safe and efficient movement of traffic through the city
- Issue licenses for businesses, animals, liquor sales, alarms, special events, etc.
- Provide technical support to the City Council, Planning Commission and other city departments
- Provide long-range planning for the city

Accomplishments for 2015

- Successfully completed, inspected, and accepted for maintenance 11 public improvement projects worth $15.7 million
- Approved, permitted, and inspected a record $299 million in development
- Approved and permitted new Rec Center and City Hall/Public Market
- Managed over 1,200 Right-of-Way permits for utility work (Google, AT&T, etc.)
- Awarded $7,800 to 26 applicants through the Stormwater Cost Share Program
- Applied for and were awarded an 80/20 matching grant from MARC for A New Look at Old Town

Objectives for FY 2016/2017

- Deliver Ridgeview Road Phase I on time and on budget
- Successfully launch the overhauled CDBG program and Minor Home Repair Program
- Further refine and implement Electronic Document Review (EDR) across the department
- Successfully launch the Lenexa Public Market
- Continue to guide the redevelopment of the 95th Street corridor and leverage the investment made by the Johnson County Gateway Project at 95th & I-35
- Complete the Penrose Lane Amenity Zone project with federal grant monies
- Guide and approve development on all four corners of City Center at 87th & Renner Boulevard

Future Opportunities/Issues

- The pace of private development in the community
- Redevelopment of the mature areas of Lenexa – especially within the neighborhood revitalization district
- Reduced state funding for public infrastructure projects
- Ridgeview Road coordination and budget issues

Key Performance Measures

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with enforcement of city codes/ordinances is 75% or greater	72%	72%	>75%	>75%
Objective: % of service request open more than two days with no action taken	3%	1.25%	<1%	<1%
Objective: % of citizens who were satisfied with flow of traffic/congestion management	72%	72%	>75%	>75%

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$3,062,336	$3,432,603	$3,663,630	$3,663,630	$3,804,870
Contractual Services	172,856	290,328	340,250	340,250	340,250
Commodities	15,905	15,103	23,575	23,575	23,575
Capital Outlay	150	375	0	0	0
Transfers	0	0	0	0	0
Total	**$3,251,247**	**$3,738,409**	**$4,027,455**	**$4,027,455**	**$4,168,695**

Major Budget Changes for FY 2017

- Addition of a new Building Inspector position due to increased economic development activity

Staffing

	FY 2014 Actual	FY 2014 Actual	FY 2016 Estimate	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	37.92	39.92	39.17	39.17	40.17

Fire Department

GENERAL FUND - FIRE DEPARTMENT - 30

Mission Statement

Lenexa Fire Department provides professional services for the protection of our community.

Core Services

- Community Risk Reduction
- Public Education
- Fire Investigation, Origin, and Cause
- Domestic Preparedness, Planning, and Response
- Fire Suppression
- Emergency Medical Services
- Technical Rescue
- Hazardous Materials

Accomplishments for 2015

- Worked to formalize a succession plan that includes developmental meetings with each fire officer to establish career planning guidance. Plan will include all members next year
- Worked to develop a national firefighter paramedic recruiting campaign to attract and retain a qualified and diverse workforce
- Worked to implement 2015-2016 pay plan including salary adjustments and creation of a paramedic pay grade
- Worked to develop educational support and retention measures to ensure long-term sustainment of advanced life support services
- Worked to support a Johnson County Fire and Emergency Services Chiefs committee to evaluate the current inter-local agreement
- Worked to place two new EMS Squad units in service
- Worked to update department standard practice guideline manual

Objectives for FY 2016/2017

- Worked to maintain accredited status through creation of 2016-2021 strategic plan and comprehensive updates to the Commission on Fire Accreditation International (CFAI) standards of cover document and self-assessment manual to comply with current editions
- Worked to deliver fire department open house and citizen's fire academy programs
- Worked to implement hydraulic lift truck fleet for versatile deployment as a utility vehicle, brush fire unit, technical rescue equipment cache, and fire victim temporary storage pod
- Worked to implement goals and objectives identified in the strategic planning process
- Worked to become the employer of choice, identify and understand cultural and motivational factors through the strategic planning coordinating committee
- Purchase through CIP or grant funding an updated self-contained breathing apparatus (SCBA) fleet replacement
- Develop a program for a dedicated safety officer at all high risk emergency incidents
- Work toward securing additional staff to support core services and programs related to operations, safety, prevention, emergency management, and data / risk analysis
- Worked to research, design, and implement a new duty uniform with considerations for safety, professional appearance, and functionality
- Request CIP funding to repurpose city hall for fire department administrative offices and fire station #6
- Purchase through Capital Improvement Program (CIP) an engine at fire station #2: 1,250 GPM pump with 750 gallon water tank

- Request CIP funding for fire station #2 rebuild to address city center response needs
- Work to implement an online customer satisfaction instrument
- Work to complete comprehensive revision of departmental policy manual
- Work to certify all fire officers in incident command

Future Opportunities/Issues

- Improve staffing in operations, prevention, and administration divisions to maintain exceptional performance and improve capacity of safety, prevention, emergency management, and risk / data analysis
- Work to sustain ALS delivery model through recruitment, retention, and incentives for paramedic certification
- Ensure focused efforts on succession planning to minimize productivity loss from transition between incumbent and successor
- Improve distribution of resources to provide acceptable response times to densely populated areas of the community
- Continue to pursue excellence and retain accredited status and ISO PPC (Insurance Services Office Public Protection Classification) rating of #1
- Conduct benefit / risk analysis of consolidation with area agencies
- Continue to ensure internal and external salary equity and correct inequities
- Improve distribution of ALS transport resources through shared facilities with county ALS provider
- Forecast impact and resource needs due to developmental projects including nursing facilities, apartment buildings, and city center complex

Key Performance Measures

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: 911 "Call Processing" by JCECC (Johnson County Emergency Communications Center) shall be 60 seconds, for 90% of all calls	96%	96%	96%	96%
Objective: Emergency response "Turn Out Time" shall be 90 seconds for 90% of all calls	96%	96%	96%	96%
Objective: For 90% of all emergency incidents, the "total response time" for first-due unit arrival, shall be 8:30 minutes	98%	98%	98%	98%

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$8,867,015	$9,549,561	$9,926,761	$9,926,761	$9,963,745
Contractual Services	206,558	219,123	299,422	299,422	315,422
Commodities	261,617	245,814	283,833	283,833	302,000
Capital Outlay	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers	0	0	0	0	0
Total	**$9,335,190**	**$10,014,498**	**$10,510,016**	**$10,510,016**	**$10,581,167**

Major Budget Changes for FY 2017

- Funding set aside for a fire department staffing stabilization (4 FTE's) in order to allow the department the flexibility to hire for additional positions due to retirements and other leave events
- Addition of one Fire Captain for the fire prevention division
- Increased funding for reaccreditation, technical expertise contractual agreements for high risk commercial development property, technology and UAS equipment and programs

Staffing

	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	85.00	87.00	89.50	89.50	94.50

Police

GENERAL FUND – POLICE DEPARTMENT – 35

Mission Statement

Working in partnership to protect and serve the community, with honor, integrity, and professionalism.

Core Services

- Provide all elements of law enforcement to the community 24/7
- Provide 24/7 routine and emergency communication services for all city departments
- Traffic enforcement
- Community education
- School safety
- Proactive community partnerships to prevent crime
- Criminal investigations
- Participation in safety enhancement projects with other city departments and area law enforcement agencies
- Provide records management, report dissemination and secure storage of property and evidence

Accomplishments for 2015

- Continued positive working relationships with other city departments
- Continued to promote innovation and technology for added efficiency, ability to solve crimes and enhanced officer safety
- Implemented *Power DMS* for document management of policy, testing and record keeping
- Continued quality work in community based policing activities
- Continued emphasis on Intelligence Led Policing efforts for added efficiency and information sharing
- Developed internal organizational structure change to increase efficiency and provide continuity in supervision
- Received *2015 Community Partnership Award* from the Johnson County NAACP
- Increased use of Social Media for community awareness, engagement and transparency
- Upgraded body worn cameras with higher resolution and higher definition capabilities
- Continued analysis and evaluation of staffing plan and effective deployment of personnel

Objectives for FY 2016/2017

- Optimize the effectiveness of department operations through the acquisition and application of current and emerging technologies
- Successful implementation of shared Mental Health Co-Responder Program with City of Shawnee police department and Johnson County Mental Health
- Maximize opportunities to host community education programs and outreach programs
- Maintain balanced level of proactive enforcement and community relations
- Implementation of court security measures due to State of Kansas legislation
- Maintain the highest standards in the recruitment, selection and retention of police department personnel
- Continue to identify opportunities to collaborate with residents and community organizations to build and strengthen community relations to accomplish department mission
- Continue succession planning initiatives to identify and develop police personnel with the potential to fill key leadership positions within the department
- Continue to develop and adapt our mission and goals with our Strategic Plan

Future Opportunities/Issues

- Supervision, retention and capacity of young work force. More than 75% of Patrol division have less than 5 years' experience
- Open records requests as it relates to video technology
- Legislative changes in law which cause the Department to change procedures
- Current societal misconceptions on law enforcement procedures and practices
- Retail and commercial growth
- City Center and expansion of retail, single family homes and multi-family housing
- Recruitment of quality candidates to fill positions
- Increase in violence towards police officers
- Ongoing education and training of both internal and external stakeholders is essential to the departments continued growth in community oriented policing and problem solving

Key Performance Measures

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: Total incidents handles	46,622	43,689	46,000	46,000
Objective: Total calls for service	20,402	20,819	16,000	16,000
Objective: Average non-emergency response times of 12 minutes or less	8.0	7.7	12	12
Objective: Average emergency response times of 5 minutes or less	4.7	5.4	5	5
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the quality of local police protection is 90% or greater	93%	95%	93%	93%

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$11,665,580	$12,291,171	$13,163,392	$13,163,392	$13,335,557
Contractual Services	873,650	845,765	1,132,203	1,132,203	1,182,203
Commodities	401,864	431,848	508,654	516,473	577,354
Capital Outlay	2,492	1,876	7,020	7,020	7,020
Transfers	0	0	0	0	0
Total	**$12,943,586**	**$13,570,660**	**$14,811,269**	**$14,819,088**	**$15,102,134**

Major Budget Changes for FY 2017

- Addition of a Video & Security Systems Administrator to keep up with the increased demands of video technology and access control
- Continuation of the police department staffing stabilization fund in order to allow the department flexibility to hire for additional positions (7 FTE's) due to retirements and other leave events
- Addition of one Police Officer to provide adequate security measures to the Municipal Court. This position is budgeted for 7 months for 2017 (.58 FTE).

Staffing

	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	131.98	134.35	142.75	142.75	144.33

Municipal Services

GENERAL FUND – MUNICIPAL SERVICES DEPARTMENT - 40

Mission Statement

Provide the community with outstanding public service by maintaining the city's infrastructure and facilities with integrity and innovation.

Core Services

- Maintain all vehicles and equipment
- Maintain streets, curb and gutters, sidewalk and rights-of-way, bike/hiking trails, snow removal and storm related emergencies
- Coordinate the implementation of the city's pavement maintenance program
- Maintain and operate street lights, traffic signs, and traffic signals
- Ensure safe and efficient movement of traffic through the city
- Manage city facilities
- Asset management coordination

Accomplishments for 2015

- Expanded Pavement Management techniques which will allow for more treatment types and additional lane miles to be treated
- Completed first automated pavement condition survey
- Street division supplemented pavement management program
- Collected 13.52 tons of e-waste through our dumpster days program
- Responded to 11 winter events
- Received American Public Works Association (APWA) National Excellence in Snow and Ice Control Award
- Graduated 6 members from the APWA Public Works Institute
- Traffic division responded to 703 service requests
- Coordinated debris removal response efforts after severe wind storm

Objectives for FY 2016/2017

- Receive APWA re-accreditation
- Assist with the Rec Center and City Hall/ Public Market project as needed to ensure on-time and a successful opening
- Complete a city-wide facilities systems audit
- Finish installing flashing yellow arrows city-wide
- Continue to provide high level of service and timely response to fleet and facility customers
- Successfully implement 2016 Pavement Management Program while looking to develop 2017 Pavement Management Program
- Improve on asset management program to help make smart financial decisions through data analysis and visualization

Future Opportunities/Issues

- Implementation of new pavement management techniques
- Succession planning for key leadership within the department
- Continue to improve and build on our snow and ice control operations
- Maintenance responsibilities for new facilities
- Aging infrastructure and how to properly fund replacement
- Maintenance of aging city facilities
- Emergency management training
- Attracting and hiring quality staff

Key Performance Measures

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: % of fleet operational at all times is 90% or greater	90%	90%	92%	90%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with snow removal on major city streets is 90% or greater	88%	90%	90%	90%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with maintenance of traffic signals is 85% or greater	85%	85%	85%	85%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with maintenance of city streets is 85% or greater	80%	85%	85%	85%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with maintenance of city buildings is 85% or greater	87%	87%	90%	90%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the adequacy of city street lighting is 80% or greater	82%	82%	85%	80%

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$3,434,076	$3,628,215	$4,054,149	$4,054,149	$4,052,175
Contractual Services	2,518,752	1,946,289	2,701,125	2,701,125	2,782,365
Commodities	1,794,687	1,508,702	2,235,460	2,235,460	2,303,130
Capital Outlay	133,481	152,991	179,450	179,450	303,500
Transfers	0	0	0	0	0
Total	**$7,880,996**	**$7,236,197**	**$9,170,184**	**$9,170,184**	**$9,441,170**

Major Budget Changes for FY 2017

- Addition of a Facilities Technician to oversee the ongoing maintenance of the parking structure at the City Center campus along with maintenance and repair of mechanical systems throughout all city facilities
- Additional cost of utilities for new City Hall facility and parking structure

Staffing

	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	48.21	48.75	49.50	49.50	49.65

Parks & Recreation

GENERAL FUND – PARKS & RECREATION DEPARTMENT – 50

Mission Statement

Lenexa Parks and Recreation strengthens community through exceptional people, programs, facilities and festivals.

Core Services

- Planning and developing parks and facilities that are environmentally sensitive, provide diverse leisure-time opportunities and support the community's vision and desires
- Providing high quality, high impact recreation experiences by organizing, promoting, and delivering programs, festivals, and services to our community
- Responding to our customers' needs through trust and communication
- Promoting collaborative efforts and partnerships with other agencies and businesses to help obtain the vision of the community
- Providing the quality of life for residents, businesses, and visitors that make people choose Lenexa as their home and/or place of business

Accomplishments for 2015

- Finalized Rec Center design and held the ground breaking ceremony
- Successful development and launch of the "I Like Lenexa" app
- Offered new recreation programming with an emphasis on family
- Improved Freedom Fields ballfields, expanded parking lot and added Woodsonia entrance
- Replaced and added new restrooms at Sar-Ko-Par Trails Park and Little Mill Creek
- Replaced most of the asphalt trail at Sar-Ko-Par Trails Park and added nearly 1,000 feet of new trail
- Began installation of new trail from Lenexa City Center to Prairie Star Parkway
- Continuation of emerald ash borer (EAB) public education efforts
- Successful implementation of Lucity work order system (GIS mapping, work orders)
- Improved Scouting Park in Old Town area
- Increased the number of community garden plots at Sar-Ko-Par Trails and Electric Park
- Installed new monument signs at city parks and gateway entrances
- Launched new parks and recreation software with improved on-line registration
- Conducted successful Outdoor Concert Series and movie nights
- Record breaking attendance at the city's special events
- Installed the City's first major piece of public art (*Frenzied Flight*) since 2004
- Relocated Bull Ridge to Prairie Star Parkway
- Significant growth in youth and senior programs
- Senior Taxi service expanded for residents

Objectives for FY 2016/2017

- Finalize operational pro forma for Rec Center including a fee schedule
- Furniture, fixtures and equipment for the Rec Center
- Hire quality staff for new Rec Center
- Landscaping improvements at I-435/87th Street Parkway and I-35/95th Street
- Finalize pool study with specific recommendations for the outdoor pools
- Secure matching grant for Sar-Ko-Par Trails Park improvements

- Conduct a charter membership drive for the new Rec Center
- Successful opening of the Rec Center
- City Center pond improvements
- Manage EAB expectations

Future Opportunities/Issues

- Funding for Parks Master Plan improvements, pool renovations, new trails/connections, trail maintenance and future park development
- Needed resources to manage existing and additional responsibilities
- Parks and Recreation Service Center – Develop a compound to house vehicles and equipment adjacent to facility
- Repurposing existing community center
- EAB management as the full extent of damage is realized
- Increased social media/marketing efforts including the Rec Center
- Staff resources – additional staff needed to manage expectations and needs of citizens

Key Performance Measures

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied with the quality of parks/recreation programs & facilities is 90% or greater	94%	94%	94%	94%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied with the maintenance of parks is 93% or greater	94%	94%	94%	94%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied with the number of parks is 85% or greater	90%	90%	90%	90%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied with athletic programming and facilities is 67% or greater	66%	70%	70%	70%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied with the quality of biking/walking trails is 80% or greater	87%	87%	87%	87%

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$3,523,681	$4,088,941	$4,605,291	$4,607,791	$4,701,330
Contractual Services	815,986	862,464	1,074,135	1,065,217	1,110,298
Commodities	458,822	578,598	647,436	653,036	707,871
Capital Outlay	11,610	65,153	36,406	36,406	57,406
Transfers	0	0	0	0	0
Total	**$4,810,099**	**$5,595,156**	**$6,363,268**	**$6,362,450**	**$6,576,905**

Major Budget Changes for FY 2017

- Addition of custodial positions for the new City Hall and Public Market (1.80 FTE's) along with additional resources for custodial supplies.
- Addition of a part time Camp Director
- Increase two part time positions to full time (a Customer Service position and a Recreation Supervisor position)
- Funds for holiday lights on the new City Hall/Public Market along with funds for a new polyhouse

Staffing

	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	70.79	71.85	71.70	71.70	73.28

SPECIAL HIGHWAY FUND - 25

Fund Description

To account for monies levied by the State of Kansas (Motor Fuel Tax) producing revenues to be used to defray in whole or in part the cost of constructing, altering reconstructing, maintaining and repairing streets and highways pursuant to KSA 79-3425C.

Core Services

- Funding for pavement maintenance program

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	1,291,160	1,331,909	1,357,800	1,357,800	1,399,780
Reserves	0	0	326,969	0	335,629
Total	**$1,291,160**	**$1,331,909**	**$1,684,769**	**$1,357,800**	**$1,735,409**

Major Budget Changes for FY 2017

- No major changes - $1,399,780 is allocated for the pavement maintenance program

Special Alcohol

SPECIAL ALCOHOL FUND - 26

Fund Description

To account for monies provided by state liquor taxation on private clubs and expended for the purchase, establishment, and maintenance of services or programs for alcoholism prevention and education.

Core Services

- Alcoholism prevention
- Drug abuse awareness and education

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	126,971	128,375	150,569	150,569	159,000
Commodities	8,763	24,961	25,000	25,000	35,046
Capital Outlay	0	0	0	0	0
Transfers	0	32,206	66,750	66,750	61,000
Reserves	0	0	354,878	0	420,672
Total	**$135,734**	**$185,542**	**$597,197**	**$242,319**	**$675,718**

Major Budget Changes for FY 2017

- $130,000 to Drug & Alcoholism Council
- $35,046 for DARE equipment and supplies
- $61,000 for DARE officer's salaries (transferred to General Fund)

SPECIAL PARKS & RECREATION FUND - 27

Fund Description

To account for monies provided by state liquor taxation on private clubs and expended for the purchase, establishment and maintenance of services or programs for alcoholism prevention and education. Special Alcohol Funds are to be evenly distributed between the General Fund, Special Parks and Recreation Fund and the Special Alcohol Fund.

Core Services

- Funding for parks capital improvement projects
- Arts

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	228,870	252,441	242,319	242,319	255,046
Reserves	0	0	61,465	0	60,359
Total	**$228,870**	**$252,441**	**$303,784**	**$242,319**	**$315,405**

Major Budget Changes for FY 2017

- No major budget changes

Tourism & Convention

TOURISM AND COVENTION FUND - 28

Fund Description

To account for monies derived from transient guest tax levied on the gross rental receipts paid by guests for lodging to be used for promotion of tourism, conventions and economic development.

Core Services

- Funding for Convention & Visitor's Bureau
- Funding for Economic Development Council
- Funding for art purchases
- Funding for Legler Barn operations

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$9,245	$9,691	$54,260	$54,260	$53,908
Contractual Services	522,176	547,190	552,500	552,500	552,748
Commodities	438	0	2,400	2,400	2,400
Capital Outlay	0	0	0	0	0
Debt Service	0	0	206,406	206,406	274,006
Transfers	23,000	23,000	0	0	269,938
Reserves	0	0	752,125	0	1,034,540
Total	**$554,859**	**$579,881**	**$1,567,691**	**$815,566**	**$2,187,540**

Major Budget Changes for FY 2017

- $220,000 for the Convention & Visitor's Bureau
- $325,000 for Lenexa Economic Development Council
- $63,456 for Legler Barn operations
- $274,006 for debt service payments on the City Center East Conference Center

Staffing

	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	0.50	0.50	0.50	0.50	0.50

Parks & Recreation Impact Fee

PARKS & RECREATION IMPACT FEE FUNDS – 40, 41, 42

Fund Description

To account for monies provided by park impact fees imposed on new development and expended on parks and recreation facilities and public art. This fee ensures that new development bears a proportionate share of the cost of providing parks and recreation facilities.

Core Services

- The Parks and Recreation Impact Fee Funds (PRIF) are divided into three designated PRIF Districts to ensure the projects are related to the demand generated by the new development in the PRIF District
- Expenditures are budgeted to finance eligible parks and recreation and public art projects

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Capital Outlay	27,311	3,428	0	0	0
Transfers	427,027	24,598	125,000	125,000	400,000
Reserves	0	0	647,228	0	1,217,631
Total	**$454,338**	**$28,026**	**$772,228**	**$125,000**	**$1,617,631**

Major Budget Changes for FY 2017

- Transfer of additional funds to parks and recreation capital projects

Street Tree

STREET TREE FUNDS – 43, 44, 45

Fund Description

To account for monies received from building permits for the purpose of financing the landscaping of street-side property in areas under development.

Core Services

- The Street Tree Funds are divided into three designated zones
- The funds are solely for the purpose of purchasing street tree planting for the zone in which the funds were collected

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	0	0	0	0
Commodities	63,034	69,353	55,000	55,000	55,000
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Reserves	0	0	404,861	0	390,971
Total	**$63,034**	**$69,353**	**$459,861**	**$55,000**	**$445,971**

Major Budget Changes for FY 2017

- No major budget changes

Transportation Improvement Plan

TRANSPORTATION IMPROVEMENT PLAN FUNDS – 46,47,48

Fund Description

To account for monies provided by traffic impact fees imposed on new development and expended on transportation operational improvements.

Core Services

- The Transportation Improvement Program (TIP) is divided into three designated TIP Districts (Funds) to ensure the projects are related to the traffic demand generated by the new development
- Expenditures are budgeted to finance eligible transportation projects

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	120,411	616,132	250,000	250,000	370,000
Reserves	0	0	1,396,007	0	1,183,718
Total	**$120,411**	**$616,132**	**$1,646,007**	**$250,000**	**$1,553,718**

Major Budget Changes for FY 2017

- Transfers of additional funds to traffic capital projects

Neighborhood Revitalization

NEIGHBORHOOD REVITALIZATION FUND - 50

Fund Description

To provide for revitalization efforts to improve neighborhoods and continue the City's reputation as a safe, attractive and friendly community. The incentives encourage property owners to reinvest and increase the assessed value of their properties. The district boundaries are 85th Street on the north, 98th Street on the south, Goddard Street on the east, and Acuff Lane on the west. The district also includes two small portions of the city to the north and south of this area.

Core Services

- Owners of single family homes or duplexes that are approved for the property tax rebate will receive an 85% rebate of the increase in property tax associated with the increased assessed valuation for 10 years. Owners of multi-family residential and commercial properties will receive a 75% rebate for 10 years

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	213,803	207,559	300,000	300,000	300,000
Commodities	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Reserves	0	0	99,895	0	155,176
Total	**$213,803**	**$207,559**	**$399,895**	**$300,000**	**$455,176**

Major Budget Changes for FY 2017

- No major budget changes

City Center TIF

CITY CENTER TIF DISTRICT FUND - 51

Fund Description

To account for monies received from Johnson County for the Tax Increment Financing (TIF) property tax increment to reimburse the city and developers for certified costs associated with the City Center TIF District.

Core Services

- Reimbursing the city and developers for eligible costs associated with the City Center TIF District

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	1,011	0	0	0
Commodities	0	0	0	0	0
Economic Development	308,122	297,295	2,294,470	2,294,470	3,439,715
Transfers	590,711	1,170,163	11,530	11,530	17,285
Reserves	0	0	678,675	0	852,708
Total	**$898,833**	**$1,468,469**	**$2,984,675**	**$2,306,000**	**$4,309,708**

Major Budget Changes for FY 2017

- TIF reimbursements increase due to assessed valuation growth within the TIF district

MINING TIF DISTRICT FUND – 53

Fund Description

To account for monies received from Johnson County for the Tax Increment Financing (TIF) property tax increment to reimburse developers for certified costs associated with the Mining TIF District.

Core Services

- Reimbursing developers for eligible costs associated with the Mining TIF District

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	952,149	1,228,039	1,445,735	1,445,735	1,604,935
Transfers	1,245	2,694	7,265	7,265	8,065
Reserves	0	0	3,899	0	663
Total	**$953,394**	**$1,230,733**	**$1,456,899**	**$1,453,000**	**$1,613,663**

Major Budget Changes for FY 2017

- TIF reimbursements increase due to assessed valuation growth within the TIF district

Ridgeview Mining TIF

RIDGEVIEW MINING TIF FUND – 54

Fund Description

To account for monies received from the Tax Increment Financing (TIF) District for the purpose of redevelopment at the intersection of 95th and Renner Boulevard.

Core Services

- Reimbursing developers for eligible costs associated with the Ridgeview Mining TIF District

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	0	55,688	758,190	758,190	958,185
Transfers	678,342	621,864	3,810	3,810	4,815
Reserves	0	0	4,455	0	43,961
Total	**$678,342**	**$677,552**	**$766,455**	**$762,000**	**$1,006,961**

Major Budget Changes for FY 2017

- TIF reimbursements increase due to assessed valuation growth within the TIF district

Orchard Corners CID

ORCHARD CORNERS CID FUND – 56

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% city sales tax for the purpose of redevelopment in the Orchard Corners District.

Core Services

- Reimbursing the developer for eligible costs associated with the Orchard Corners CID district

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	493,665	550,411	599,940	599,940	643,500
Transfers	5,692	0	6,060	6,060	6,500
Reserves	0	0	117,152	0	119,088
Total	**$499,357**	**$550,411**	**$723,152**	**$606,000**	**$769,088**

Major Budget Changes for FY 2017

- CID reimbursement increases due to sales tax growth within the CID district

Prairie Creek CID

PRAIRIE CREEK CID FUND – 57

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% city sales tax for the purpose of redevelopment in the Prairie Creek District.

Core Services

- Reimbursing the developer for eligible costs associated with the Prairie Creek CID district

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	79,366	84,238	99,000	99,000	99,000
Transfers	888	0	1,000	1,000	1,000
Reserves	0	0	13,104	0	14,596
Total	**$80,254**	**$84,238**	**$113,104**	**$100,000**	**$114,596**

Major Budget Changes for FY 2017

- No major budget changes

Quivira 95 CID

QUIVIRA 95 CID FUND – 58

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% city sales tax for the purpose of redevelopment in the northwest corner of 95th Street and Quivira Road.

Core Services

- Reimbursing the developer for eligible costs associated with the Quivira 95 CID district

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	24,829	32,069	51,480	51,480	51,480
Transfers	251	0	520	520	520
Reserves	0	0	6,704	0	4,168
Total	**$25,080**	**$32,069**	**$58,704**	**$52,000**	**$56,168**

Major Budget Changes for FY 2017

- No major budget changes

GREYSTONE PLAZA CID FUND – 59

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% city sales tax for the purpose of redevelopment in the Greystone Plaza area located north of 87th Street Parkway and west of Rosehill Road.

Core Services

- Reimbursing the developer for eligible costs associated with the Greystone Plaza CID district

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	0	48,436	39,600	39,600	44,550
Transfers	0	0	400	400	450
Reserves	0	0	20,397	0	6,127
Total	**$0**	**$48,436**	**$60,397**	**$40,000**	**$51,127**

Major Budget Changes for FY 2017

- CID reimbursement increases due to sales tax growth within the CID district

CITY CENTER EAST #1 CID FUND – 61

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% city sales tax for the purpose of redevelopment in the City Center East Village that contains the B.E. Smith office building and the Grand Street cafe.

Core Services

- Reimbursing the developer for eligible costs associated with the City Center East #1 CID district

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	982	27,205	32,670	32,670	39,600
Transfers	10	0	330	330	400
Reserves	0	0	3,515	0	9,253
Total	**$992**	**$27,205**	**$36,515**	**$33,000**	**$49,253**

Major Budget Changes for FY 2017

- CID reimbursement increases due to sales tax growth within the CID district

City Center East #2 CID

CITY CENTER EAST #2 CID FUND – 62

Fund Description

To account for monies received from the Community Improvement District (CID) District additional 1% city sales tax for the purpose of redevelopment which includes the portion of the City Center East Village that contains the Hyatt Place hotel and a future restaurant.

Core Services

- Reimbursing the developer for eligible costs associated with the City Center East #2 CID district

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	0	0	49,500	49,500	89,100
Transfers	0	0	500	500	900
Reserves	0	0	0	0	0
Total	**$0**	**$0**	**$50,000**	**$50,000**	**$90,000**

Major Budget Changes for FY 2017

- The City Center East #2 CID was effective January 1, 2016. CID sales tax is expected to grow due to the opening of new businesses in the district.

I-35 & 95th Street TIF

I-35 & 95th STREET TIF FUND – 63

Fund Description

To account for monies received from the Tax Increment Financing (TIF) District for the purpose of redevelopment at the intersection of I-35 and 95th Street.

Core Services

- Reimbursing the developer for eligible costs associated with the I-35 and 95th Street development

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$0
Contractual Services	0	0	0	0	0
Commodities	0	0	0	0	0
Economic Development	0	0	59,700	59,700	83,580
Transfers	0	0	300	300	420
Reserves	0	0	0	0	0
Total	**$0**	**$0**	**$60,000**	**$60,000**	**$84,000**

Major Budget Changes for FY 2017

- The first TIF distribution for Project Plan #1 (northwest corner of 95th Street and Quivira) is scheduled to occur in 2017

Stormwater

STORMWATER FUND - 80

Mission Statement

Maintain and enhance Lenexa's stormwater management system by implementing innovative and sustainable stormwater management practices.

Core Services

- Operate, inspect, maintain and construct stormwater collection systems, drainage structures, stormwater quality BMP's and stream stabilization, restorations and enhancements
- Implement stormwater management plan to meet regulatory requirements that address flood control, water quality, public education and protecting the natural environment
- Coordinate stormwater management activities with other departments and agencies to provide recreational opportunities, limit stormwater impact on street infrastructure and enhance the quality of new construction and redevelopment throughout the city

Accomplishments for 2015

- Implemented the use of volunteers to assist with stream cleaning, algae removal, plant installation, seed collection and honey suckle removal, utilized volunteers for a total of 63 hours
- Installed 1,081 native plants in new and existing storm water facilities and streams
- Designed and built a trailer mounted unit to perform structure lining and lined 34 structures
- Removed 453 bags of trash from streams and BMP's
- Removed 1458 cubic yards of sediment, debris and leaves from streets and storm drains
- Cleaned over 8,000 feet of storm pipe removing 19 cubic yards of debris and sediment
- Inspected 30,450 feet of pipe and 458 structures

Objectives for FY 2016/2017

- Improve training program
- Identify and provide opportunities for cross training with other divisions
- Coordinate pipe replacement program with pavement management program on a yearly basis
- Update pollution prevention and good housekeeping program
- Improve education and outreach programs
- Improve and increase on our use of volunteer programs
- Improve on storm structure repair and rehab program

Future Opportunities/Issues

- Maintenance of additional BMP's
- Increased regulations on stormwater
- Continue to educate the public on the importance of why a stormwater program is important
- City Center stormwater maintenance
- With additional development making sure we have processes and procedures in place to capture our maintenance responsibilities moving forward

Key Performance Measures

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the quality of the city's stormwater/runoff management is 80% or greater	85%	82%	85%	85%

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$1,143,716	$1,285,664	$1,410,592	$1,410,592	$1,472,798
Contractual Services	134,781	89,715	167,995	167,995	167,995
Commodities	49,661	52,170	132,870	132,870	132,870
Capital Outlay	0	183,307	0	0	0
Debt Service	3,789,630	3,822,306	3,832,932	3,824,491	4,111,014
Transfers	1,027,558	662,717	1,000,835	1,000,835	400,000
Reserves	0	0	1,425,792	0	1,033,001
Total	**$6,145,346**	**$6,095,879**	**$7,971,016**	**$6,536,783**	**$7,317,678**

Major Budget Changes for FY 2017

- Debt service and transfers are adjusted to incorporate stormwater projects funded in FY 2017-2021 Capital Improvement Program
- Increase funding for design work and additional studies

Staffing

	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	17.73	18.00	17.50	17.50	18.10

Rec Center

REC CENTER FUND – 82

Mission Statement

Lenexa Rec Center provides programs and services to build community while championing healthy lifestyles and FUN.

Core Services

- Offer a variety of quality programs and services for all ages to keep them engaged and active
- Provide a safe and affordable place for our community members to recreate and socialize
- Maintain excellent facilities and services that help our customers live better lives
- Create and maintain an environment of community through our programs and services

Objectives for FY 2016/2017

- Create Rec Center logo, branding, and marketing plan
- Finalize pre-opening timeline for Rec Center
- Adopt member engagement program to help with charter membership drive and continued member retention.
- Finalize operational pro forma
- Strong social media and marketing presence to help build excitement of facility opening
- Choose fitness equipment options and develop semi-final floor plan

Future Opportunities/Issues

- Growth of a scholarship fund for programming and membership
- Plan for capital replacement needs
- Resources to keep the facility equipment state-of-the-art
- Sustained growth of programming and membership

Key Performance Measures

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the quality of Rec Center facilities is 93% or greater.	N/A	N/A	N/A	93%
Objective: % of citizen survey respondents who are "satisfied" or "very satisfied" with the quality of Rec Center fitness equipment options is 85% or greater.	N/A	N/A	N/A	85%

	FY 2014	FY 2015	FY 2016	FY 2017
Objective: % of citizen survey respondents who are “satisfied” or “very satisfied“ with quantity of Rec Center program options is 87% or greater.	N/A	N/A	N/A	87%
Objective: % of citizen survey respondents who are “satisfied” or “very satisfied” with the quality of Rec Center programs and services is 85% or greater.	N/A	N/A	N/A	85%
Objective: % of citizen survey respondents who are “satisfied” or “very satisfied” with the cleanliness of Rec Center facilities is 93% or greater.	N/A	N/A	N/A	93%
Objective: % of citizen survey respondents who are “satisfied” or “very satisfied” with the Rec Center usage pricing options to the value received is 75% or greater.	N/A	N/A	N/A	75%

Expenditure Information

Expenditure Category	FY 2014 Actual	FY 2015 Actual	FY 2016 Original Budget	FY 2016 Revised Budget	FY 2017 Budget
Personal Services	$0	$0	$0	$0	$1,121,010
Contractual Services	0	0	0	0	253,993
Commodities	0	0	0	0	119,185
Capital Outlay	0	0	0	0	34,220
Debt Service	0	0	0	0	0
Transfers	0	0	0	0	0
Reserves	0	0	0	0	0
Total	**$0**	**$0**	**$0**	**$0**	**$1,528,408**

Major Budget Changes for FY 2017

Opening the Rec Center is anticipated for July 2017 which will include:

- A lazy river
- Three 25-yard lap lanes
- A zero-depth entry pool
- A youth play structure with active water elements
- Open swim area with floating structures
- A deep water pool with 3-meter platform and 20-foot climbing wall
- Basketball hoops
- Party rooms

- Estimated 2017 fee revenues = $1.2 million

Staffing

	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Revised	FY 2017 Budget
Full-Time Equivalent Positions	0.00	0.00	0.00	0.00	29.05*

*2017 FTE's are for a partial year of operation. FTE's for a full year of operation are 46.62

2018 projected fee revenue is $1.9 million; and 2018 projected expenditures are $2.2 million (full year of operation).

Non-Budgeted Funds

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2017
City of Lenexa
January 1 - December 31

The city's non-budgeted funds consist of special revenue funds, expendable trust funds and internal service fund types. Typically, these funds are used to account for revenues derived from specific sources, which are designated to finance particular functions or activities of the city. Applicable Kansas statutes require that annual budgets be legally adopted for all funds unless exempted by a specific statute. Control over spending in funds that are not subject to legal budgets is maintained by the use of internal spending limits established by City Management.

02 *Endowment Fund*
To account for monies provided by public donations and restricted contributions.

10 *Capital Improvement Fund (C.I.F.)*

To account for monies transferred from the General Fund and any other city funds for the purpose of financing authorized capital improvement projects and expenditures for machinery and equipment. Included in the 2017 budget is a $10,808,792 transfer to this fund and is distributed as follows:

3/8 Cent Sales Tax: This new sales tax will be used for construction of the new Rec Center, parks development and the Pavement Maintenance Program.	$5,974,888
Capital Projects: These monies will be added to the 2016-2020 CIP to help fund various capital projects.	$4,833,904

15 *Grants*
To account for monies received by various Grants and to fund a specific purpose. (i.e. Sobriety/Saturation Grant and STEP).

20 *Law Enforcement Trust Fund*
To account for monies received from the confiscation and sale of items seized in drug related offenses.

21 *Legal Trust Fund*
To account for monies received from the confiscation and sale of items seized in drug related offenses and also proceeds from certain state grant programs.

73 *Facilities Maintenance Fund*
To account for monies transferred from the General Fund and Capital Improvement Fund and reserved for repairs to city buildings. In the 2017 budget, $350,000 has been allocated to transfer to this fund.

75 *Equipment Reserve Fund*
To account for monies transferred from the General Fund and Capital Improvement Fund to provide for level funding of vehicle replacements over $10,000 in all city departments. In the 2017 budget, $1,400,000 has been allocated to transfer to this fund.

85 *Health Plan Fund*
To account for the City of Lenexa's self insured health plan for employees, retirees, and individuals eligible for continued coverage.

86 *Risk Management Fund*
To account for monies transferred from the Capital Improvement Fund and reserved for the purpose of paying claims and related costs arising from legal action and settlement.

87 *Workers Compensation Fund*
To account for the city's self insured workers compensation plan for employees.

90 *Pension Trust Fund*
To account for the accumulation of resources for pension benefit payments.

Appendix

Annual Budget Document
2017
City of Lenexa
January 1 - December 31

A total of 500 full-time equivalent (FTE) positions are included in the recommended budget for FY 2017. The recommended budget increases the number of authorized positions by 41 FTE positions. The primary increase in the FTE's is due to the planned opening of the new Rec Center with the addition of 29 FTE's to staff the facility and the addition of 4 FTE's for cleaning and maintenance of the new City Hall/Public Market facility. An additional 8 FTE's are included in various departments to meet increasing service demands.

The following table lists the budgeted FTE positions by department for FY 2014 through FY 2017.

Department	FY 2014	FY 2015	FY 2016 Budget	FY 2016 Revised	FY 2017 Budget
Executive	4.50	5.50	5.50	6.50	7.13
Court	5.50	5.50	5.50	5.50	5.50
Enterprise Systems & Technology	13.00	13.00	13.00	13.00	13.00
Communications	3.00	3.00	3.00	3.00	3.00
Finance	7.00	6.00	6.00	6.00	6.00
Legal	7.63	8.76	8.76	8.76	8.79
Human Resources	5.38	6.50	6.75	6.75	7.00
Community Development	37.92	39.92	39.17	39.17	40.17
Police	131.98	134.35	142.75	142.75	144.33
Fire	85.00	87.00	89.50	89.50	94.50
Municipal Services (includes Stormwater)	65.94	66.75	67.00	67.00	67.75
Parks and Recreation (includes Rec Center)	71.29	72.35	72.20	72.20	102.83
Totals	**438.14**	**448.63**	**459.13**	**460.13**	**500.00**

In 2015 the City Clerk position moved to the Executive Department; prior to 2015 the position resided in the Finance Department.

A detailed listing of budgeted positions by department and activity is presented in the following section. The numbers for 2014 Actual, 2015 Actual, 2016 Budget, 2016 Revised, and 2017 Budget are based on FTE calculations and include full-time, regular part-time, and seasonal positions.

Personnel

011 EXECUTIVE: CITY ADMINISTRATOR

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Administrative Assistant	0.00	0.00	0.50	0.50	0.50
Assistant City Administrator	1.00	1.00	0.00	0.00	0.00
Assistant to the City Administrator	0.00	1.00	1.00	1.00	1.00
City Administrator	1.00	1.00	1.00	1.00	1.00
Community Engagement Specialist	1.00	1.00	0.00	0.00	0.00
Deputy City Administrator	0.00	0.00	1.00	1.00	1.00
Executive Assistant	1.00	0.50	0.00	0.00	0.00
Office Coordinator*	0.00	0.00	1.00	1.00	1.00
Volunteer Coordinator	0.50	0.00	0.00	0.00	0.00
ORGANIZATION TOTAL	4.50	4.50	4.50	4.50	4.50

* Office Coordinator 20% Funded from Stormwater Fund

014 ADMINISTRATION: CITY CLERK

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
City Clerk	0.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL	0.00	1.00	1.00	1.00	1.00

015 ADMINISTRATION: PUBLIC MARKET

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Public Market Manager	0.00	0.00	0.00	1.00	1.00
Public Market Concierge	0.00	0.00	0.00	0.00	0.63
ORGANIZATION TOTAL	0.00	0.00	0.00	1.00	1.63

012 COMMUNICATIONS: COMMUNICATIONS

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Communications Manager	1.00	1.00	1.00	1.00	1.00
Communications Specialist	1.00	2.00	2.00	2.00	2.00
Senior Graphics Designer	1.00	0.00	0.00	0.00	0.00
ORGANIZATION TOTAL	3.00	3.00	3.00	3.00	3.00

013 ADMINISTRATION: COURT

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Municipal Court Clerk	4.50	4.50	4.50	4.50	4.50
Municipal Court Manager	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL	5.50	5.50	5.50	5.50	5.50

100 FINANCE: FINANCE

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Accountant	3.00	4.00	4.00	4.00	4.00
Accounting Manager	1.00	0.00	0.00	0.00	0.00
Assistant CFO	0.00	1.00	1.00	1.00	1.00
Assistant Finance Director	1.00	0.00	0.00	0.00	0.00
Chief Financial Officer	0.00	1.00	1.00	1.00	1.00
City Clerk	1.00	0.00	0.00	0.00	0.00
Finance Director	1.00	0.00	0.00	0.00	0.00
ORGANIZATION TOTAL	7.00	6.00	6.00	6.00	6.00

110 HUMAN RESOURCES: HUMAN RESOURCES

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Assistant Human Resource Director	1.00	0.00	0.00	0.00	0.00
Benefits Assistant	0.00	0.00	0.00	0.00	1.00
Human Resources Assistant	1.38	1.50	1.75	1.75	1.00
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	0.00	2.00	2.00	2.00	2.00
Human Resources Specialist*	2.00	2.00	2.00	2.00	2.00
ORGANIZATION TOTAL	5.38	6.50	6.75	6.75	7.00

* 60% of one Human Resources Specialist position is charged to the workers compensation fund.

150 ENTERPRISE SYSTEMS & TECHNOLOGY: ENTERPRISE SYSTEMS & TECHNOLOGY

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Application Development Mgr/Sr. Applications Developer	1.00	0.00	0.00	0.00	0.00
Assistant EST Director	1.00	0.00	0.00	0.00	0.00
Database Administrator	1.00	1.00	1.00	1.00	1.00
Enterprise Systems & Technology Director	1.00	0.00	0.00	0.00	0.00
EST Manager	0.00	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00	1.00
GIS Architect (Programmer)	1.00	1.00	0.00	0.00	0.00
GIS Specialist	0.00	0.00	1.00	1.00	1.00
Information Specialist	1.00	1.00	1.00	1.00	1.00
Network Administrator	2.00	1.00	1.00	1.00	1.00
Programmer Analyst	1.00	2.00	2.00	2.00	2.00
Sharepoint Administrator/Webmaster	1.00	1.00	1.00	1.00	1.00
Solution Center Analyst	1.00	2.00	2.00	2.00	2.00
Systems Administrator	1.00	1.00	1.00	1.00	1.00
Systems Engineer	0.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL	13.00	13.00	13.00	13.00	13.00

180 LEGAL: LEGAL

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Administrative Assistant	0.00	0.50	0.50	0.50	0.50
Assistant City Attorney	1.00	1.63	3.00	3.00	3.00
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	0.00	0.00	0.66
Legal Assistant	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL	4.00	5.13	5.50	5.50	6.16

181 LEGAL: PROSECUTION

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Assistant City Attorney	1.00	1.00	0.63	0.63	0.00
Legal Assistant	1.00	1.00	1.00	1.00	1.00
Prosecutor	1.63	1.63	1.63	1.63	1.63
ORGANIZATION TOTAL	3.63	3.63	3.26	3.26	2.63

200 COMMUNITY DEVELOPMENT: ADMINISTRATION

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Administrative Support	3.00	3.00	3.00	1.00	1.00
Assistant to the City Administrator	0.00	1.00	1.00	1.00	1.00
Community Development Director	1.00	1.00	1.00	1.00	1.00
Contract Specialist	0.00	0.00	0.00	1.00	1.00
Deputy Community Development Director*	1.00	1.00	1.00	1.00	1.00
Licensing & Permit Technician	3.00	3.00	3.00	3.00	3.00
Licensing & Permitting Supervisor	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	0.00	0.00	0.00	0.00
Planning Services Specialist	0.00	0.00	0.00	1.00	1.00
ORGANIZATION TOTAL	10.00	10.00	10.00	10.00	10.00

*20% of Deputy Community Development Director position is funded by the Stormwater Fund.

201 COMMUNITY DEVELOPMENT - COMMUNITY STANDARDS

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Community Standards Officer	2.00	2.00	2.00	2.00	2.00
Community Standards Officer (seasonal)	0.67	0.67	0.67	0.67	0.67
Community Standards Supervisor	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL	3.67	3.67	3.67	3.67	3.67

202 COMMUNITY DEVELOPMENT: BUILDING INSPECTION

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Building Services Supervisor	1.00	1.00	1.00	1.00	1.00
Plans Analyst	2.00	1.75	1.75	1.75	2.00
Building Inspector	3.50	4.75	4.00	4.00	4.75
ORGANIZATION TOTAL	6.50	7.50	6.75	6.75	7.75

203 COMMUNITY DEVELOPMENT: LAND USE/REVIEW

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Community Development Technician	1.00	1.00	1.00	1.00	1.00
Development Review Administrator	1.00	1.00	1.00	1.00	1.00
Planner	3.00	3.00	3.00	3.00	3.00
ORGANIZATION TOTAL	5.00	5.00	5.00	5.00	5.00

204 COMMUNITY DEVELOPMENT: DEVELOPMENT ENGINEERING

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Community Development Technician (Traffic)	1.00	1.00	1.00	1.00	1.00
Construction Inspector	4.75	4.75	4.75	4.75	4.75
Development Engineering/Construction Services Admin.	1.00	1.00	1.00	1.00	1.00
Field Engineer Superintendent	1.00	1.00	1.00	1.00	1.00
Pavement Management Program Coordinator	1.00	1.00	1.00	1.00	0.00
Right of Way Manager	1.00	1.00	1.00	1.00	1.00
Right of Way Technician	0.00	1.00	1.00	1.00	1.00
Staff Engineer/Project Manager	1.00	1.00	1.00	1.00	2.00
Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Transportation Manager	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL	12.75	13.75	13.75	13.75	13.75

300 FIRE: FIRE ADMINISTRATION

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Customer Service Representative	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00	0.00	0.00
Fire Battalion Chief	1.00	0.00	1.00	1.00	1.00
Fire Captain	2.00	2.00	2.00	0.00	0.00
Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Division Chief	0.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL	6.00	6.00	7.00	4.00	4.00

300 FIRE: FIRE ADMINISTRATION (TRAINING)

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Fire Division Chief	0.00	0.00	0.00	1.00	1.00
Fire Battalion Chief	0.00	0.00	0.00	1.00	1.00
Fire Captain	0.00	0.00	0.00	2.00	2.00
ORGANIZATION TOTAL	0.00	0.00	0.00	4.00	4.00

301 FIRE: FIRE OPERATIONS

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Fire Battalion Chief	4.00	4.00	4.00	3.00	3.00
Fire Captain	15.00	15.00	15.00	15.00	15.00
Fire Division Chief	1.00	1.00	1.00	1.00	1.00
Firefighter/Fire Medic/Lieutenant	56.00	56.00	57.00	57.00	61.00
ORGANIZATION TOTAL	76.00	76.00	77.00	76.00	80.00

302 FIRE: FIRE PLANNING

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Fire Captain	2.00	2.00	2.00	2.00	3.00
Fire Division Chief	1.00	1.00	1.00	1.00	1.00
Fire Lieutenant	0.00	2.00	2.00	2.00	2.00
Fire Prevention Support	0.00	0.00	0.50	0.50	0.50
ORGANIZATION TOTAL	3.00	5.00	5.50	5.50	6.50

350 POLICE: ADMINISTRATION

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Administrative Support	1.00	1.00	1.00	1.00	1.00
Crime Analyst	0.00	0.00	0.00	1.00	1.00
Custodian	1.75	1.75	1.75	1.75	1.75
Database Administrator	0.00	1.00	1.00	1.00	1.00
Information Systems Specialist	1.63	2.00	2.00	2.00	2.00
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Dispatcher	13.00	13.00	13.00	13.00	13.00
Police Major	1.00	1.00	2.00	2.00	2.00
Police Sergeant	1.00	1.00	2.00	2.00	2.00
Public Service Officer	9.00	9.00	10.00	10.00	10.00
Technical Services Manager	1.00	1.00	1.00	1.00	1.00
Technical Services Specialist	3.00	3.00	3.00	3.00	3.00
Unit Supervisors	5.00	5.00	5.00	5.00	5.00
Video Network Technician	1.00	1.00	1.00	1.00	1.00
Video Security Systems Administrator	0.00	0.00	0.00	0.00	1.00
ORGANIZATION TOTAL	40.38	41.75	44.75	45.75	46.75

351 POLICE: INVESTIGATION

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Administrative Support	1.00	1.00	1.00	1.00	1.00
Police Corporals/MPO/Officers	11.00	12.00	9.00	9.00	9.00
Police Major	1.00	1.00	0.00	0.00	0.00
Police Sergeant	2.00	2.00	1.00	1.00	1.00
ORGANIZATION TOTAL	15.00	16.00	11.00	11.00	11.00

352 POLICE: PATROL

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Animal Control Officer	3.00	3.00	3.00	3.00	3.00
Court Security Officer	0.60	0.60	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00	0.00	0.00
Police Captain	3.00	3.00	4.00	4.00	4.00
Police Corporals/MPO/Police Officers	58.00	58.00	67.00	67.00	67.58
Police Equipment Technician	1.00	1.00	1.00	1.00	1.00
Police Major	1.00	1.00	1.00	1.00	1.00
Police Sergeant	9.00	9.00	9.00	9.00	9.00
ORGANIZATION TOTAL	76.60	76.60	87.00	86.00	86.58

400 MUNICIPAL SERVICES: ADMINISTRATION

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Administration Support	2.00	2.00	2.00	2.00	2.00
Asset Management Technician	0.00	0.00	1.00	1.00	0.70
Asset Systems Coordinator	0.00	0.00	0.50	0.50	0.20
Assistant Municipal Services Director	0.00	1.00	1.00	1.00	1.00
Assistant to Municipal Services Director	1.00	0.00	0.00	0.00	0.00
Municipal Services Administrator	1.00	0.00	0.00	0.00	0.00
Municipal Services Director*	1.00	1.00	1.00	1.00	1.00
Pavement Management Technician	0.00	1.00	1.00	1.00	1.00
Program Coordinator	0.75	0.75	0.00	0.00	0.00
ORGANIZATION TOTAL	5.75	5.75	6.50	6.50	5.90

* 20% of the Municipal Services Director position is charged to the Stormwater Fund.

401 MUNICIPAL SERVICES: OPERATIONS - HIGHWAYS & STREETS

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Maintenance Worker	11.00	16.00	16.00	16.00	16.00
Seasonal Maintenance Workers	4.55	0.00	0.00	0.00	0.00
Street Foreman	4.00	4.00	4.00	4.00	4.00
Street Superintendent	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL	20.55	21.00	21.00	21.00	21.00

402 MUNICIPAL SERVICES: TRAFFIC

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Traffic Maintenance Worker	0.91	1.00	1.00	1.00	0.00
Traffic Sign Technician	2.00	2.00	1.00	1.00	1.00
Traffic Signal Technician	2.00	1.00	2.00	2.00	3.00
Traffic Superintendent	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL	5.91	5.00	5.00	5.00	5.00

403 MUNICIPAL SERVICES: FACILITIES MANAGEMENT

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Administration Support	0.00	0.00	0.00	1.00	1.00
Facilities Foreman	0.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	4.00	4.00	4.00	4.00	4.75
Facilities Management Specialist	1.00	1.00	1.00	0.00	0.00
Facilities Manager	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL	6.00	7.00	7.00	7.00	7.75

404 MUNICIPAL SERVICES: OPERATIONS - FLEET MAINTENANCE

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Body Mechanic	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	6.00	6.00	6.00	6.00	6.00
Fleet Superintendent	1.00	1.00	1.00	1.00	1.00
Fleet Supervisor	1.00	1.00	1.00	1.00	1.00
Parts Specialist	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL	10.00	10.00	10.00	10.00	10.00

405 MUNICIPAL SERVICES: OPERATIONS - STORMWATER MANAGEMENT ADMINISTRATION

Stormwater Management Fund (80405000)

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Asset Management Technician (Municipal Services)	0.00	0.00	0.00	0.00	0.30
Asset Systems Coordinator (Municipal Services)	1.00	1.00	0.50	0.50	0.80
ORGANIZATION TOTAL	1.00	1.00	0.50	0.50	1.10

405 MUNICIPAL SERVICES: OPERATIONS - STORMWATER MANAGEMENT MAINTENANCE

Stormwater Management Fund (80405500)

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Maintenance Worker (Municipal Services)	6.00	11.00	11.00	11.00	11.00
Maintenance Worker/Seasonal (Municipal Services)	4.73	0.00	0.00	0.00	0.00
Stormwater Maintenance Foreman (Municipal Services)	2.00	2.00	2.00	2.00	2.00
Stormwater Superintendent (Municipal Services)	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL	13.73	14.00	14.00	14.00	14.00

405 MUNICIPAL SERVICES: OPERATIONS - STORMWATER MANAGEMENT ADMINISTRATION

Stormwater Management Fund (80405550)

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Erosion Control Inspector (Community Development)	1.00	1.00	1.00	1.00	1.00
Project Manager (Community Development)	1.00	1.00	1.00	1.00	1.00
Stormwater Specialist (Community Development)	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL	3.00	3.00	3.00	3.00	3.00

500 PARKS & RECREATION: ADMINISTRATION

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Assistant Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
Community Center Director	0.00	0.50	1.00	1.00	0.00
Customer Service Representative	3.00	2.75	2.75	2.75	3.00
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00
Customer Support	1.00	1.00	1.00	1.00	1.00
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL	7.00	7.25	7.75	7.75	7.00

500 PARKS & RECREATION: LEGLER BARN

Tourism & Convention Fund (28500652)

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Customer Service Representative*	0.50	0.50	0.50	0.50	0.50
ORGANIZATION TOTAL	0.50	0.50	0.50	0.50	0.50

*Position charged to Tourism Fund

501 PARKS & RECREATION: PARK MAINTENANCE - ADMINISTRATION

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Administration Support	0.75	0.75	1.00	1.00	1.00
Crew Leader	0.00	0.00	0.00	5.00	5.00
Irrigation Technician	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	10.00	22.00	22.00	17.00	17.00
Parks Superintendent	1.00	1.00	1.00	1.00	1.00
Parks Supervisor	3.00	3.00	3.00	3.00	3.00
Seasonal Maintenance Workers	17.01	5.57	5.57	5.57	5.57
ORGANIZATION TOTAL	32.76	33.32	33.57	33.57	33.57

502 PARKS & RECREATION: PROGRAMS (01502000)

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Farmers Market Attendant	0.00	0.00	0.00	0.00	0.03
Program Assistant/Receptionist	2.65	0.25	0.25	0.25	0.25
Recreation Program Coordinator	0.00	1.75	1.75	1.75	1.75
Recreation Superintendent	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	3.00	3.00	3.00	3.00	2.50
Taxi Driver	0.00	0.90	0.00	0.00	0.00
ORGANIZATION TOTAL	6.65	6.90	6.00	6.00	5.53

502 PARKS & RECREATION: PROGRAMS (01501612)

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Custodian Supervisor	1.00	1.00	1.00	1.00	1.00
Custodian	10.52	10.52	10.52	10.52	12.32
ORGANIZATION TOTAL	11.52	11.52	11.52	11.52	13.32

502 PARKS & RECREATION: CONFERENCE CENTER (01502613)

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Concierge	1.53	1.53	1.53	1.53	1.53
ORGANIZATION TOTAL	1.53	1.53	1.53	1.53	1.53

505 PARKS & RECREATION: PROGRAMS (01505636)

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Camp Director	0.00	0.00	0.00	0.00	0.58
ORGANIZATION TOTAL	0.00	0.00	0.00	0.00	0.58

507 PARKS & RECREATION: PROGRAMS NATURE (01507642)

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL	1.00	1.00	1.00	1.00	1.00

509 PARKS & RECREATION: SWIMMING POOLS

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Aquatics Specialist	0.00	0.00	0.00	0.00	0.42
Coaches	1.75	1.75	1.75	1.75	1.75
Swimming Pool Seasonal Workers	8.58	8.58	8.58	8.58	8.58
ORGANIZATION TOTAL	10.33	10.33	10.33	10.33	10.75

FUND 82 REC CENTER

POSITION	2014 ACTUAL	2015 ACTUAL	2016 ESTIMATE	2016 REVISED	2017 BUDGET
Aquatics Specialist	0.00	0.00	0.00	0.00	0.42
Assistant Rec Center Manager	0.00	0.00	0.00	0.00	0.92
Attendants	0.00	0.00	0.00	0.00	5.60
Custodian	0.00	0.00	0.00	0.00	2.28
Customer Service (Front Desk) Representatives	0.00	0.00	0.00	0.00	3.21
Customer Service Supervisor	0.00	0.00	0.00	0.00	0.83
Facilities Maintenance Technician	0.00	0.00	0.00	0.00	0.67
Lifeguards	0.00	0.00	0.00	0.00	8.50
Parks Maintenance Workers	0.00	0.00	0.00	0.00	0.67
Pool Managers	0.00	0.00	0.00	0.00	1.13
Program Coordinator	0.00	0.00	0.00	0.00	0.25
Program Instructors	0.00	0.00	0.00	0.00	2.24
Rec Center Manager	0.00	0.00	0.00	0.00	1.00
Recreation Supervisor	0.00	0.00	0.00	0.00	0.83
Recreation (Aquatics) Supervisor	0.00	0.00	0.00	0.00	0.50
ORGANIZATION TOTAL	0.00	0.00	0.00	0.00	29.05
Total Personnel	**438.14**	**448.63**	**459.13**	**460.13**	**500.00**

Glossary

ACCOUNTING SYSTEM - The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of the city government.

ACCRUAL ACCOUNTING – A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

APPRAISED VALUATION - The value set upon real estate or other property by the Johnson County Appraiser.

A.P.W.A. – (American Public Works Association) An international educational and professional association of public agencies, private sector companies, and individuals dedicated to providing high quality public works goods and services

ASSESSED VALUATION - By law a fixed percentage of the appraised market valuation as found by the Appraiser.

BMP – (Best Management Practices) Practices that are determined to be the most technologically or economically feasible means of preventing or managing potential impacts.

BOND - A written promise, generally under seal, to pay a specific sum of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed rate, usually payable periodically.

BOND INDEBTEDNESS - The portion of a government's debt represented by outstanding bonds.

B.O.Z.A. – (Board of Zoning Appeals) The Board of Zoning Appeals is the body that considers and makes decisions about; appeals of the city's actions in administering the zoning regulations of the Unified Development Code (UDC), variances from the specific requirements of the UDC and exceptions that are specifically authorized by the UDC.

BUDGET - A financial plan, for a specified period of time, of the governmental operation, that matches all planned revenues and expenditures with the services provided the residents of the city.

C.A.D. – (Computer Aided Design) The use of a wide range of computer based tools that assist engineers, architects and other design professions in their design activities.

C.A.F.R. – (Comprehensive Annual Financial Report) A financial report that encompasses all funds and component units of the government.

CAPITAL ASSETS - Assets of significant value and having a useful life of several years, also called fixed assets. Capital assets includes land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, art and infrastructure. All land will be capitalized, infrastructure will be capitalized if it is valued over $300,000 and has a useful life of greater than 5 years, items other than land or infrastructure will be capitalized if it is valued over $10,000 and has a useful life of greater than 2 years.

CAPITAL EXPENDITURES - An expenditure which results in the acquisition of or addition to fixed assets (capital assets).

CAPITAL IMPROVEMENTS - Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant, sometimes referred to as infrastructure.

CAPITAL OUTLAY - Fixed assets which have a value of $10,000 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

CAPITAL PROJECT - Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life, also called capital improvements.

C.A.R.S. – (County Assisted Road System) A program which provides funds to the cities of Johnson County to construct and maintain their major arterials.

CASH BASIS LAW – A statute which requires that cash be on hand before incurring an obligation.

C.D.B.G. – (Community Development Block Grant) A grant provided by Johnson County to serving low- to moderate-income residents throughout the County.

C.D.L. – (Commercial Drivers License) A license that meets certain "standards" that are the same for every state and that is required to drive certain kinds of commercial vehicles.

C.I.F. – (Capital Improvement Fund) A fund that accounts for monies transferred from the General Fund and any other city funds for the purpose of financing authorized capital improvement projects and expenditures for machinery and equipment.

C.I.P. – (Capital Improvement Program) – A plan that serves as a guide for the efficient and effective provision of public facilities, outlining timing and financing schedules of capital projects for a five year time period.

COMMODITIES - Expendable items that are consumable or have a short life span. Examples include office supplies, gasoline, minor equipment, and asphalt.

COMMUNITY IMPROVEMENT DISTRICT (CID) - Established to encourage and promote economic development, tourism and community investment within a defined CID area. A CID Project should provide public benefit such as strengthening economic development and employment opportunities; reducing blight, enhancing tourism; upgrading older real estate through redevelopment or rehabilitation; or promoting sustainability. Public financing is achieved by levying and collecting special assessments and/or a CID sales tax upon property in the District.

CONTINGENCY - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CONTRACTUAL SERVICES - Service rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

C.O.P.S. – (Community Oriented Policing Services) A grant provided to local law enforcement agencies to advance community policing.

D.A.R.E. – (Drug Awareness Resistance Education) A police officer-led series of classroom lessons that teaches children how to resist peer pressure and live productive drug and violence-free lives.

DEBT SERVICE - The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for, and the payment of, long-term principal and interest.

DEPARTMENT - A major administrative organizational unit of the city which indicates overall management responsibility for one or more activities.

DEPRECIATION - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DIVISION - A distinct subsection of a department which also indicates a separation of management responsibility.

D.U.I. – (Driving Under the Influence) The act of operating a motor vehicle after having consumed alcohol or other drugs, to the degree that mental and motor skills are impaired.

EMPLOYEE BENEFITS - Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pension, medical, and life insurance plans.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure, to a specific vendor.

ENTERPRISE FUND - An enterprise fund is used to account for the acquisition, operation, and maintenance of governmental facilities and services which are predominately self-supporting through user charges. The city currently has no enterprise funds.

E.P.A. – (Environmental Protection Agency) An independent regulatory agency responsible for the implementation of federal laws designed to protect the environment.

EXPENDITURES - A decrease in the net financial resources of the city due to the acquisition of goods and services.

EXPENSE - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

F.H.W.A. – (Federal Highway Administration) Provides Federal financial resources and technical assistance to State and local governments for constructing, preserving, and improving the National Highway System.

FISCAL YEAR - A twelve-month period to which the annual budget applies. (The City of Lenexa's fiscal year is from January 1, to December 31.)

F.T.E. – (Full Time Equivalent) Personnel numbers are represented in full time equivalents. One full time equivalent generally equates to 2,080 hours per year.

FULL FAITH AND CREDIT - A pledge of the general taxing power of a government to repay debt obligations.

FUNCTION - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. (Example: Governmental Administration.)

FUND - An accounting entity with a self-balancing set of accounts that record financial transactions for a specific government activity or function.

FUND BALANCE - The excess of a fund's current assets over its current liabilities.

G.A.A.P. - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

G.A.S.B. – Governmental Accounting Standards Board. The authoritative standard setting body for state and local governments.

GENERAL FUND - This is the general operating fund of a city. The revenues and expenditures associated with all services traditionally associated with local governments are accounted for in this fund, except for those services that are required to be accounted for in some other fund.

GENERAL OBLIGATION BONDS - (G.O. Bonds) Bonds that finance a variety of public projects which pledge the full faith and credit of the city.

G.F.O.A. – (Government Finance Officers Association) An association of public finance professionals that plays a major role in the development and promotion of GAAP for state and local governments.

G.I.S. – (Geographic Information Systems) A collection of computer hardware, software, and geographic data for capturing, managing, analyzing, and displaying all forms of geographically referenced information.

GOAL - A statement of broad direction, purpose or intent based on the needs of the community.

G.P.S. – (Global Positioning System) An aid used to navigate and a tool for map-making and land surveying.

GRANTS - Contributions or gifts of cash or other assets from another governmental unit (typically state or federal) to be used or expended for a specified purpose or activity.

INTERFUND TRANSFERS - Amounts transferred from one fund to another.

INTERGOVERNMENTAL REVENUES - Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

I.R.B. – (Industrial Revenue Bonds) Bonds issued by a governmental agency to finance acquisition and construction of industrial, commercial and industrial properties on behalf of private businesses.

K.D.H.E. – (Kansas Department of Health and Environment) The State Department responsible for protecting the health and environment of all Kansans.

K.D.O.T. – (Kansas Department of Transportation) The State Department which provides for a statewide transportation system.

KORA – Kansas Open Records Act

KOMA – Kansas Open Meetings Act

LEGAL DEBT MARGIN - The current statutory debt limit for all Kansas cities pursuant to K.S.A. 79-5037 is 30% of assessed valuation including the motor vehicle valuation.

LEVY - To impose taxes for the support of government activities.

LINE ITEM - An individual expenditure category listing in the budget. (Example: salary, supplies, contractual services, etc.)

LONG TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

M.A.R.C. – (Mid America Regional Council) An association that serves city and county governments and the metropolitan planning organization for the bistate Kansas City region.

MAJOR FUND – Funds whose revenues, expenditures, assets or liabilities are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for al governmental and enterprise funds for the same item. The General Fund is always considered a major fund.

MILL - The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each $1,000 of assessed property valuation.

MODIFIED ACCRUAL ACCOUNTING – A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

N.F.P.A. – (National Fire Protection Association) An association whose mission is to reduce the worldwide burden of fire and other hazards on the quality of life by providing and advocating consensus codes and standards, research, training, and education.

N.P.D.E.S. – (National Pollution Discharge Elimination System) A national program under Section 402 of the Clean Water Act for regulation of discharges of pollutants from point sources to waters of the United States. Discharges are illegal unless authorized by an NPDES permit.

OBJECTIVE - A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.

OBJECT OF EXPENDITURE - An expenditure classification, referring to the lowest and most detailed level of classification, such as salaries, office supplies and furniture.

ORGANIZATION (ORG) CLASSIFICATION - Expenditure classification according to the specific lines of work performed by the organizational units.

P.C. – (Planning Commission**)** The body that reviews development proposals for compliance with the Unified Development Code and makes recommendations to the Governing Body.

P.C.I. – (Pavement Condition Index) A numerical index between 0 and 100 and is used to indicate the condition of a roadway.

PERFORMANCE INDICATORS - Quantitative and/or qualitative objective measurement of results by a department or division, which helps to determine effectiveness in meeting goals and objectives.

PERSONAL SERVICES - Expenditures for salaries, wages, and fringe benefits of a government's employees.

P.M.P. – (Pavement Maintenance Program) A program funded to maintain quality roadways in the city. The primary source of funding in the Special Highway Fund (gas tax).

PRIF – (Parks and Recreation Impact Fee) Funds set up to account for money provided by park impact fees imposed on new development and expended on parks and recreation facilities and public art.

RESERVES - An account used to indicate that a portion of a fund balance is restricted or set aside for emergencies or unforeseen expenditures not otherwise budgeted.

RESOURCES - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

REVENUES - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, forfeitures, grants, shared revenues, and interest income.

R.O.W. – (Right of Way) A type of easement that gives someone the right to travel across property owned by another person or entity.

RPT – (Regular Part-Time) A position scheduled for year-round employment averaging 20 to 30 hours per week and more than 1,000 hours in a year.

S.M.A.C. – (Stormwater Management Advisory Council) SMAC is an advisory group that reviews recommendations of the Stormwater Management Program and makes recommendations to the Johnson County Board of Commissioners for Stormwater Management.

SPECIAL ASSESSMENTS - A compulsory levy made against certain properties to defray a part of the cost of a specific improvement, such as street paving, curb and gutter replacement, sanitary sewers, etc., which are deemed to primarily benefit those properties.

SPECIAL REVENUE FUNDS - These funds are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designated to finance particular functions or activities of the city.

TAX LEVY - The total amount to be raised by general property taxes for the purposes specified in the approved city budget.

TAX RATE - The amount of tax levied for each $1,000 of assessed valuation.

T.I.F. – (Tax Increment Financing) TIF is a tool which uses future increases in tax revenues to finance the current improvements that will create those gains. When a public project such as a road, is built, there is an increase in the value of surrounding real estate and often new investment (new or rehabilitated buildings, for example). This increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the "tax increment." Tax Increment Financing dedicates that increased revenue to finance debt issued to pay for the project.

T.I.P. – (Transportation Improvement Program) Funds set up to account for monies provided by traffic impact fees imposed on new development and expended on transportation operational improvements.

TRANSFERS IN/OUT - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

U.B.C. - Uniform Building Code

U.D.C. – (Unified Development Code) The portion of the Lenexa Municipal Code that deals with Unified Development Code is Title 4. This includes Zoning Ordinances and Subdivision Ordinance or Subdivision Regulations.

U.N.E. – (Unbundled Network Elements) The parts of the telecommunications network that the incumbent local exchange carriers are required to offer on an unbundled basis.

U.N.E.P. – (Unbundled Network Element Platforms) A combination of UNEs that allow end-to-end service delivery without any facilities.

VoIP – (Voice over Internet Protocol) The routing of voice conversations over the Internet or through any other IP-based network.